

Lyman-Dayton Fire Commission (FC)

Meeting Minutes July 20, 2017

Location: Goodwin's Mills Fire Station

Called to order 6:30pm

Meeting was recorded

In Attendance:

Fire Commissioner –FC Jim Roberts, FC Don Herson, FC Chris Boyden, FC Amos Gay, FC Wendell Smith, Fire Chief Roger Hooper

Absent: FC Clerk- Michelle Ray

Called to order 6:30pm

1. FC Minutes – Regular meeting minutes of June 22, 2017 approved as amended.
2. Election of FC Officers for FY17/18 – FC members voted: Chair – Jim Roberts; Vice-Chair – Wendell Smith; Secretary – Don Herson.
3. FC Secretary to send a letter to Select Boards notifying them of FC officers; also, send letter to Dayton SB asking them to appoint a Fire Commissioner to replace Paul Reynolds whose term ended in June 2017.
4. FC reviewed FY17 GMFR budget numbers (subject to change after annual audit) which show:
 - a. Personnel – over budget by \$11,058 (not including additional GMFR funds approved at Town meetings)
 - b. Operations – under budget by \$13,531
 - c. Net – under budget by about \$2473
5. FC noted that SBs would be discussing changes to the Interlocal Agreement at a joint SB meeting on July 27th, with review comments from Attorney David Ordway available at the meeting.
6. Ladder 82 is at East Coast for repairs; approximately \$ 9000 received from Casella so far for Ladder 82 damages; additional charges will be submitted to Casella based on specific repair invoices.
7. FC reviewed handouts prepared by Chief Hooper re: Personnel requirements for various types of fire and EMS calls; response numbers for calendar 2015, 2016 and 2017 to date; GMFR staffing by name/qualifications; pay scales and increases for 2014-2018. This data is being used to better project GMFR personnel costs.
8. FC discussed use of mutual aid among area towns. Mutual aid is essential since no area Fire/EMS department can cover either major or simultaneous calls by itself. Interlocking mutual aid benefits all departments.
9. FC reviewed and accepted Chief's 2nd Quarter Report. FC voted to send a copy of the report to SBs noting that mutual aid and severity of medical calls have been added to the report.

10. FC discussed pay for GMFR EMS Medical Director Dr. Brown. His compensation will come out of part-time pay. If he responds to an EMS call, he will be paid as part of call force as specified in his contract.
11. Chief provided information from a Dayton Capital Improvement Program meeting that he attended. There was a comparison of various financing methods, including the use of bonds.
12. Chief reported no progress on formation of committees to review: Staffing; funding formula; and apparatus replacement.
13. Chief will be on vacation July 21- 27.
14. Next regular FC meeting is scheduled for 6:30pm July 20, 2017 at the Fire Station.
15. **Executive Session** – at 7:42 pm FC voted to go into Executive Session per MRS Title 1 Chapter 13, Section 405.6.A, Personnel Issue. 7:58 pm; FC out of Executive Session; no votes taken; nothing to report.
16. FC voted to form a FC Sub-Committee consisting of Fire commissioners Gay and Hernon to review allegations contained in a Lyman resident's letter dated July 10, 2017 and received by the FC Chair on July 19, 2017. Case number 17-0677 has been assigned. Chief will send FC Hernon relevant GMFR run and dispatch records.
17. Meeting adjourned at 8:16 pm.

Minutes compiled by FC Secretary Don Hernon