

SELECT BOARD MEETING MINUTES

PRESENT: Select Board Christopher Belanger, Thomas Kennie, Ben Harris, Town Hall Manager; budget committee members

ADMINISTRATIVE: Christopher Belanger *declared the meeting open at 6:01 pm;*

Select Board approved the Agenda

*The next regular meeting is **Monday, February 9, 2026 at 6:00 pm***

APPOINTMENTS: N/A

OLD BUSINESS:

1. Budget Committee regarding Roads: Road Expense report from Treasurer's Office shows this year's balance at \$159214.73, plus the dedicated fund balance of \$197213.90 (unaudited). There's a recommendation to add a warrant line to budget a surplus amount (such as \$25k) to increase the DFB every year. Each year any funds left over from the roads line is added to the DFB. Hold the new budget flat for now. Next budget meeting is staffing and waste.
2. ROADS – concerns with corners not being pushed back
3. GMFR – see report on Dayton's Building Capital funds, new doors are needed and other repairs
4. Budget Committee Meeting dates (no action taken)
5. Littlefield variance

NEW BUSINESS:

1. FYI The town offices will need to be closed on July 1 to roll over TRIO to the new fiscal year. June 30 (office closed to limited cash transaction until Trio is rolled forward from 2025 to 2026) will also be used to enter year end information.
2. FYI REMINDER! Dog registrations- Deadline is January 31, 2026. Late Fee Alert! If your dog's license is not renewed by January 31st, a \$25 late fee will be assessed.
3. Review critical date calendar submitted by town clerk. (signed) **Chris Moved to approved the critical date calendar. Passed 2/0**
4. Western Maine Water estimate: Select Board wants a second quote.

PUBLIC FORUM:

Move the Resiliency workshop to Feb 9 at 5:30.

Tom reported on the ECO Maine meeting. They are looking into trash hauling for towns that don't have their own public works.

CORRESPONDENCE:

1. Email from SRCC re budget request
2. Email from MEDOT re Infrastructure Adaptation Fund: grant money for culverts, roads that flood

- 3. DOT letter re Intersection Reconfiguration Rote 5, Hollis Road and River Road
- 4. Notice of Formal On Demand Public Meeting re Intersection Reconfiguration (cc Jen for the website)
- 5. Mail from Auditor, working on the school side of 2023 audit

ITEMS SIGNED:

- 1. Critical Dates for Elections
- 2. Warrants A/P & P/R
- 3. Select Board Minutes January 12, 2026
- 4. Time off request
- 5. December 2025 Real Estate & Personal Property Monthly Tax Report

Motion to adjourn by Tom; Passed 2/0; Adjourned at approximately 7:28 pm
 *Minutes may not be verbatim; they may have been paraphrased for clarity.

_____ N/A _____ Jarod Harriman, Chair

 _____ Chris Belanger

 _____ Tom Kenne

Date: 2/9/2026

SELECT BOARD MEETING**Wednesday January 28, 2026**

PLEASE SPEAK UP IF YOU ARE SPEAKING FROM THE FLOOR
 DO NOT STACK CHAIRS DURING MEETING-This meeting is being audio recorded

<i>Present</i>	Select Board:
<i>Others</i>	
<i>Call to Order</i>	TIME:
<i>Approve Agenda</i>	
<i>Appointment</i>	
<i>Old Business (Blue folder)</i>	<ol style="list-style-type: none"> 1. Budget Committee regarding Roads 2. ROADS – 3. GMFR – see report on Dayton’s Building Capital funds 4. Budget Committee Meeting dates 5. Littlefield variance
<i>New Business (Orange folder)</i>	<ol style="list-style-type: none"> 1. FYI The town offices will need to be closed on July 1 to roll over TRIO to the new fiscal year. June 30 (office closed to limited cash transaction until Trio is rolled forward from 2025 to 2026) will also be used to enter year end information. 2. FYI REMINDER! Dog registrations- Deadline is January 31, 2026. Late Fee Alert! If your dog's license is not renewed by January 31st, a \$25 late fee will be assessed. 3. Review critical date calendar submitted by town clerk. 4. Western Maine Water estimate: please read the rationale 5.
<i>Public Forum</i>	
<i>Correspondence</i>	<ol style="list-style-type: none"> 1. Email from SRCC re budget request 2. Email from MEDOT re Infrastructure Adaptation Fund 3. DOT letter re Intersection Reconfiguration Rote 5, Hollis Road and River Road 4. Notice of Formal On Demand Public Meeting re Intersection Reconfiguration (cc Jen for the website)
<i>Items to be signed</i>	<ol style="list-style-type: none"> 1. Critical Dates for Elections – (a copy is also in your yellow folders for you to calendar) 2. Warrants A/P & P/R 3. Select Board Minutes January 12, 2026 4. Time off request 5. December 2025 Real Estate & Personal Property Monthly Tax Report
<i>Workshop</i>	
<i>Executive Session (if any)</i>	<ol style="list-style-type: none"> 1. “I make a motion to enter executive session pursuant to: 1 M.R.S.A. § 405 (IF ANY) 2. please fill in the time going in _____ and coming out _____ of Executive Sessions, restart recorder to report any action taken, or “no action” and adjourn meeting.
<i>Outstanding Items</i>	<ol style="list-style-type: none"> 1. <i>Catalis Website, we have a review to do and have already paid for any changes</i> 2. Revised Parking Ordinance for review (will require a town vote) 3.
<i>Adjournment</i>	Motion made to adjourn at: _____ Next Meeting: Monday February 9, 2026 at 6:00 pm

If any motions are made, please write them down.

Roads Expense
DEPARTMENT(S): E 20-55-01 - E 20-55-01
ALL Months

ACCOUNT-----			CURRENT			UNEXPENDED
DATE	JRNL	DESC---	BUDGET	DEBITS	CREDITS	BALANCE
20 - PUBLIC WORKS			195,000.00	0.00	0.00	195,000.00
55 - ROADS			195,000.00	0.00	0.00	195,000.00
01 - ROADS BUDGET			195,000.00	0.00	0.00	195,000.00
07/24/25	A 0018	ROAD RESURFACING		317.52	0.00	
07/24/25	A 0018	ROAD RESURFACING		455.22	0.00	
		July	0.00	772.74	0.00	194,227.26
08/11/25	A 0045	Mast Rd, Union Falls		4,572.50	0.00	
08/11/25	A 0045	Old Landfill		450.00	0.00	
08/28/25	A 0069	VERIZON/TS CAMERA		40.01	0.00	
08/28/25	A 0069	BLOCKS		50.00	0.00	
08/28/25	A 0069	SIGNS		1,526.86	0.00	
08/28/25	A 0069	video signs transfer stat		14.79	0.00	
08/28/25	A 0069	FANTASTICAL DEALS/TS SIGN		19.99	0.00	
		August	0.00	6,674.15	0.00	187,553.11
09/11/25	A 0105	SIGN - MAST ROAD		56.26	0.00	
09/11/25	A 0105	MOWING		9,750.00	0.00	
09/22/25	A 0125	VERIZON/tSTATION CAMERA		40.01	0.00	
09/22/25	A 0125	MAST ROAD SIGNS		870.00	0.00	
09/22/25	A 0125	WEED TRIMMING TRANS STATI		200.00	0.00	
09/22/25	A 0125	DYER RD EDGE PATCH		180.00	0.00	
09/22/25	A 0125	BUZZEL RD CULVERT REPLACE		3,500.00	0.00	
09/22/25	A 0125	NO PARK UNION FALLS		260.00	0.00	
09/22/25	A 0125	YELLOW CENTERLINE/2 STOP		5,742.64	0.00	
09/25/25	A 0142	SIGNS-2 sd limit 25		104.44	0.00	
		September	0.00	20,703.35	0.00	166,849.76
10/09/25	A 0172	MOW OLD LANDFILL		450.00	0.00	
10/09/25	A 0172	SWEEP ROTARY 9/30		175.00	0.00	
10/09/25	A 0172	PATCH ON BUZZEL		100.00	0.00	
10/09/25	A 0172	9/25 MOWED GUARDRAILS		1,800.00	0.00	
10/09/25	A 0172	9/8 HUNG SIGNS AT TS		75.00	0.00	
10/09/25	A 0172	9/23 SPD SIGN /POST MAST		130.00	0.00	
10/09/25	A 0172	9/24 TRIM ANDERSON CORNER		130.00	0.00	
10/09/25	A 0172	9/25 REMVED 2 TREES SMITH		450.00	0.00	
10/09/25	A 0172	9/30 DEAD DEER HOLLIS RD		130.00	0.00	
10/23/25	A 0177	VERIZON/TS CAMERA		40.01	0.00	
		October	0.00	3,480.01	0.00	163,369.75
12/03/25	A 0238	VERIZON-TS CAMERA		40.01	0.00	
12/18/25	G 0328	JE254 Correct Hollis Culv		4,000.00	0.00	
		December	0.00	4,040.01	0.00	159,329.74
01/08/26	A 0295	Verizon/ TS Camera		40.01	0.00	
01/15/26	A 0309	Remove Roadside trash		75.00	0.00	
		January	0.00	115.01	0.00	159,214.73
		Object.....	195,000.00	35,785.27	0.00	159,214.73
		Expense.....	195,000.00	35,785.27	0.00	159,214.73
		Department..	195,000.00	35,785.27	0.00	159,214.73
Final Totals			195,000.00	35,785.27	0.00	159,214.73

COPY

TOWN OF DAYTON
CRITICAL DATES FOR THE ANNUAL TOWN MEETING & LOCAL
ELECTION 06/09/2026

03/02/2026: NOMINATION PAPERS AVAILABLE FROM THE TOWN CLERK (30-A M.R.S. §2528.4).

04/06/2026: LAST SELECT BOARD MEETING BEFORE SECRET BALLOT REFERENDUM ORDER DEADLINE.

04/10/2026 (FRIDAY): DEADLINE FOR FILING NOMINATION PAPERS WITH THE TOWN CLERK (30-A M.R.S. §2528.4) & DEADLINE TO SUBMIT ORDER TO THE TOWN CLERK FOR ANY SECRET BALLOT REFERENDUM QUESTIONS.

05/04/2026: SELECT BOARD TO FINALIZE THE ANNUAL TOWN MEETING WARRANT.

05/18/2026: LAST SELECT BOARD MEETING TO SIGN THE FINAL WARRANT.

06/01/2026: LAST DAY TO POST WARRANT OF ANNUAL TOWN MEETING (30-A M.R.S. §2523.4).

06/09/2026: ANNUAL TOWN MEETING OPENS AT 7:45 AM, WITH ELECTIONS FROM 8:00 AM TO 8:00 PM.

06/11/2026: ANNUAL TOWN MEETING RECONVENES AT 6 PM TO CONSIDER REMAINING WARRANT ARTICLES *(THIS DATE NEEDS TO BE APPROVED BY THE SELECT BOARD)*.

APPROVED BY: 

APPROVED BY: 

APPROVED BY: _____

DATE: Jan 28th 2026

2025 REAL ESTATE & PERSONAL PROPERTY MONTHLY TAX REPORT

COPY

DECEMBER 2025

I, Yvonne P. Shaw, Tax Collector for the Municipality of Dayton, York County, hereby certify the following activity with the collection of taxes for the year 2025.

Real & Personal Tax Commitments:	\$4,534,878.36
Supplemental Commitments Totaling:	\$3,110.22
Interest 8%	\$1,389.45
Grand Total to be collected	<u>\$4,539,378.03</u>

Cash Payments	\$4,356,788.32
Abatements Granted	\$4,998.33
Tax Liens Recorded for Tax Year 2024	
A net total collected:	<u>\$4,361,786.65</u>

Balance Due: \$177,591.38

NOTES: There are 64 accounts with a balance due.

Given to the Board of Selectpersons this
MONDAY, 26-Jan-26

Town of Dayton Municipal Officers:

Jarod Harriman

Christopher Belanger

Thomas Kennie

Respectively Submitted:
Yvonne P. Shaw, Tax Collector



yearly Real Estate comparison,		Amount due at end of month, and # of accounts with balance due.											
JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE		
2025	0	4150965.17	2109708.01	260039.01	228209.35	177591.38							
		900	414	86	80	64							
2024	0	3803145.19	336393.68	171196.54	169747.28	142606.04	130919.95	111028.56	55633.23	4076.09	69.33		
			104	66	68	55	48	39	21	3	1 pp		
2023	0	3948580.27	468476.75	232390.85	199580.38	158518.9	126839.14	107696.25	57448.57	269.28	269.28		
		860	140	79	69	56	45	40	24	2	2 PP		
2022	0	3569305.5	311846.86	193758.85		135835.57	126949.87	108910.97	67940.8	807.42	666.94		
		993		79		60	53	44	30	3	3		
2021	0	3587348.55	238686.18	198213.11	170383.27	150465.88	137869.92	108208.48	58773.67	44462.31	6423.31		
		935	96	85	70	64	60	46	25	17	2		
2020	0	3360463.85	334678.62	220595.65	173955.41	172204.86	142581.69	113106.16	50108.89	41921.26	87.98		
		894	126	98	77	75	67	49	20	17	1 PP		
2019	0	3222397.59	284053.19	194630.5	177623.96	172245.81	151732.55	130072.81	86679.75	60295.38	725.45		
		865	132	89	82	80	68	57	39	27	pp		
2018	0	3353804.07	807757.28	233760.34	196777.35	173434.41	151079.07	126592.95	75643.62	1859.41	1873.75		
			170	95	85	77	65	55	35	PP	PP		
2017	0.00	3271218.96	481524.11	261705.45	211225.61	185518.09	185518.09	175757.48	67771.92	44410.77	990.67		
			189	107	93	83	77	66	38	29	pp		
2016	0.00	3117305.91	519403.5	246109.17	207371.57	194720.98	166130.09	128189.38	71959.73	56987.86	3254.987		
			185	101	92	87	78	66	41	35	pp		

TOWN OF DAYTON	EXCISE RECEIVED						
	2025-2026	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020
JULY	\$57,259.33	\$ 54,078.36	\$ 51,045.75	\$ 47,151.29	\$ 45,677.65	\$ 58,320.42	\$ 47,833.75
AUGUST	\$51,874.23	\$ 51,422.55	\$ 68,800.73	\$ 53,154.76	\$ 45,263.53	\$ 48,228.24	\$ 45,367.51
SEPT	\$62,537.00	\$ 50,810.51	\$ 41,394.96	\$ 51,878.46	\$ 65,154.88	\$ 56,191.64	\$ 46,070.15
OCT	\$50,290.28	\$ 53,052.71	\$ 46,150.87	\$ 50,396.07	\$ 35,719.09	\$ 41,849.68	\$ 38,279.96
NOV	\$40,853.92	\$ 38,053.19	\$ 41,261.12	\$ 36,368.21	\$ 42,481.97	\$ 31,493.72	\$ 32,312.62
DEC	\$41,544.26	\$ 40,466.05	\$ 33,475.49	\$ 37,224.80	\$ 41,948.83	\$ 35,553.87	\$ 35,827.50
JAN		\$ 44,378.72	\$ 48,047.56	\$ 42,318.47	\$ 28,078.29	\$ 36,104.06	\$ 32,599.35
FEB		\$ 70,311.57	\$ 86,278.20	\$ 67,765.29	\$ 91,482.77	\$ 81,568.74	\$ 77,915.66
MAR		\$ 57,121.91	\$ 39,011.62	\$ 54,414.07	\$ 53,855.31	\$ 63,750.08	\$ 26,957.83
APR		\$ 60,318.65	\$ 48,763.26	\$ 73,652.44	\$ 61,556.29	\$ 54,903.61	\$ 16,906.00
MAY		\$ 70,284.77	\$ 64,335.15	\$ 59,328.85	\$ 45,135.50	\$ 47,721.85	\$ 19,641.24
JUNE		\$ 78,479.05	\$ 53,385.15	\$ 61,318.15	\$ 70,547.79	\$ 45,751.31	\$ 98,925.83
TRUCK REIMB	\$3,491.94	\$ 3,693.52	\$ 4,117.49	\$ 2,761.16	\$ 2,607.52		
TOTAL	\$307,850.96	\$ 672,471.56	\$ 626,067.35	\$ 637,732.02	\$ 629,509.42	\$ 601,437.22	\$ 518,637.40
needed for budget	\$500,000.00	\$ 500,000.00	\$ 475,000.00	\$ 400,000.00	\$ 380,000.00	\$ 380,000.00	\$ 365,000.00
TOTALS INCLUDE IN PERSON, AND RAPID RENEWAL REGISTRATIONS							
RESPECTFULLY SUBMITTED							
YVONNE P SHAW, TAX COLLECTOR							

Emailed to SK, ISM + MIAH

Treasurer

From: Coughlan, Peter <Peter.Coughlan@maine.gov>
Sent: Tuesday, January 13, 2026 12:06 PM
Subject: Upcoming Funding Opportunity--2026 Maine Infrastructure Adaptation Fund (MIAF)

This email is going to every town/city in Maine. Please forward this to any others who may be interested in this info..... thanks.

On 12/31/2025, the Maine Department of Transportation (MaineDOT) released the Notice for the upcoming 2026 Maine Infrastructure Adaptation Fund funding opportunity. The Request for Applications (RFA) will **open in late March 2026** to support scoping, design, and construction at existing public infrastructure facilities. Eligible properties include publicly owned infrastructure in municipalities, tribal communities, and infrastructure (utility) districts. This grant is federally funded, and therefore, privately or state-owned infrastructure are not eligible to apply.

The goal of the Notice is to give eligible parties an opportunity to begin considering potential projects and ask questions before the RFA opens.

The purpose of the funding program is to adapt existing infrastructure to reduce vulnerability to climate change and mitigate the risks posed by climate impacts, such as sea level rise and increased precipitation. Projects are encouraged to use nature-based solutions (NbS) or a combination of green and gray solutions, but NbS is not required.

For all questions or inquiries, please email Adaptation.DOT@maine.gov. Lirella Jaen or Sierra Millay will answer any questions. While some of the requirements associated with the funding cannot be modified, MaineDOT is still developing the RFA, and your questions can assist with the development of the application.

Peter M. Coughlan, P.E.
Director, Maine Local Roads Center (LTAP)
Community Services Division
MaineDOT, Station 16, 24 Child St
Augusta ME 04333-0016
Ph: 207/624-3266 FAX: 207/624-3301
peter.coughlan@maine.gov

Integrity - Competence - Service

CC / Subject Comin

Treasurer

From: Town Clerk <townclerk@dayton-me.gov>
Sent: Wednesday, January 21, 2026 8:11 AM
To: Angela Ward
Cc: adminclerk@dayton-me.gov
Subject: FW: SRCC Budget Request and Town Report Contribution
Attachments: SRCC Appropriation Request Package- Dayton 01_17_2026.pdf; Dayton Town Report 2025-26 - SRCC.pdf

From: cheri@srcc-maine.org <cheri@srcc-maine.org>
Sent: Sunday, January 18, 2026 2:10 PM
To: townclerk@dayton-me.gov
Cc: Dan Shorette <dan@srcc-maine.org>
Subject: SRCC Budget Request and Town Report Contribution

Hello Jennifer,

Attached, please find the SRCC's budget request letter with financial information (for consideration in the 2026-27 Town Budget), and our annual report for inclusion in your Town Report. We appreciate this opportunity to communicate with the residents of Dayton, and to request support for our water quality monitoring work.

The usual SRCC Water Quality Monitoring Report is a bit delayed this year, but should be sent to you within a month or so. Please let us know if you have any questions.

We appreciate the Town of Dayton's commitment to helping protect the Saco River's scenic values and healthy waters.

Best,

Cheri

Cheri Dunning
Executive Director, Saco River Corridor Commission
Office: 207-625-8123
Cell: 207-358-9695 (call/text)
cheri@srcc-maine.org



Saco River Corridor Commission

"Communities Working Together To Protect Our Rivers"

January 17, 2026

Dayton Budget Committee
33 Clarks Mills Road
Dayton, ME 04005

Dear Committee Members:

The Saco River Corridor Commission (SRCC) continues to pursue annual water quality monitoring along the Saco, Ossipee, and Little Ossipee Rivers, and is happy to report another successful season in 2025. The sampling locations most relevant to the Town of Dayton are the Skelton Dam Public Boat Launch (S19-J), Skelton Head Pond (S19-U), and at the Route 5 bridge across from Homestead Campground in Saco (S28). The 2025 Water Quality Monitoring (WQM) report has not yet been compiled, in part due to a staffing shortage. In the next month or so, we will send that monitoring report to the Town, which will present the 2025 testing results, compare them with past years, and offer recommendations for water quality protection. This letter includes a brief review of our ongoing program and a request for funding assistance.

The SRCC water quality program was created in 2001 to detect major issues affecting the Corridor's rivers and to assess how well the Saco River Corridor Act's standards (established by the Maine Legislature in 1973) protect our beloved waterways. We also want residents to have access to information about water safety factors, such as the presence and abundance of *E. coli* bacteria. As development and building continue along our rivers and filtering vegetation buffers are affected, the SRCC water quality monitoring program provides a crucial look at the success of our regulatory work and allows us to react if we see sudden changes in local water quality. As we often hear in the context of water quality, "you can't protect what you do not measure." Thanks to volunteers and support from towns along the Corridor, we have now successfully measured water quality for over 23 years at some locations.

With our collection of long-term baseline data, we can discern trends across the Corridor, such as a slow rise of *E. coli* bacterial levels or increases in nitrogen and phosphorus parameters that can be driven by human activity. While changes in these averages are typically slow and must be viewed across time to give a better understanding, we now have enough data at many sites to be able to compare fresh data against longer-term historical conditions. Our annual monitoring reports to each town highlight any local trends.

During 2025's droughty sampling season, only a handful of high *E. coli* levels were detected throughout our sampling area. We suspect this is because existing contamination sources were not swept into the river by runoff during rain events. Thanks to our in-house bacterial sampling equipment, the SRCC Water Quality Coordinator can report high levels within one day of the sample, if they occur, much faster than a send-away lab. If SRCC detects an unacceptably high level of *E. coli* in a sample collected in a Dayton location, we issue an alert to town personnel. We are happy to report that there were no bacterial overages detected in 2025 at the Dayton sites.

Our water quality monitoring program relies on dedicated volunteers, and the SRCC thanks the Dayton area volunteers Louis Rivers and David Kelly for their assistance in 2025. The need for timely water quality information is growing as communities face concerns such as aquatic invasive plants, increased recreation, shoreline erosion, and intensifying development. To help keep this essential program running, we ask two things of each of the municipalities along the Corridor: First, that you encourage those

interested in volunteering with the Commission to contact us, and second, that you help support the SRCC's water quality testing and reporting program through an appropriation request in the Town warrant.

In its most recent budget, covering the period from July 1, 2025, through June 30, 2026, SRCC anticipates spending \$60,989 on our Water Quality Monitoring program alone, not including our organizational overhead costs or the expense of creating annual reports. The WQM program budget includes essential spending on in-house supplies and equipment replacements (\$17,000), lab testing costs at the University of New Hampshire (\$12,000), travel expenses (\$7,000) and the costs of our crucial Water Quality Coordinator, who keeps the program running, processes all samples and data, keeps up our databases and coordinates with our volunteers (\$24,989).

The 42 sites tested this year include two in Dayton and one just upstream in Buxton. The approximate cost for these sites within our larger program is expected to be about \$1,000. While we can offset the other costs of the program with funding from diverse sources, we rely on town contributions to help with the immediate cost of testing. We cannot do this without municipal support, so we respectfully request that the following statement be included as an article in your town warrant:

"The town will vote to raise and appropriate \$800 toward the support of the Saco River Corridor Commission for its continued water quality monitoring program."

We sincerely thank the Town of Dayton for its support, and we look forward to providing you with many more years of valuable information and vigilant monitoring. Our goal is to protect the value and health of the rivers and lakes in our area. Please do not hesitate to contact us with comments, questions, or suggestions regarding the program or any of our work.

Sincerely,


Cheri Dunning

Executive Director

SRCC Budget for FY2026 Approved 6/25/2025		
		Proposed FY2026 Budget
Revenues:		
<i>Operational Funds</i>		
101	Application Fees	22,000
102	Municipal Appropriations	15,000
103	State Appropriations	34,310
104	L.D. 1155 (The Saco River Corridor Fund)	133,261
107	Interest on Accts. (Bangor Savings)	20
<i>Dedicated Funds</i>		204,591
140	WQM (Municipalities)	28,000
141	WQM (Earned Grants)	0
142	WQM (State)	12,650
	WQM (L.D. 1155)	20,339
<i>Total Dedicated Funds WQM</i>		60,989
		265,580
Expenditures:		
<i>Salaries & Benefits</i>		
201	Executive Director	63,550
202	Administrative Assistant	59,000
203	Environmental Compliance Evaluator	21,350
204	Intern/Assistant	0
205	Payroll Services	2,000
207	Worker's Compensation	1,500
208	Health Insurance	14,500
209	Employment Taxes and contributions	16,889
246	Professional Development	
Total Salaries & Benefits		178,789
<i>Overhead</i>		
210	Rent	8,700
211	Telephone/Internet	4,500
212	Internet Access & Web Page	1,000
213	Travel - Regulatory	3,500
214	Postage	1,200
215	Printing	1,000
216	Advertising	4,000
218	Supplies	2,500
219	Capital	1,500
220	Contingency	500
221	Software	2,550

		Proposed FY2026 Budget
222	Contractual Services	1,000
223	Business Owners Insurance	600
224	Electricity	2,500
229	Miscellaneous	500
	<i>Total Overhead</i>	35,550
	<i>Water Quality Monitoring</i>	
240	Personnel (WQM Coordinator)	22,989
	Personnel (WQM Program Manager)	2,000
241	Lab Testing	12,000
242	Equipment	5,000
213	Travel - WQM	7,000
243	Supplies	12,000
244	Miscellaneous	0
245	WQM Improvement Appropriation Account	0
	<i>Total Water Quality Monitoring</i>	60,989
	Total Expenses	275,328
	Operating Surplus/(Deficit)*	(9,748)
	<i>*Due to an expected staff turnover, FY26 shows a deficit driven by higher salary and benefit costs. This allows for appropriate overlap of personnel for training purposes, and is within reserve funds available.</i>	

3:58 PM
 08/28/25
 Accrual Basis

Saco River Corridor Commission
Profit & Loss
 July 2024 through June 2025

	Jul '24 - Jun 25
Ordinary Income/Expense	
Income	
Revenues	
101 Application Fees	25,064.49
102 Municipal Appropriations	10,000.00
103 State Appropriations	34,310.00
104 L.D. 1155	170,141.00
140 WQM (Municipalities)	19,935.00
142 WQM (State)	12,650.00
Total Revenues	272,100.49
Total Income	272,100.49
Expense	
213 Travel	
213 Travel (Regulatory)	2,542.28
213 Travel (WQM)	4,602.40
Total 213 Travel	7,144.68
214 Postage	450.48
215 Printing	564.33
219 Capital	2,217.89
220 Contingency	125.00
221 Software	2,624.79
222 Contractual Services	525.00
241 Lab Testing	10,878.00
245 WQM Improvement Approp.	185.14
Advertising and Promotion	
216 Advertising	214.06
Total Advertising and Promotion	214.06
Insurance Expense	
207 Workers' Compensation	727.20
208 Health Insurance	
208 Insurance (Ex. Director)	6,040.54
Total 208 Health Insurance	6,040.54
223 Business Owners' Insurance	580.00
Total Insurance Expense	7,347.74

Saco River Corridor Commission
Profit & Loss
 July 2024 through June 2025

	Jul '24 - Jun 25
Office Supplies	
218 Supplies	1,454.83
243 WQM Supplies	9,226.68
Total Office Supplies	10,681.51
Payroll Expenses	
201 Executive Director	62,000.12
202 Administrative Assistant	47,180.27
203 Envir. Compliance Evaluator	18,161.58
205 Payroll Services	1,949.50
240 WQM Personnel	
240 Personnel (Program Manager)	685.90
240 WQM Personnel (Coordinator)	14,920.98
Total 240 WQM Personnel	15,606.88
Employment Taxes & Contribution	12,368.62
Total Payroll Expenses	157,266.97
Rent Expense	
210 Rent	8,640.00
Total Rent Expense	8,640.00
Telephone Expense	
211 Telephone/Internet	3,628.12
212 Internet Access & Web Page	1,132.73
Total Telephone Expense	4,760.85
Utilities	
224 Electricity	2,774.53
Total Utilities	2,774.53
Total Expense	216,400.97
Net Ordinary Income	55,699.52
Other Income/Expense	
Other Income	
107 Interest on Bank Accounts	17.10
Total Other Income	17.10
Net Other Income	17.10
Net Income	55,716.62

SACO RIVER CORRIDOR COMMISSION
“Communities Working Together to Protect Our Rivers”

The Saco River Corridor Commission (SRCC) was created with one purpose in mind – to protect the rivers in the Saco Basin and all that these rivers represent to the people who live and work here. The Maine legislature provided the performance standards to initiate our regulatory program in 1973, and the current cleanliness and scenic value of the river is a testament to that effort. The Commission’s role is one of partnership with our communities, and our standards apply to the first 500-1,000 feet of land around the Saco, Ossipee, and Little Ossipee (i.e., the Corridor). All twenty towns with lands in the Corridor can appoint one regular and one alternate Commissioner. We are grateful to have Commissioners Louis Rivers and John Scully serving at this time. Representation from Dayton allows your community to weigh in on development patterns throughout the entire Corridor, from Fryeburg to Saco and south to Acton/Shapleigh. Together, representatives from all 20 of our municipalities help keep the water clean and preserve natural resources, ultimately protecting public health and quality of life in our region. Clean water is one of Maine’s greatest assets, and our volunteer Commissioners work hard to ensure the Saco and its major tributaries are protected from unsustainable or incompatible development.

Development in Maine continues at a rapid pace. As areas are built up or used for resource extraction, shoreland zones can degrade, leading to water quality problems. The SRCC has kept up with the recent surge in development that began in 2020 and continues to review each application for new development near the rivers to ensure compliance with the Saco River Corridor Act. In 2025, the Commission carefully reviewed 131 applications for development within the Corridor.

In 2026, the SRCC will coordinate its 25th year of the Water Quality Monitoring Program. Staff and volunteers will collect samples to monitor dissolved oxygen, conductivity, pH, turbidity, temperature, total Kjeldahl nitrogen, orthophosphates, alkalinity, nitrogen (NH₄, NO₃ + NO₂), total phosphorous/phosphates, ammonium, and either *Escherichia coli* (*E. coli*) or *Enterococci*. Our testing takes place bi-weekly along the Saco, Ossipee, and Little Ossipee Rivers at 42 different locations from May through mid-September, with additional weekly *E. coli* testing at certain recreational sites from June to September. Not all sites are tested for all parameters, but we add new tests where there are particular concerns or conditions.

Dayton has three local monitoring sites, including one at the Skelton Dam public boat launch in Hollis, another at Skelton Head Pond, and a site at the Route 5 bridge in, just downriver in Saco. We sincerely thank volunteers Louis Rivers and David Kelly for conducting sampling at those sites in 2025.

To help communicate water quality testing results to the public, a map available on our website highlights sites with recently elevated bacterial levels, and the SRCC sends alerts to municipal staff when high levels are detected. While the monitoring program is near capacity for new sites, the SRCC is happy to discuss expanding testing locations in the future or adding parameters to existing sites when funding and staffing allow. We are especially grateful to our volunteer water quality monitors, who make our current array of testing locations possible. We encourage those interested in volunteering to contact us ahead of the mid-April training dates each year to help expand our monitoring capacity and reduce program costs. We sincerely appreciate that the Town of Dayton also contributes to our water testing program – we couldn’t maintain the program without municipal support.

The SRCC’s mission is to work with the communities of the Corridor to help keep the rivers clean and preserve our quality of life in southern Maine. If you have any comments, suggestions, or questions on any of our programs, please contact the Commission’s office. We are located at 81 Maple Street in Cornish, Maine, where we have staffed hours Monday-Wednesday, 9am-5pm, and from noon to 5 pm on Thursdays. You can reach us at 207-625-8123 or srcc@srcc-maine.org, and you can find much more information on our website at www.srcc-maine.org. We thank the Town of Dayton for helping to protect the Saco River and its tributaries!



STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
16 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0016

Janet T. Mills
GOVERNOR

Bruce A. Van Note
COMMISSIONER

January 12, 2026

Town of Dayton
Attn: Town Manager
32 Clarks Mills Road
Dayton, ME 04005

RE: Town of Dayton, Intersection Reconfiguration WIN: 029366.00

Dear Town Manager:

The Maine Department of Transportation is conducting a Formal On-Demand Public Meeting to discuss a Proposed Intersection Reconfiguration for Route 5, Hollis Road and River Road.

A link to this and other meetings can be seen at any time at bit.ly/mainedot-meetings.

A copy of the enclosed notice will be published in the Portland Press Herald newspaper prior to the meeting and mailed to abutting property owners.

Thank you for your cooperation and assistance. If you have any questions, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joseph Stilwell'.

Joseph Stilwell
Senior Project Manager
Multimodal Program

Enclosure



MaineDOT

**Notice of Formal
On-Demand
PUBLIC MEETING
Dayton**

**Intersection Reconfiguration for
Route 5, Hollis Road and River Road.**

MaineDOT invites and encourages you to attend an on-demand public meeting to provide information about the proposed project. This can be viewed at any time during the formal comment period and allows for online comments and questions that will be answered by MaineDOT staff. The on-demand formal public meeting will go live on January 19th, 2026, and close on February 2, 2026.

Questions, comments, or inquiries can be made at the on-demand meeting or directed to the Senior Project Manager below.

Joe Stillwell Senior Project Manager
Maine Department of Transportation, Multimodal Program
24 Child Street, 16 State House Station,
Augusta, Maine 04333-0016.
Telephone: 207-441-4510
Email: Joseph.R.Stilwell@maine.gov

Access to this and all other active meeting presentations is available on our Public Meetings Page located at bit.ly/mainedot-meetings. You can also access those meetings using the QR Code to the right.



For more information regarding MaineDOT Public Involvement, including meeting accessibility and available accommodations you may request for all types of meetings, please see the link to our Background Information page. bit.ly/background-publicinvolvement.

Work Identification Number **29366.00**



MaineDOT

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Dayton**

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Work Identification Number 29366.00

Treasurer

From: adminclerk <adminclerk@dayton-me.gov>
Sent: Thursday, January 15, 2026 8:10 PM
To: Treasurer; 'Jarod Harriman'; 'Chris Belanger'; 'tomkennie'; roadcommissioner@dayton-me.gov
Subject: Re: FW: Upcoming Funding Opportunity--2026 Maine Infrastructure Adaptation Fund (MIAF)

Since we don't have any coastline and I'm not too worried about sea rise in Dayton I'm thinking the only potential projects we could apply for in Dayton would be culvert at Murch/Hill Road as that spot tends to flood, Buzzell Road near Woodline Drive, as there is likely some erosion issues as holes keep showing up in the pavement, and maybe we could get some funding for the Dyer Road Project. . .

Thoughts?

~Ben

----- Original Message -----

From: "Treasurer" <treasurer@dayton-me.gov>
Sent: 1/13/2026 12:38:40 PM
To: "Jarod Harriman" <jharriman@imeinc.com>, "Chris Belanger" <chrisbelanger@dayton-me.gov>, "tomkennie" <tomkennie@dayton-me.gov>, adminclerk@dayton-me.gov, roadcommissioner@dayton-me.gov
Subject: FW: Upcoming Funding Opportunity--2026 Maine Infrastructure Adaptation Fund (MIAF)

Cat

From: Coughlan, Peter <Peter.Coughlan@maine.gov>
Sent: Tuesday, January 13, 2026 12:06 PM
Subject: Upcoming Funding Opportunity--2026 Maine Infrastructure Adaptation Fund (MIAF)

This email is going to every town/city in Maine. Please forward this to any others who may be interested in this info..... thanks.

On 12/31/2025, the Maine Department of Transportation (MaineDOT) released the Notice for the upcoming [2026 Maine Infrastructure Adaptation Fund](#) funding opportunity. The Request for Applications (RFA) will **open in late March 2026** to support scoping, design, and construction at existing public infrastructure facilities. Eligible properties include publicly owned infrastructure in municipalities, tribal communities, and infrastructure (utility) districts. This grant is federally funded, and therefore, privately or state-owned infrastructure are not eligible to apply.

The goal of the Notice is to give eligible parties an opportunity to begin considering potential projects and ask questions before the RFA opens.

The purpose of the funding program is to adapt existing infrastructure to reduce vulnerability to climate change and mitigate the risks posed by climate impacts, such as sea level rise and increased precipitation. Projects are encouraged to use nature-based solutions (NbS) or a combination of green and gray solutions, but NbS is not required.

For all questions or inquiries, please email Adaptation.DOT@maine.gov. Lirella Jaen or Sierra Millay will answer any questions. While some of the requirements associated with the funding cannot be modified, MaineDOT is still developing the RFA, and your questions can assist with the development of the application.

Peter M. Coughlan, P.E.

Director, Maine Local Roads Center (LTAP)

Community Services Division

MaineDOT, Station 16, 24 Child St

Augusta ME 04333-0016

Ph: 207/624-3266 FAX: 207/624-3301

peter.coughlan@maine.gov

Integrity – Competence – Service

Treasurer

From: Amanda Schultz Brown <amanda@smithassociatescpa.com>
Sent: Wednesday, January 14, 2026 2:46 PM
To: 'Gmfr Treasurer'
Cc: Treasurer
Subject: Dayton School Department - Contact Information

Follow Up Flag: Follow up
Flag Status: Flagged

Good afternoon, Cat.

I am ready to send the draft financial statements to the School; however, I haven't been successful in reaching Susan. I've called a few times, but I haven't received a call back. Do you have her e-mail address, so I can send her the preliminary draft and pending items to complete the audit? In addition, I need to have a brief discussion with her.

Thank you.

Sincerely,

Amanda J. Schultz Brown CPA

For secure file sharing, use this link: [Suralink](#)

Office Hours: Monday – Thursday 8:00am to 5:00pm; Friday 8:00am to 12:00pm
[Schedule an Appointment](#)

Smith & Associates, CPAs, A Professional Association

500 US Route One, Suite 102
Yarmouth, Maine 04096
(p) 207-846-8881 (f) 207-846-8882
www.smithassociatescpa.com

Confidentiality Notice: This email may contain confidential and/or protected information for the exclusive use of the designated recipient named above. If you are not the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, distribution or copying of it, or its attachments is prohibited. Please forward to sender and then destroy this email.

Replied 1/14/26 with Susan's Email @



73 Central Ave | Limerick, Maine 04048
 (207) 793-2201 | westernmainewater.com

WESTERN MAINE WATER

RECIPIENT:

Town of Dayton
 33 Clarks Mills Road
 Dayton, Maine 04005

Phone: 207-499-7526

SERVICE ADDRESS:

33 Clarks Mills Road
 Dayton, Maine 04005

Estimate #1468

Sent on	Jan 27, 2026
Total	\$9,000.00

Product/Service	Description	Qty.	Unit Price	Total
Pressure Tanks and Filters	Includes two of each item below (one per constant pressure unit): Lakos Sand Master filter, specially designed to be installed prior to the pressure tank Auto-purge valve for filtration Constant pressure system pressure tank (direct replacement for current pressure tank) Labor and parts for plumbing the filtration and valve into the system	1	\$9,000.00	\$9,000.00

Total **\$9,000.00**

As discussed at the time of initial replacement of the submersible pumps and constant pressure drives, the previously installed spin-down filters located between the pump and pressure tank contributed to the system failure, and has caused damage to the current pressure tanks. It is not advisable to continue using the system as it is set up currently, as the damage to the tanks has the potential to escalate. Having filters that are not designed to be installed before the tank has the potential to cause dangerous build ups in pressure.

The current spin-down filters have a manual purge to remove built up sediment. The new filters will have an auto-purge that will automatically remove sediment build up regularly. If sediment build up is not purged, it will cause pressure issues, as noted above.

If this pressure and filter issue is not addressed, similar damage could happen to the newly installed system.

This quote is valid for the next 30 days, after which values may be subject to change.

Signature: _____ Date: _____

Dayton Zoning Board of Appeals
Variance Request by Northeast Civil Solutions on behalf of Jane Littlefield, 17 & 21 John Clark Road, Dayton

SITE WALK: Monday, January 19, 2026, 3:00 pm, 17 John Clark Road, Dayton, ME

ZBA MEMBERS PRESENT: Benjamin Harris, Yvonne Shaw, TJ Roma, Ken Booker

APPLICANTS PRESENT: Troy McDonald

TOWN EMPLOYEES PRESENT: Kim Aiken

PUBLIC PRESENT: Maria Foisy, Alex Durocher, Sylvia Rhodes

Site walk started at 3:00 pm. Troy McDonald from Northeast Civil Solutions explained that his company did the surveying of the property, 17 & 21 John Clark Road, Dayton the two lots are listed on Map 2, Lot 30 and Map 2, Lot 30-1. They are two individual lots and the property line basically started at the the road and came up through a storage building (located on both properties) and through a garage that is located on 17 John Clark Road. Ms. Littlefield is trying to sell 17 John Clark Road and retain 21 John Clark Road. They did note that the buildings on these lots were built in the 1970s and late 1980s and cannot have the garage on 17 John Clark Road be beyond the property of the buyer. Ben Harris clarified that the blue garage in the back of the property is the garage that Troy McDonald was referring to.

Ben Harris clarified that the proposal is to allow a new property line to include the garage located on 17 John Clark Road to remain on property for 17 John Clark Road but allow for a variance to be less than the necessary 50' side setback. Troy McDonald explained that between the two garages in question is 76.8 feet, so they split the difference between the two properties. And, around the back of the garage they allowed for the 50' setback and tied into the original corner of the property.

Ben Harris asked if Jane Littlefield was intending to keep the shed to the right of the garage located on 21 John Clark Road. Sylvia Rhodes, the real estate agent, stated that Jane Littlefield wants to take down the shed.

Yvonne Shaw asked where the property line will end up being. Troy McDonald explained that the property line would come up from the road to go through the area where the shed currently sits and turn left halfway between the corner of the garage located at 17 John Clark Road and the garage located on 21 John Clark Road, which ended up being 35.9 feet, run parallel to the garage and turn right and run parallel to the garage and meet the existing lot pin .

Yvonne Shaw asked a clarifying question - each land owner is giving each other a little bit of land to equal it out. Troy McDonald confirmed. Ben Harris stated that the property is under one landowner now.

Maria Foisy asked if there was any other part of the property that was going to be changed, more specifically closer to the road. Troy McDonald replied no, just the piece

of land around the two garages. Sylvia Rhodes stated that they didn't want to change anything that they wanted to keep the same amount of land when they closed as they were offering when they went on market.

Ben Harris asked what is the setback on the garage located on 21 John Clark Road to the property line. Troy McDonald responded based on the 2007 ordinance it should be 50' but this building was pre-existing, it will be 8.9 feet.

Ben Harris asked for more questions, none were presented.

Site walk ended at 3:10 pm

PUBLIC HEARING: Monday, January 19, 2026, at Dayton Town Office, Dayton ME

ZBA MEMBERS PRESENT: Benjamin Harris, Yvonne Shaw, TJ Roma, Ken Booker

APPLICANTS PRESENT: Troy McDonald

TOWN EMPLOYEES PRESENT: Kim Aiken

PUBLIC PRESENT: Sylvia Rhodes, Robert Lavoie, Laurie Lavoie

Meeting began at 3:25 pm

Ben Harris, Chair, read the following documents into the record

1. Application Cover Letter
2. Authorization for Northeast Civil Solutions to act on behalf of Jane Littlefield
3. Application for Variance
4. Copy of Deed of Distribution by Personal Representative filed with York County Registry of Deeds (Bk 17891, Pg 359)
5. Copy of Deed of Distribution by Personal Representative filed with York County Registry of Deeds (Bk 17891, Pg 364)
6. Copy of Quitclaim Deed with Covenant filed with York County Registry of Deeds (Bk 5644, Pg 158)
7. Copy of Quitclaim Deed with Covenant filed with York County Registry of Deeds (Bk 5644, Pg 161)
8. Copy of Map 2 of the Town of Dayton
9. Copy of USGS Topographic Map showing John Clark Lane
10. Copy of Boundary & Lot Reconfiguration Plan for 17 & 21 John Clark Road
11. Drawing of Boundary & Lot Reconfiguration Plan for 17 & 21 John Clark Road
12. Northeast Civil Solutions Abutter List
13. Receipt for application fee paid
14. Notification letter to Board of Appeals members
15. Town of Dayton abutter list
16. Notification letter to abutters
17. Notification posted at Town Offices, Dayton General Store and Andy's Farm and Garden and also given to CEO, Select Board, Planning Board
18. Bill for posting legal ad in Portland Press Herald
19. Legal ad placed in Portland Press Herald on January 3, 2026
20. Bill mailed to Northeast Civil Solutions for postage and advertising
21. Receipts for payment for postage

22. Return receipts and proof of mailing for letters to abutters
23. Receipt for payment for postage and advertising from Northeast Civil Solutions
24. Receipt for payment for legal notice paid by the Town of Dayton

Ben Harris asked if there were any other documents to add to the list and none were presented. Ben Harris mentioned that we have just returned from the site walk at 17 & 21 John Clark Road. Ben Harris opened the fact-finding portion of the hearing.

Ben Harris opened the meeting up for any questions from the audience. Laurie Lavoie was curious about the three markings that were placed across from John Clark Road on Littlefield Road. She was wondering what that has to do with these proceedings.

Ben Harris asked to clarify which part of Littlefield Road she was referring to. Littlefield Road towards Hollis behind the property? Robert Lavoie explained Littlefield Road is a right of way that goes to their barn. The pins are on that parcel of land.

Troy McDonald explained that when they do the field survey, they locate all the boundary evidence lines. They take the deeds, use the measurements of the land, they located all the boundary lines. The pink pins means it is related to an existing property marker, if it is in orange it is just their survey control. Laurie Lavoie asked if they had any bearing on changes in the road. Troy McDonald replied no.

Ben Harris asked Robert Lavoie to show the Board on the map where he is referring to. Robert Lavoie showed him the road across from 17 & 21 John Clark Road that he states on his paperwork it is also listed as Littlefield Road.

TJ Roma clarified with Robert and Laurie Lavoie that they just wanted to check to see if the pins at the end of Littlefield Road had anything to do with the proposed variance for 17 & 21 John Clark Road. It was determined that they were placed as a place to start with measurements around the property.

Ken Booker questioned when the 17 & 21 John Clark Road was subdivided. Troy McDonald explained the lot began as one and in 1991 it started to become two separate descriptions of 4 or 4.5 acre parcels. And then sold by Veronica Cole. She sold one and then sold the other side.

Ben Harris stated it was Virginia Cole. Troy McDonald replied Virginia Cole sold it on March 1, 1991 for Map 2, Lot 30, Book 5644 Page 158, then sold the back lot Map 2, Lot 30-1 Book 5644 Page 161 on March 1, 1991. Ken Booker states that he was confused as the map drawn (Map 2) leads him to believe it was an approved subdivision - was this before the ordinance required? Troy McDonald replied that it was before the ordinance in 2007, but as far as the subdivision three parcels of land was sold from this lot within five years. Ben Harris stated as separate parcels.

Ken Booker asked a question to Sylvia Rhodes. Did she (Jane Littlefield) acquire this through the estate? Sylvia Rhodes states that Jane's mother in law passed away and her husband acquired the land and then he passed away and then Jane Littlefield acquired.

Ben Harris asked if the garage was built when it was one lot or two separate lots? Troy McDonald responded that the garage we are talking about on 17 John Clark Road was built prior to 2007 but after it was two separate lots.

Ben Harris asked based on how this is mapped out it looks like the blue house at 17 John Clark Road, their driveway would be on the lot for 21 John Clark Road. Troy McDonald agreed. He has seen it a lot. What they will show on a plan is a proposed easement over the pavement for access for 17 over pavement for 21. Ben Harris wanted to be clear that would be an easement.

Ken Booker thanked Troy McDonald for a well put together package of information.

Ben asked for any other information for fact finding portion of the meeting. None was presented.

Motion made to close fact finding portion of meeting by Ken Booker, seconded by TJ Roma. Voted, unanimous.

Zoning Board deliberations began. Ben Harris states he believes it is a rural forest district, requires 3 acres minimum lot size currently, however, these lots were lots prior to the ordinance. *The current ordinance requires 50' minimum side setback, which is why we are here.*

Ken Booker asked if we didn't grant the ordinance what would be the other option. Ben Harris stated to move the garage.

Ken Booker made the motion to allow the side setback to be 35.9 feet for the garage on 17 John Clark Road and the garage on 21 John Clark Road. Seconded by TJ Roma. Voted, *unanimous.*

Ben Harris asked for any more questions. Ken Booker stated that there needs to be two variances as each lot will have a 35.9 foot side setback. Ben Harris thought they needed to come back for 21 John Clark Road. Ben Harris asked Troy McDonald if they were coming back to file for 21 John Clark Road for Jane Littlefield. Troy McDonald stated he was under the impression that he was coming in for both properties as it was a variance that affects both lots. Does not know if it that would be individual one for each so they could get on the records in the registry of deeds separately. Ben Harris mentioned that he thinks they should both have the variance approval. Ken Booker pointed out that that is what the application requested. Ben Harris stated it is up to Jane Littlefield or whoever to file on her behalf to file the variance for each property. Troy McDonald stated they will be filing on her behalf.

Ben Harris asked for other questions or comments. None were presented.

Voted on the variance, vote was unanimous.

On another note: Ben stated the ZBA has not had a meeting this year. Asked if anyone would be willing to be the Board Chair. It was mentioned that he was doing a great job. Yvonne Shaw made a motion to nominate Ben Harris to continue as Chair, seconded by TJ Roma. Voted, unanimous. Ben Harris will continue to be Board Chair of the Zoning Board of Appeals.

Ben Harris also mentioned that the Board is required to have training. Jennifer will order for the Board. Board members will be able to watch online.

Motion to adjourn made by Yvonne Shaw, seconded by TJ Roma. Voted, unanimous.

Meeting adjourned at 3:37 pm.

Respectfully submitted,

Kimberly A. Aiken

Kimberly Aiken
Zoning Board of Appeals Clerk

THESE MINUTES MAY NOT BE TRANSCRIBED VERBATIM. SECTIONS MAY BE PARAPHRASED FOR CLARITY.

Cc: ZBA members, CEO, Select Board, Tax Assessor

COPY

TOWN OF DAYTON
33 CLARKS MILLS ROAD
DAYTON, MAINE 04005
1-207-499-7526



Incorporated April 7, 1854

CERTIFICATE OF VARIANCE APPROVAL

I, Benjamin Harris, duly appointed, qualified, and Chairman of the Zoning Board of Appeals for the Town of Dayton, York County, State of Maine, hereby certify that on the 19th day of January, 2026, the following Certificate of Variance was granted pursuant to the provision of MRSA Title 30-A, Section 4353 and the Zoning Ordinance of the Town of Dayton, Maine.

1. PROPERTY OWNER: Jane Littlefield
2. PROPERTY: 17 John Clark Road, Dayton ME 04005 (Tax Map 2, Lot 30) and 21 John Clark Road, Dayton, ME. 04005 (Tax Map 2, Lot 30-1)
3. VARIANCE: 17 John Clark Road side setback to be 35.9 feet and for 21 John Clark Road to have a side setback to be 35.9 feet setback

IN WITNESS THEREOF, I have set my hand and seal this nineteenth day of January, 2026.


Benjamin Harris, Chairman
Dayton Zoning Board of Appeals

STATE OF MAINE
YORK COUNTY, SS

Then personally appeared before me the above Benjamin Harris and acknowledged the above certificate to be his free act and deed in his capacity as Chairman of the Dayton Zoning Board of Appeals.



COMMISSION EXPIRES 12-19-30

This certificate must be recorded in the York County Registry of Deeds within 30 days of the granting of the variance for the variance to be valid, pursuant to MRSA Title 30-A, Section 4353.