

**Lyman-Dayton Fire Commission (FC)
Joint Meeting with
Lyman and Dayton Select Boards
Minutes of Meeting – October 22, 2015**

Location: Goodwin's Mills Fire Station

Called to Order: 6:30 pm

Note: This meeting was recorded with the recording placed on the Lyman Town website under Fire Commission Minutes 2015.

In Attendance:

Fire Commissioners – Wendell Smith, Jim Roberts, Chris Boyden, Amos Gay, Don Herson, Paul Reynolds

Lyman Select Board – Nancy Harrison, Sumner "Ed" Sanborn Jr., John Tibbitts, John Houy

Dayton Select Board – Scott Littlefield, Dan Gay, Jarod Harriman

Fire Chief Roger Hooper

Administrative:

- a. FC reviewed and approved FC minutes of September 17, 2015 regular meeting and October 2, 2015 special meeting.
- b. FC secretary reviewed a summary report on status of GMFR Personnel Policy changes

GMFR Treasurer's Report – reviewed.

Items of Mutual Interest to Select Boards and Fire Commission

- a. Discussion of current GMFR credit cards (Visa and Wright Express gasoline cards).
Action – Fire Chief/FC Secretary will draft a GMFR Credit Card Policy for approval by the FC and both Select Boards.
- b. Funding Formula to determine Towns' annual funding of GMFR Operations and Personnel costs. Discussion on various statistics (e.g., call volume) of Lyman and Dayton vs. current funding formula (Operations – 50/50; Personnel – Lyman 60%; Dayton 40%). Note: Per Interlocal Agreement, determining the annual funding formula for GMFR costs is a responsibility of the Select Boards.
Action – Working Group to be formed to discuss/make recommendations. Lyman SB – Jeff Demers; Dayton SB – Jarod Harriman; Fire Chief Roger Hooper.

Fire Chief Items:

- a. Quarterly report for July-September 2015. Discussed in detail. The report is available on the GMFR website (www.gmfd.org) under Chief's Reports.
- b. Operational Issues – Fire Chief provided update on recent calls and interfaces with Maine State Police.
- c. Internet service, server upgrade. **FC voted to approve** the GWI Service Agreement to provide fiber optic internet access for the Fire Station.
- d. Open house and fire prevention activities. Fire Chief provided update; open house has about 200 participants.
- e. Use of Fire Station by Dayton Parks & Rec – use of the Fire Station by Lyman and Dayton community groups was approved by FC with the concurrence of the Select Boards, as long as a liability insurance rider is provided by the community group.
- f. Ladder 82 replacement – participants discussed various options, including selling Ladder 82 after current repairs are completed and the truck is road worthy, with the funds obtained from sale used to purchase a simpler, “straight stick” ladder truck. **Fire Chief to follow up** on the legality of this process with Fire Department attorney.
- g. Condition of ambulances – discussed current condition of ambulances, cost of a replacement, and amount in the Ambulance Fund.
- h. Billing FD calls – Fire Chief provided information on how some FD/EMS organizations seek reimbursement from insurance companies. No decisions made.
- i. Generator update – FC previously voted to replace the inoperable Fire Station emergency generator as an emergent item due to onset of winter weather. Funds allocated were within limits of the FC authority under the Interlocal Agreement.

Executive Session – at 8:30 pm, **FC voted to go into Executive Session** per 1MRSA §405(6)(A) to discuss a personnel matter. FC came out of Executive Session at 8:42 pm; no votes taken; nothing to report.

FC **voted to table** a request from an individual with a medical condition who would like to join the GMFR Fire Police, until additional medical testing results are available.

Next FC Meeting – next regular meeting scheduled for 6:30 pm, Thursday, November 19, 2015 at Goodwin's Mills Fire Station.

Meeting adjourned at 8:44 pm.

Minutes recorded on October 22, 2015 by FC Secretary Don Hernon.