

Lyman-Dayton Fire Commission (FC)

Meeting Minutes October 16, 2014

Location: Goodwin's Mills Fire Station

Called to order 6:30pm

In Attendance:

Fire Commissioner – Jim Roberts, Amos Gay, Don Hernon, John Houy, Wendell Smith, Paul Reynolds

Fire Chief Roger Hooper

FC Clerk- Michelle Ray

Handouts:

Fire Chief's 3rd Quarter Report, PTO chart, Draft notes from Joint Workshop October 7, 2014, Financial Audit Report June 30, 2014,

1. Meeting was recorded and will be placed on the Town websites
2. September 25, 2014 Meeting Minutes approved.
3. Joint Workshop FC/Select Boards October 7, 2014 accepted.
4. Equipment disposal list sent to the Select Boards last month for review, Chief has not heard from either town. No vote needed Chief Hooper can dispose of these items.
5. Ladder 2 update: Waterway (4 inch aluminum pipe), crack in the pipe. The pipe and aerial on the truck are out of service. The truck will still be available for manpower and equipment. Quote from Hailey's, can weld the pipe per for \$75.00 per hour. Chief will also be getting a quote from Dan Daigle, a local welder. Chief will follow up on procedures with the two employees that were involved.
6. Full Time staffing update: Zac Storey has returned full time with lifting restrictions after being out on medical leave.
7. Chief Hooper is still on restricted duty, will follow up with his doctor for release to full duty.
8. 3rd Quarter report reviewed: 42 Fire runs/17 MVC runs/79 EMS transports/31 EMS non transports/8 misc runs/177 total runs.
9. MX207: Safety concerns with the number of people at the events. Chief will put together a presentation for the Lyman Select Board for safety concerns. FC Don Hernon requested that Chief and the Town Safety inspector review the area for safety. The town of Lyman does not have a mass gathering ordinance. FC Paul Reynolds suggested to coordinate with surrounding towns to see what they have in place. Need to be proactive rather than reactive.
10. FC Chair Jim Roberts requested that all FC review that warrants.

11. Quarterly reports will be forwarded to the Select Boards.
12. Combined Insurance: Insurance Representative has shown up to talk to staff about additional insurance that is available for them to purchase.
13. Workmen's Comp for volunteers: they are covered. MMA makes the decision as to what way they are paid.
14. Amendment 4 sent to Select Boards to vote on and approve. Don will follow up on this.
15. PTO: no feedback from the Lyman Select Board since the table from last meeting was sent for their review. Currently the FC is waiting for the Town of Lyman to make the changes to their PTO and then the FC will finalize the GMFR PTO.
16. Budget planning: the Workmen's Comp insurance will go up for 2015. Discussion as to whether WC insurance should come out of the operation or personnel budget. FC Chair Jim Roberts would like to get a second opinion from another auditor to see where in the budget this should be. Article 11 states that WC is a benefit. Also need to look around for other WC carriers. In the charter it states that WC goes out to bid. Vote to allow FC Chair Jim Roberts to have the Town of Dayton auditor review. Vote passed.
17. Eveready donated eight cases of batteries to GMFR. All the station has to do for the donation is put out a thank you.
18. At the Budget Committee meeting Chief Hooper presented to replace Defibrillators on both Rescue 5 and 6. Looking at a five year lease vs. purchase option. Yearly calibration is included in the lease option. FC John Houy asked if this is something that GMFR can get through a grant. Chief has spoken with the FEMA rep and suggested asking for items that you don't have. This gives you a better chance. Chief will arrange for reps from both Lifepak and Zole at the November meeting to answer questions. There are currently differently units on both Rescues; this becomes a training issued. When replaced would like both Rescues to have the same units. Chief has requested getting this in with this year's budget process.
19. Assistance to Fire Fighter Grant: Chief has requested to apply for this grant again this year. Chief has also requested bring in someone to help with the writing of this grant. Need to get a quote to for the fees to determine where the money will come from. Grant must be submitted by December 1, 2014. May need to call a special FC meeting to approve.
20. Regional Grant: Can apply for this grant with surrounding towns to upgrade radio facilities. Can apply for up to three categories in the grant. FC Amos Gay suggested that Waterboro write the grant and GMFR sign on as a participant.
21. Lyman Planning Board still reviewing the placement of a cell tower. GMFR will look at getting space on the tower to help with the radio traffic.
22. Review of the Financial Audit Report.
23. FC voted to go into Executive Session at 8:09pm per 1MRSA 405(6) A, Personnel Matters, to discuss personnel matters as presented by Fire Chief. 8:18pm FC voted to leave Executive Session; no votes taken; nothing to report.
24. Meeting adjourned 8:22pm
25. Next FC meeting will be November 20, 2014 6:30 pm GMFD

Meeting Minutes Recorded by FC Clerk Michelle Ray

