

SELECTMEN MEETING MINUTES

October 11, 2022

PRESENT: Board of Selectmen: Dan Gay, Jarod Harriman
Treasurer Catherine Fisher, Road Commissioner Matt Sevigny (Scott Littlefield arrived 6:22 PM)

ABSENT: N/A

OTHERS PRESENT:

ADMINISTRATIVE:

Selectman Jarod Harriman declared the meeting open at 6:06 PM

Selectmen approved the Agenda as presented, with the header date fixed

OLD BUSINESS**1. ROADS**

- a. Measured and Check for culverts to be done on Smith Road; nothing wrong with it; if anything found on Smith Road – let Selectmen know
- b. One day left for shouldering Dyer Road
- c. Havu Road sinkhole, discussed what is an emergency and who has authority
- d. Cracks in roads – assist Clerk to put out bid for \$5000 sealant and how many linear feet of cracks this will cover

2. FIRE COMMISSION

- a. Short on paramedics; current pay-scale needs to be addressed, find creative ways to retain paramedics (perhaps create a bonus system from the ambulance revenue)

3. RMS Support -IT –

- a. Is the server backing up the individual PCs in the office? This is a question for Ralph.
- b. Can we purchase an external drive to back up every machine?

4. **Trash** – Selectmen have draft RFP to review and comment; they will select dates to issue and get bids back; create a list of companies specifically to send the RFP along with the public forum

5. Catherine Fisher,

- a. Revenue and expense report submitted for review
- b. GMFR bank reconciliations are done thru August 2022

NEW BUSINESS

1. Assessor hours- monthly calendar of office hours to post on Website: Thursdays 10-4, or by appointment.
2. Town Clerk requests all hands on deck on November 7 –
3. Who selected ICMA Mission Square for the Employee retirement program? Needs review. Cat to look into other companies to replace this 457 Plan.
4. TRIO – Harris issues: Several emails with Harris/TRIO regarding the missing import feature affecting the bank reconciliations for the Town/School for Sept 2021 forward.

PUBLIC FORUM

1. When does Planning Board “solar farm” property application expire?
2. Saco buses are bringing home Dayton kids on the late bus. Is there any possible liability?
3. Selectmen to call Mr. Ray regarding the buses, and the increase in the valuation that will increase town obligation to county.

CORRESPONDENCE READ

1. State of Maine Revenue Services, Property Tax Assessment (Dayton \$308,700.00)
2. Findings of the hlgsupport representative regarding the reconciliation of the GMFR books
3. Email from Sara Denson regarding ERA Program Changes (forwarded to Jim and Yvonne, General Assistance)

ITEMS Signed

1. Selectmen Minutes: 9/26/2022
2. 10-13-2022 Town AP
3. 10-13-2022 Town PY
4. 10-06-2022 GMFR A/P
5. 10-06-2022 GMFR PR

Motion 1. Jarod Moved to approve \$100.00 to purchase an external back up drive to back up the office computers

2nd: Dan

Passed 3/0

EXECUTIVE SESSION

None

OUTSTANDING ITEMS

1. COVID Relief Funds/American Rescue Plan – no report by Cat

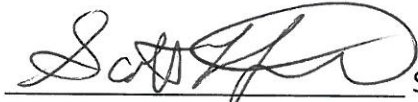
2. Town owned property – no change
3. TIF district: workshop to be planned with Planning Board in future
4. Parking area on donated land: to be completed by Brian, Scott and Matt

Motion to adjourn: Dan, Jarod 2nd

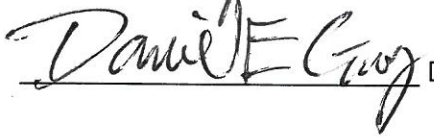
Passed 3/0

Adjourned at 7:05 PM

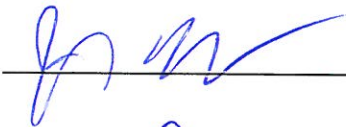
*Minutes may not be verbatim they may have been paraphrased for clarity.



Scott Littlefield, Chair



Daniel Gay



Jarod Harriman

Date: Oct 24, 2022