

Lyman-Dayton Fire Commission (FC)

Special Meeting Minutes April 5, 2017

**Location:** Goodwin's Mills Fire Station

Called to order 6:30pm

**In Attendance:**

Fire Commissioner –FC Jim Roberts, FC Paul Reynolds, FC Wendell Smith, FC Amos Gay

Fire Chief Roger Hooper, Deputy Chief Chad Johnston, Assistant Chief Ben Harris

FC Clerk- Michelle Ray

Absent- FC Chris Boyden, FC Don Herson

Lyman Selectman-Nancy Harrison, Ed Sanborn, John Houy, Jeff Demers,

Dayton Selectman- Daniel Gay, Jarod Harriman, Scott Littlefield

Lyman Budget Committee- Dave Dulong, Fred Bechard, Shirley Harrison, Russ Philbrick, Maurice Sinclair

Dayton Budget Committee- Nancy Harriman, Laurie Vezina, Woody Brown, Steve Hennessey  
Treasurer-Lisa Vargas

1. Joint meeting Select Boards, Budget Committees, and Fire Commission; meeting run by Maurice Sinclair
2. Select Boards want to keep the budget flat for 2017/18
3. Personnel budget Expenditure Budget handout
  - a. FC/FD request \$457,977.00 new Treasurer/Chief request \$474,799.00; increase in request is due to a discovered payroll short fall for current year budget of \$4900.00. Reasons for the shortfall in current budget attributed to 2% raises given, employee on paid administrative leave for six weeks (had to cover shifts), higher call volume (690 calls total for last budget cycle; currently at 500 calls with three months to go in current budget cycle).
  - b. The only raises that were factored in to the 2017/18 budget were longevity raises.
  - c. Last year's FICA line was miscalculated by \$1500.00
  - d. Discussion of bringing on a Medical Director at approximately \$1500.00 stipend, he is a Board Certified ER doctor; he will review all run reports and EMS trainings. FC still need to approve and appoint.
4. Budget Committee members will be the only votes for motions.
5. Lyman Budget Committee Motion to approve-the FC request for personnel; seconded
  - a. Chief Hooper originally asked for \$88,000.00 for convert the Kelly day to a Full Time line; FC denied the request, line will continue to be covered by per diem shifts.

- b. Worker's Comp number was an estimate; Treasurer just got the actual and can be brought down.
  - c. Original motion to approve FC request of \$457,977.00 withdrawn.
- 6. Dayton Budget Committee Motion to approve Personnel Budget for 2017/18 amount \$447,977.00
  - a. Dayton BC approved
- 7. Lyman Budget Committee Motion to approve Personnel Budget for 2017/18 amount \$447,977.00
  - a. Lyman BC approved
- 8. Additional on duty personnel, FC request of \$67,000.00.
  - a. Lyman Budget Committee Motion to approve additional on duty personnel of \$67,000.00
  - b. Discussion to wait a year before approval; also should be put to the town voters.
  - c. Chief Hooper recommended another approach, to just staff the second person a night from Memorial Day to Labor Day when the students are not at the station; would be about a 33% savings; would also need to consider student vacations.
  - d. Motion for \$67,000.00 Defeated by Lyman Budget Committee.
- 9. Dayton Budget Committee Motion to approve \$24,000.00 for additional personnel from Memorial Day to Labor Day
  - a. Dayton Select Board wants it put in to an article; Lyman Select Board discussed at their last meeting that they did not want additional personnel.
  - b. Dayton Budget Committee Motion withdrawn
- 10. Operations Budget for 2017/18
  - a. Total operations budget FC request \$192,938.00 an increase of 0.04%
  - b. Lyman Budget Committee Motion to approve FC request of \$192,938.00; Approved
  - c. Dayton Budget Committee Motion to approve FC request of \$192,938.00; Approved
- 11. Total Personnel and Operations Budget without the Additional on duty personnel of \$640,915.00
  - a. Lyman Budget Committee Motion to approve \$640,915.00; Approved
  - b. Dayton Budget Committee Motion to approve \$640,915.00; Approved
- 12. Capital Improvement FC request for \$160,050.02 (\$100,000.00 Apparatus Replacement, \$28,050.02 Ambulance Replacement, \$32,000.00 Facilities Systems Equipment)
  - a. Dayton Budget Committee Motion for \$160,050.02 Failed
  - b. Select Board and Budget Committee suggest \$125,000.00(\$100,000.00 Apparatus Replacement, \$0 Ambulance Replacement, \$25,000.00 Facilities Systems Equipment)
  - c. Apparatus fund should fund both Engine/Ambulance; whatever is needed.
  - d. FC is looking to use EMS revenue to fund the Capital Improvement to reduce taxes
  - e. Inflation is not built in to the Capital Improvement spreadsheet.
  - f. Dayton Budget Committee Motion to approve \$125,000.00; Approved
  - g. Lyman Budget Committee Motion to approve \$125,000.00; Approved
- 13. Request for next year budget cycle that spreadsheets be sent for review at least one week prior to meetings.
- 14. Look at putting Personnel in to one line instead of breaking the line out into Full Time, part Time, etc.
- 15. **Adjourned** - Meeting Adjourned at 8:10pm

Minutes recorded by FC Clerk Michelle Ray