

**Members Present:** Arelle Harris, Jennifer Harriman, Reegan Brown, Jen Kurkul, Nick Wilson, Jeff Nicoletti, Jen Casivant, Pat Sughrue

**Date:** June 4, 2017

**Time:** 3-5pm

**Treasurer Report:**

Minutes from last meeting were approved via email and sent to Angela at Town Hall in May.

Began our meeting speaking with Bob who will help us with timing of our 5k race. Went over how to successfully time a 5K race. He will be helping at our race free of cost. Showed him a \$200.00 timing clock we plan to purchase via Amazon, and he thought it looked great. **Arelle** will get the information to Angela for it to be ordered first of June. He also passed along helpful race checklists.

Group reviewed the quote for custom made 5K race medals through crownawards.com and approved the purchase for 150 medals. Would like to add 150 small kids participation medals to hand out for after fun run. **Arelle** will speak to crown awards and have them add that to quote and group will approve via email. **Arelle** will get information to Angela to order first of June.

Talked about getting a quote from RSD graphics for shirts, planning on 150 Adult shirts. **Arelle** will get a quote for cotton and or dry fit shirts for our next meeting.

Reviewed our vendors. Group decided will just have coffee truck only and will reach out to community members Ben Harris (donuts) Heather Dumas's mom (muffins) Shannon Porter (scones, cookies). **Arelle** and **Jen H** will check in with above community members. Will review at next meeting.

Spoke about sponsors. We have heard back from York County Fish & Game, Above the Dam Jam. Will continue to check in and reach out to businesses in community. Sponsors have until August 1 to get checks to town hall. Poland spring will donate waters, Hannaford donating bananas, race bags donate, Funky Bow donated (3) 25.00 gift cards.

Boulder/Plaque for dedication will address at next meeting and come up with a time to put that at track. Must discuss with Brian Dancause.

Discussed prizes for top 3 female/male runners in each age group and overall winner. Group wants to check in with Heather Stearns about making a plaque out of wood with our 5K logo. **Nick** will check in about cost. Will decide at next meeting.

Checked in about requesting a large and small bounce house for day of the race. **Jen Harriman** has booked both already. Group decided not to charge to use the bounce houses at the event.

Volunteers for day of race was discussed. Group will continue to seek out volunteers and will talk about this at next meeting.

Jeff Nicoletti spoke with Jim Roberts about race course and was decided that the easement on Kyle Dr. was not doable. Jeff spoke with Ben Harris at the Fd who suggested starting race at track and just using Height Rd for race. Safer and easier to shut down. Group approved this course and **Jeff** will figure out how far down race should go on Height road. Fire police and fd will help with this event. **Jen Casivant** will use her side by side to give our waters and make sure race participants are doing ok during the event.

Group discussed what the start of the race should look like such as, balloon archway. Jocelyn received quote on archway being around 300 dollars. Jeff shared the idea of just stacking hay bales at the start and putting a banner across the top. Group decided on this idea vs. balloon archway. **Jen Harriman** is looking into a new banner. Will discuss at next meeting.

It was realized that on active.com that when registering for kids fun run it asked for a shirt size. Group decided to delete that. Kids would not receive a shirt for doing fun run, but a small participation medal. 5K participants and walkers would receive a shirt. **Reegan** will change this on active and **Arelle** will notify town hall.

Selectman Dan Gay came in around 4:00pm to discuss what the field committee is and why we should hold off on putting up the sign we planned to put up in the spring/summer to advertise town parks and rec events. In previous notes we had received selectmen approval to go ahead a put sign up in parking lot next to soccer field. Group continues to be confused as to why their is a field committee, and will hold off on the sign per selectman request. Dan suggested if we have more questions about sign or field committee to come to selectmen meeting. It was appreciated by all members that Dan took the time to come in to speak about above matters.

We went over summer activities such as adult softball starting June 25. Will make sure have adult waivers for players. **Nick** will check to see if Ryan will be there to get the game going. Couch to 5K fitness program starts 6/26 and **Reegan/Jen H** will be there for this program. Will also have waivers for participants. Family movie night for Aug 26 and will discuss/plan next meeting.

Briefly spoke about soccer. Hope to get the nets up soon for community to use. Will have a coach/planning meeting for the season sometime late July. Group spoke about offering registration nights. **Arelle** will speak with town hall about possible dates for this and hopefully get them on soccer flyer soon. Would like to have it put in last Thursday folder at school before the summer.

Principal Kim Sampietro had emailed us in regards to broken chain link on playground structure. **Pat** will take a look to see what it needs.

Group also quickly discussed idea of edging for the track. Jeff Nicoletti looked up a metal edging at Home Depot that would cost around 8,000 dollars to do our track. Group will continue to look into options. **Arelle** will check with Jay Stearns with Boiling Spring Landscape to see what he recommends as well as check in the playground catalog. Will continue to keep this discussion going at next meeting.

**New Board Members:** At this time Ryan Sommer has resigned from being president of parks and rec, but still plans to help when he can. Arelle Harris is up as vice president as of this year 2017. Shannon Porter needed to pass on being the boards secretary due to change in schedule and not able to make many meetings. With these changes the group voted for Jen Harriman to be President, Reegan Brown Vice President, Jocelyn Lydon Treasurer, Arelle Harris Secretary, Voting member Jeff Nicoletti, and alternate voting member Nick Wilson. **Arelle** will notify town hall of changes. **Jen** and **Reegan** will act as town contact person. Group understands they will need to be sworn in and town hall will notify.

**Next meeting:** July 9th 3:00 pm