

Lyman-Dayton Fire Commission (FC)

Meeting Minutes March 28, 2016

Joint Meeting with FC, Budget Committees and Select Boards

Location: Goodwin's Mills Fire Station

Called to order 6:30pm

In Attendance:

Fire Commissioner –FC Jim Roberts, FC Wendell Smith, FC Paul Reynolds, FC Amos Gay, FC Chris Boyden

Absent FC Don Hernon

Fire Chief Roger Hooper

FC Clerk- Michelle Ray

FD Treasurer – Lisa Vargas

Dayton Treasurer – Angela Cushman

Meeting was not recorded; recorder not available

1. Meeting called to order at 6:30 pm, minutes started at 6:35pm.
2. Payroll; can FT/PT be combined for the budget. FT more of a set figure and PT flexible and more of an estimate. Need to adjust number to actual with 2% increase, and adjust FICA, Medicare, etc. based on wages FT \$17,400 w/o increase, FT \$177,934 w/ increase department request is \$180,000. Also need to adjust for longevity raises, Jake Cole and Phil Daniels with have there one year increase, and Chris Ray will have his three year increase that needs to be factored in to FT budget. Need to also factor in Fire Chief annual raise. Current request with all adjustments is \$180,483. PT (includes per diem and call force) is based on 52 hours per week for budget. Averaged 55 hours per week for 2014/15 and 41 for 2015/16 with no major incidents, major storms, etc this year. FD Treasurer suggests that Worker's Comp insurance, Uniforms, and Volunteer insurance should be moved to the Operations Budget. If these are moved would affect how much each town pays. Chief recommends making the change when the funding formula is adjusted.

Current split for the towns is 50/50 for Operations and 60 (Lyman)/40 (Dayton) for personnel.

3. Health Insurance – agreement to reduce the requested amount to cover three instead of four based on the history.
4. Operations – Heating oil/Fuel Request for oil was \$9,000.00 and fuel was \$10,000.00; FC doesn't think this request should be changed due to current fuel costs increasing.
5. Fleet Maintenance – Fleet Service/Testing and Certification was combined. Last FY money was moved from training to maintenance and fuel to cover. FD Treasurer suggests not moving the money around, let the category go negative to show a "true" budget for the next year. Need to make sure there is enough money requested in Fleet Maintenance to cover needed maintenance.
6. Training budget – 2014/15 was \$13,900, 2015/16 was \$11,400, requesting the same for 2016/17. Question if was can drop the requested budget amount to \$9,000.00. Chief does not want to drop the requested amount due to the possibility of sending new hires to the academy (\$700 per person) and to send someone for their Basic EMT class (\$950). FC Gay does not feel that \$9,000.00 is enough to cover. Training is what retains members. FC Smith feels it needs to stay at \$11,400.00. Compromise to \$10,000.00 for requested amount.
7. FC Gay recommends that FC presents the budget and let the Budget Committees make the changes.
8. Send the proposed budget out to the Budget Committee members prior to the meeting for their review and ask that they submit questions in writing in advance.
9. FD Treasurer suggests that the budget process starts in January for next FY.
10. Executive Session: 2035
11. Adjourn:

Minutes recorded by FC Clerk Michelle Ray