

Lyman-Dayton Fire Commission (FC)

Meeting Minutes June 23, 2016

Location: Goodwin's Mills Fire Station

Called to order 6:30pm

In Attendance:

Fire Commissioner –FC Jim Roberts, FC Wendell Smith, FC Paul Reynolds, FC Don Herson, FC Chris Boyden

Fire Chief Roger Hooper

Assistant Chief Ben Harris

FC Clerk- Michelle Ray

Absent: FC Amos Gay

1. May 19, 2016 Minutes approved as amended.
2. June 6, 2016 Special Meeting Minutes approved as amended.
3. Projected fiscal year spending vs. remaining budget
 - a. Chief Hooper will review to see if all line items in red have been billed correctly.
 - b. Facilities budget over due to generator and other unforeseen expenses.
 - c. Reports still have June number to finalize.
 - d. Workers' Comp estimated \$26808.00 and was billed \$39129.50
 - e. Question of the \$1100.00 spent out of the unemployment line; possible insurance.
 - f. Items still to pay; Air test and Diesel fuel.
 - g. Engine 84 exhaust done and the fuel tanks filled.
 - h. Chief will put together an end of year fiscal report for SelectBoards and a report to show what has been done to improve operations while staying within the budget.
4. Status of corrective action from Engine 83 hose deployment incident
 - a. All nets have been installed except Ladder 82, which does not have any hose on it with the pump out of service.
 - b. Review apparatus modifications to make sure staying within standards
 - c. EVO training changes; pre orientation checklist, policies SOPs, reinforced at each driver level. Chief will forward when completed.
5. MVC/HAZMAT : Ambulance Billing (Regulation 1311)- have not heard anything back from the Select Boards
 - a. Interlocal agreement states they must sign off on fees.
 - b. SelectBoards will be invited to attend the FC Meeting in July to discuss ambulance/hazmat billing and items of mutual interest.
6. Ambulance Award Proposal

- a. Six proposals were received from five vendors.
 - b. Chief Hooper's recommendation is for the Lifeline Ambulance
 - c. Motion to accept Chief Hooper's recommendation: Approved
 - d. Need to commit by June 30, 2016 to avoid a price increase July 1, 2016.
 - e. Chief will send his written recommendation to the Fire Commission to forward the SelectBoards.
7. Security System Maintenance/Repair
- a. Firmware upgrade worked to fix the glitch in the system
8. Lawn Mowing at GMFD
- a. \$100.00 was paid to have the lawn mowed for Memorial Day
 - b. GMFD grounds will be part of the Lyman town mowing contract effective July 1, 2016
9. Wage adjustments for July 1, 2016
- a. Regulation 1105 needs to be updated to show changes to the base rate to include the 2% increase that was approved.
 - b. Motion to accept changes to Regulation 1105: Approved
 - c. Motion to Fire Commission to authorize Chief 2% raise as voted at town meeting: Approved
10. Recruiting/Hiring Drive
- a. Four call force/Two Junior Fire fighters moved up to Senior
 - b. Currently there are 61 members; 12 are junior members
 - c. New Fire/Police application has been accepted
 - d. Volunteer Observers – 2 members are currently going in to this program; some have started the program and never finished, one has completed the program
 - e. Three students for the new semester
 - f. Full time list of applicants – 6 on the list; 4 internal and 2 new
 - g. Chief request to maintain the hiring list for one year to expire July 31, 2017. Motion to accept list for one year: Approved
11. PSAP (Public Safety Answering Point) Contracts for 911 services after July 1, 2016
- a. Contracts are prepared for Select Boards to sign
 - b. \$7.00 per capita fee paid yearly for services
 - c. Contracts sent to Boards to sign
12. New Business
- a. Chief Hooper has been asked for his thoughts on the Fire Commission; if the FC is needed? and what would make his job easier?
 - b. Chief will put together a list
 - c. Chief feels that 6 FC are not required, but do need to have a Fire Commission
 - d. Need to better organize to be able to possibly add other districts
 - e. Need to look at title 30 (Fire District)
 - f. Need to look at how to sustain fire/EMS services in the future.

13. Next Regular FC Meeting July 21, 2016 6:30pm
14. Executive Session - at 8:00 pm FC voted to go into Executive Session per MRS Title 1 Chapter 13, Section 405.6, Personnel Issue. 8:22 pm; FC out of Executive Session; no votes taken; nothing to report.
15. Adjourned at 8:23 pm.

Minutes recorded by FC Clerk Michelle Ray