

Lyman – Dayton Fire Commission (FC)

Minutes of Meeting – July 17, 2014

Location: Goodwin's Mills Fire Station

Called to order 6:30 pm

In Attendance:

Fire Commissioner- Wendell Smith, Don Hernon, Jim Roberts, John Houy, Amos Gay, Paul Reynolds

Lyman Selectperson – Vicky Gavel, John Tibbetts, Ed Sanborn, Nancy Harrison

Dayton Selectmen –Gerry Taylor, Dan Gay

Fire Chief Roger Hooper

FC Clerk Michelle Ray

1. Meeting was recorded and will be placed on the Town websites
2. Election of FC Officers (Chairman, Vice Chairman, Secretary)
 - Chairman – Jim Roberts
 - Vice Chairman – Wendell Smith
 - Secretary – Don Hernon
3. Treasurer's Report – no report. Dayton treasurer will be closing the books and Lyman treasurer will open the books for the next fiscal year. End of fiscal year report will be given at August FC meeting.
4. Status of Action items from previous FC Meeting.
 - a. FC Secretary: 2 approved changes to the GMFR Personnel Policy. Pending paid time off changes. (FC Amos Gay and Fire Chief Roger Hooper will follow up).
 - b. FC Jim Roberts: Discussion of possible legal action regarding expenses incurred in the repair of the Fire Station alarm system. FC Roberts has received no response to letters sent. A motion to drop was passed by the FC.
 - c. FC Amos Gay: Capital Equipment Plan – no new changes.
 - d. Fire Chief Roger Hooper: Fire Engine Purchase – Recommendation is to purchase Pierce PUC Rescue-Pumper. Truck committee developed criteria for scoring all seven proposals that were received. Chief's proposal was based on the best options to meet department needs and the longevity of the truck. Chief Hooper met with area Chief's to look at their existing equipment and to get recommendations based on experience with existing Pierce apparatus as compared to existing E-One apparatus. Chief has met with All American Investment who will do one year financing, based on the town warrant and article agreement. Details will worked out to ensure that the truck and financing will not exceed \$425,000.

FC voted to approve the purchase of the Pierce truck based on the recommendation of the Fire Chief and Truck Committee. Finance will be sent to the Treasurer and Selectmen to finalize. Special meeting scheduled for July 24, 2014 with Select Boards to finalize financing for the purchase of the Pierce Engine and sign fire truck contract.

Call Force Hiring Update: Two new call force applicants passed the RCT and PAT and will be interviewed for the Call Force.

Per Diem Schedule: August 1, 2014 will begin 24/7 coverage at GMFD. Per Diem schedule will be done on an eight day rotating schedule. Kelley day will still be incorporated to prevent over time for the full time employees. Current Per Diem coverage is all active GMFR personnel.

Radio Repeater status update: First phase on Ossipee Mountain has been completed which has resolved most of the problems. Phase Two is to begin determining where poor spots in the area to look at putting voter systems up to boost coverage in the poor coverage areas.

Regulation 1105: Signed based on the approved changes at the June 19, 2014 meeting.

Budget Planning for next FY: Chief Hooper recommended inviting the budget committee in early to start the discussion and review the budget book that was put together, so everyone has an understanding of what the book consists of.

Station HVAC & Electrical usage: Marcel Deroucher (Town of Lyman Electrical Inspector) will come in to the station to review the electrical usage of the station. Still having trouble with the HVAC, Chief Hooper is working with TRANE to review the system.

5. Old (Unfinished) Business:
 - a. No update on Electricity Maine info on commercial electricity coverage.
 - b. Fire Station Maintenance: HVAC system (previously covered), minor painting and station maintenance.
 - c. FC Jim Roberts: draft Internet Usage Policy. Chief will bring a copy to the next meeting for final approval.
 - d. GMFR Personnel Policy, Section 9.2; Paid Time off: Don will send the latest version out to all members. Town of Lyman is also reviewing their policy.
6. No new business to discuss at this time.
7. Special FC Meeting scheduled for July 24, 2014 7:00pm at Goodwin's Mills Fire Station with Select boards to sign fire truck and financing contracts.
8. Next regular FC Meeting scheduled for August 21, 2014 6:30pm at Goodwin's Mills Fire Station.
9. Meeting Adjourned 8:35pm

Minutes Recorded on July 17, 2014 by FC Clerk Michelle Ray

