

Lyman-Dayton Fire Commission (FC)

Meeting Minutes November 20, 2014

Location: Goodwin's Mills Fire Station

Called to order 6:30pm

In Attendance:

Fire Commissioner – Jim Roberts, Amos Gay, Don Herson, John Houy, Wendell Smith, Paul Reynolds

Fire Chief Roger Hooper

FC Clerk- Michelle Ray

Pete Landry – Physio Control

Capt Rob Lang, Capt Matt Duross, Capt Ben Harris, FF Chris Ray

Handouts:

Physio Control Lease/Finance Options, Expense Summary Report, Revenue Summary Report, Debt Summary

1. Meeting was recorded and will be placed on the Town websites
2. October 16, 2014 Meeting Minutes approved.
3. November 13, 2014 Special Meeting Minutes approved.
4. Lifepak 15 Demo: Pete Landry
 - a. Benefit of the Lifepak 15 easy interface to learn with ten times the durability, Lithium batteries, device incorporates carbon monoxide testing, unit weighs approximately 20 pounds, built in Bluetooth device to send information directly to computer and can be set to send information directly to the hospital or wireless device while enroute.
 - b. Lifepak 15 monitors compressions during CPR. Post event read out can be printed, can track drugs given and all information can be downloaded.
 - c. Lifepak 15 does a 15 lead read to give a better picture of the hearts cardiac rhythm.
 - d. Lifepak 15 can be used by all EMS levels.
 - e. Lifepak 15 runs a daily automatic test every day at 0300.
 - f. Pete Landry will look in to a trade in option for the two current units onboard.
 - g. Finance/Lease options were presented for two new units so that both Rescue 85 and Rescue 86 will have the same units onboard.
 - h. Service contract is not included, Pete will put all the numbers with trade in and service contract and present to Chief Hooper.

- i. Benefits to patient care: Lifepak 15 will recognize changes in patient, information can be sent to the hospital prior to arrival, steadier connections for better reads, brings graph with changes directly to the screen, and can monitor patient temperature.
 - j. Chief Hooper has already worked the replacement in to the Capital Equipment Plan.
5. Communications Grant:
- a. Communications grant is on hold; Waterboro has the lead on this grant and is working on an easement for Ossipee Mountain location.
 - b. Working on a FEMA grant for a Pumper/Tanker
 - c. Chief is also looking in to a couple other grants that he will present.
6. EMS Update: Captain Ben Harris
- a. Staffing update: 23 EMT – 6 Paramedics, 8 Advanced EMT, 8 EMT
 - b. Advance since 2000: Biphasic Defibrillation, 12 Lead EKG Monitor, King Airways, End Tidal CO2 Monitoring, Toughbooks (Electronic EMS reporting), IV Pump, CPAP, Quick Clot, IO Drill, IV warmer, Hydraulic Stretcher, 2nd Ambulance, Tomar, Medications for AEMT.
 - c. Future Equipment Needs: Refrigerator, Telemetry, 15 Lead EKG, Carbon Monoxide monitoring for patient and Fire Fighters, Medication changes, Hypothermia for Cardiac arrest patients, IV Pumps.
 - d. Training Requirements: As of 2010 all Ambulance drivers must complete AVOC/EVOC (16 hours class), 2012 all drivers must recertify every 3 years on each truck, EMTB recertification hours will increase to 52 in 2015, AEMT and Paramedics are more.
 - e. Loss of EMS personnel: 12.3% mean 16% median annual turnover for combination departments. Goodwin's Mills needs 3-4 new EMT's per year just to maintain current level of service.
 - f. FC discussed having Captain Harris present this EMS Update to the Select Boards for both Lyman and Dayton.
7. Bay Lighting: Chief Hooper looking to upgrade station lighting to LED, Efficiency Maine offers 100% rebate on the hardware, need to cover the labor cost. Need to look in to how long this offer is good for.
8. #1 Boiler: Thermostat was replaced, watching the pipe for leaks down in to the boiler.
9. Equipment Sale:
- a. Waterboro FD bought the hose tester for \$350.00
 - b. Amos Gay bought the brass nozzle for \$10.01
 - c. Open bids Nov 21, 2014 to finalize and get the items out.
10. Community Risk: Chief Hooper will meet with Mark Stevens the supervisor at the Fire Marshall's office.
- a. Chief will discuss MX207 – no regulations for anything except car races
 - b. Mass Gathering Ordinance – need to avoid a problem before it happens.
 - c. Chief Hooper wants to explore community risk awareness
 - d. In Lyman a number of apartment buildings are coming up – Chief is working with CEO Patti McKenna on this.
 - e. Looking in to the difference in commercial/community gatherings.

11. Maine Certified Chief Fire Officer: Chief Hooper is putting together his packet to become certified.

Motion passed to approve Chief to apply and FC to sign recommendation letter to be included the packet.

12. Letters received and will be forwarded to the Select Boards.
 - a. YCEMA for participating in Mass Casualty Training
 - b. Lyman School for Fire Prevention
13. Turf Farm training burn Sunday November 23, 2014. FC invited to watch.
14. FC Jim Roberts: Review of Admin time for Deputy Chief.
 - a. Chief does monitor this time, also wants to make sure that DC is up to date so that if anything should happen he will be able to step in.
 - b. Chief will also monitor the Captains and Lieutenants hours.
 - c. Chief will make sure that payroll can be view in the Dropbox by the FC.
15. Bad Debt: Summary sheet handout with break down for each town. Collection rate for Dayton is 82% and for Lyman is 90%.
 - a. Chief asked FC to waive the remaining balance of \$124.00 for a deceased individual that was a former member of GMFD. Motioned passed to waive the debt.

FC Don Hernon : on the September 29, 2014 a letter was sent to the Select Boards to Amend Section 3.4A of the Interlocal Agreement to authorize the FC to contract for Public Service Answering Point (911 PSAP) services for Lyman and Dayton. Nov 6, 2014 Dayton passed the amendment. Nov 17, 2014 Lyman discussed the amendment, but did not approve it since there is an existing PSAP contract with Biddeford for PSAP services through June 30, 2016. After discussion, FC authorized Don to rewrite the letter to the Select Boards to make it clear that any negotiations for PSAP services would be for a contract to commence at the end of the existing contract. The revised letter will be sent to the FC for review before going to the Select Boards.

16. Revenue/Expense Summary Review
17. FC voted to go into Executive Session at 9:30pm per 1MRSA 405(6) A, Personnel Matters, to discuss personnel matters as presented by Fire Chief. 9:43 pm FC voted to leave Executive Session; no votes taken; nothing to report.
18. Meeting adjourned at 9:45 pm.
19. Next FC meeting will be December 18, 2014 6:30 pm GMFD

Meeting Minutes Recorded by FC Clerk Michelle Ray