

**Lyman-Dayton Fire Commission (FC)**  
**Minutes of Meeting – December 15, 2011**

Meeting held at Dayton Town Hall was called to order at 6:33 pm.

**Present** – Fire Commissioners: Jim Roberts, Chris L’Heureux, Wendell Smith, Don Herson; Goodwin’s Mills Fire Rescue (GMFR) representatives President Normand Bilodeau, Captain Ben Harris (part time); Lyman Assistant Treasurer Carol Stewart (part time); Dayton Treasurer Angela Cushman (part time); Dayton Selectmen Mike Polakewich, Scott Littlefield; Municipal Fire Chief nominee Rod Hooper.

**Absent** - Fire Commissioners: Ray Demers, Normand Melancon.

**Handouts-**

1. Draft Minutes of 12-8-11FC meeting
2. Sample letters to unselected Municipal Fire Chief Candidates (Fire Commissioners only)
3. Notes from Lyman Selectmen/Budget Committee meeting held 12-14-11

**Minutes** - FC members voted to approve minutes of December 8, 2011 FC meeting. FC meeting minutes will be posted on the Lyman/Dayton Town websites.

**Welcome to Municipal Fire Chief Nominee** – The Fire Commission welcomed Mr. Roger S. (Rod) Hooper as the nominated Municipal Fire Chief of the Lyman-Dayton Fire Department.

**Appointment of Mr. Hooper as Municipal Fire Chief** – The Fire Commission noted that Mr. Hooper was accepted as municipal Fire chief by the Dayton Selectmen on 12-8-11 and the Lyman Selectmen on 12-9-11. The Fire Commission will request that the Lyman and Dayton Selectmen appoint Mr. Hooper as Municipal Fire Chief effective 1-3-12, and that GMFR Corporation elect Mr. Hooper as the GMFR Fire Chief effective 1-3-12, which is the expiration date of the current term of GMFR Fire Chief H. Rodney Carpenter.

**Municipal Fire Department Action List** - Progress on the Municipal Fire Department Action was reviewed by the Lyman and Dayton Selectmen Chairmen on December 15<sup>th</sup> 2011. Status was provided by **Carol Stewart**, and GMFR President **Normand Bilodeau** on 17 Municipal functions and 7 Fire Department items.

**Notice of Deadline for Submittal of Paperwork** - The First Amendment to the Interlocal Agreement between the Towns of Lyman and Dayton for the Joint Operation and Management of Fire and Emergency Rescue Services, Section 3.4 C, Employee Transition Procedure, requires that the Fire Commission establish a deadline date for Goodwin’s Mills Fire-Rescue employees to complete all required paperwork to apply as employees of the new Municipal Fire Department. The Fire Commission voted to establish Friday, January 13, 2012 as the deadline date for submittal of the required paperwork to the Lyman Town Hall. A Notice will be posted in the Lyman and Dayton Town Halls and the GMFR Fire Station.

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**Current GMFR Budget and Preparation for FY 2012 Municipal Fire Department Budget – GMFR**

President **Normand Bilodeau** was requested to provide a current GMFR budget status report at the next Fire Commission meeting. Fire Commissioner **Don Hemon** presented notes from a meeting with the Lyman Selectmen/Budget Committee on 12-14-11. This meeting was not about the Municipal Fire Department; however, Mr. Hemon took the opportunity to ask for comments/expectations regarding the Municipal Fire Department budget for FY2012 (July 1, 2012 – June 30 2013). The notes contained some unfavorable comments about past budgets presented by GMFR to the Lyman Budget Committee. GMFR President **Normand Bilodeau** did not agree with the unfavorable comments.

**Comments from Dayton Selectmen** – Dayton Selectmen Mike Polakewich and Scott Littlefield made comments on the Fire Commission selection process for a Municipal Fire Chief. No action was requested by the Selectmen, and the Fire Commission did not determine that any action was required.

**GMFR EMTs** – GMFR Captain Ben Harris noted that two GMFR members recently qualified as Emergency Medical Technicians.

**GMFR Regulations** – The FC did not discuss the GMFR Regulations for initial use by a Municipal Fire Department.

**Next Meeting** – Next FC meeting will be on Thursday, December 29, 2011, 6:30 pm at the Dayton Town Hall.

**Adjourned** - Meeting adjourned at 8:12 pm.