

Lyman-Dayton Fire Commission (FC)

Meeting Minutes February 15, 2018

**Location:** Goodwin's Mills Fire Station

Meeting recorded

**In Attendance:**

Fire Commissioner – FC Don Hernon, FC Amos Gay, FC Chris Boyden, FC Jim Roberts, FC Ray Demers , FC Wendell Smith

Fire Chief Roger Hooper

FC Clerk- Michelle Ray

Treasurer Lisa Vargas

Called to order 6:30pm

1. FC special meeting minutes January 31, 2018 Approved
2. Annual Report to Towns 2017 – amended. FC Hernon will make approved changes and forward. Approved
3. Budget
  - a. Chief Hooper and Treasurer Vargas put in the current year expended numbers. Personnel – Part Time over approximately \$2000.00, Full Time under by approximately \$20000.00, may also have a FICA surplus.
  - b. Operations budget should be under \$1000.00 - \$2000.00
  - c. Budget book is posted on the GMFD website (74 pages)
4. February 16, 2018 Chief Hooper, Deputy Chief Johnston, and Lt Johnston will go to Burlington, VT. Mechanics cannot make the trip so pictures will be taken.
  - a. If truck looks good, will go to Select Board for approval.
5. 2017 4<sup>th</sup> Quarter Report
  - a. 17-578 needs note code for delay response
  - b. Chief is finishing up the annual report
  - c. Chief will calculate the average response time
  - d. Chief will forward to FC Hernon to forward to Select Boards
  - e. Motion to accept Quarterly report - Approved

6. Burn Permits
  - a. Station free
  - b. State Website \$7.00 fee
  - c. Warden's report site communities can buy in to this site to manage permits. Departments have more control
7. Formula for MVC Billing – needs to be reviewed.
  - a. Changes have to go back to Select Board
  - b. Billing for MVC on scene over one hour, use of tools (entrapment), etc.
  - c. Chief Hooper will look in to the changes; may be able to adjust without going to SB as long as rates do not change.
8. Need to look at Ambulance billing fees; have not changed in three years
  - a. Will look at getting billing rates to 5% from 6%.
9. Chief wants to look at a fire prevention program
  - a. Inspections, possible ordinances, multi-family dwelling, businesses, etc
10. Handout from All American – Lease/Purchase proposal for new pumper tanker truck
  - a. Chief will send to Select Board and present to Budget Committee meeting
  - b. Chief will put together replacement chart
11. Chief will contact the person that purchased the old engine to see what they will offer to buy Ladder 82
12. Next regular FC meeting March 15,2018 6:30pm GMFD
13. **Executive Session** – at 7:19 pm FC voted to go into Executive Session per MRS Title 1 Chapter 13, Section 405.6.A, Personnel Issue. 7:32 pm; FC out of Executive Session; no votes taken; nothing to report.
14. FC voted to accept Chief's decision to terminate a GMFR employee, following the procedure in the Interlocal Agreement and GMFR Personnel Policy. The employee may appeal this decision to the FC. Chief will forward documentation to the Lyman Town Hall for placement in the employee's personnel file.
15. Meeting adjourned at 7:33pm