

# SELECTMEN MEETING MINUTES

November 28, 2016

**PRESENT:** Board of Selectmen: Scott Littlefield, Dan Gay, Jarod Harriman;  
Treasurer/Selectmen Clerk Angela Cushman, CEO Jim Roberts, Road Commissioner  
Mike Souliere, Assessor Alex Konczal

**ABSENT:**

**OTHERS PRESENT:** School Board Members: Denis Elie, Terry Gauvin, Sue Sydnor,  
Shelley Sommer, Smith Associate staff: Amanda Schultz Brown, Peter Hall

**ADMINISTRATIVE:**

*Selectman Scott Littlefield declared the meeting at 6:04 PM.  
Selectmen approved Selectmen minutes.  
Selectmen approved agenda.*

**EXECUTIVE SESSION:**

No action at this time.

**APPOINTMENTS:**

**Sharon Martel, Saco River Corridor Commission, effective thru November 2019.**

**OLD BUSINESS:**

1. Roads/Salt Barn. Mike Souliere, Road Commissioner, stated the salt barn is done except for the roof for the building that holds salt/sand for residents. Scott Littlefield would like to see all the whole area surfaced with asphalt next year. Mike communicated that he has been doing some tree trimming on the Company Rd.
2. Fire Commission. The commission is requesting the release of funds from the fire water reserve account. **Dan Gay made a motion to release \$1,910 from the Town's Fire Water Hydrant Reserve Account to the Fire Department to purchase dry hydrant parts; 2<sup>nd</sup> Jarod Harriman. Passed 3/0.** Also, the Selectmen were given documents providing a review of the functions performed by the Fire Commission.
3. Steele Rd. Scott McDonald provided a layout of the proposed turnaround. The Selectmen are looking to obtain some information from the assessor before continuing. The assessment value of the property would be decreased by the amount of acreage of the easement.
4. Discontinued Rd. Alex Konczal, assessor, was provided with information regarding the portion of Steele Rd that will be discontinued to determine any impact of value to abutters. Alex will have information ready for the Selectmen on Thursday.

5. Time Warner. The town is working with Time Warner to see about the possibility of expanding service to some roads that currently do not have service. The town identified residents on Company Rd., Anderson Rd., Buzzell Rd. and New County Rd that may not have service. Time Warner conducted a survey of these residents and not many surveys were returned. The Time Warner survey was obtained and will be mailed out under town letterhead in hopes of getting a better response.
6. MMA Health Insurance & adding on additional benefit options. The Selectmen approved adding on additional benefit options of vision and dental at 100% employee paid and allowing any elected or appointed officials to participate in the insurance benefit plans with 100% elected/appointed paid. A letter was signed by Scott Littlefield, chair, and will be mailed to MMA health insurance.
7. Workers Compensation quotes. Two quotes obtained from MMA and MEMIC were reviewed by the Selectmen. Angela Cushman to obtain additional information. A decision will be made at the next Selectmen meeting.

#### **NEW BUSINESS:**

1. Audit report & Meeting. Peter Hall and Amanda Schultz Brown, Smith & Associates, were present to review the completed 06/30/16 financial statements. The Auditors stated that the audit went smoothly and praised Terry Gauvin, School Business Manager, and Angela Cushman, Treasurer, for their efforts during the audit. The audit report dated October 24, 2016 reflected an unmodified or clean opinion on the financial statements of the Town of Dayton as of June 30, 2016.
2. Real Estate & Personal Property reporting. Yvonne Shaw, tax collector, provided monthly reporting for November 2016. The outstanding real estate & personal taxes is \$207,371 and the total amount of excise collected was \$29,363.82.

#### **PUBLIC FORUM:**

Denis Elie stated that the school received \$16,000 from the RSU23 for workers' compensation reserves. He also communicated that the school building committee is not needed at this moment. There will be another round of funding for school buildings. The next steps will be to complete an application and a study on the condition of the building. The school committee has been selected an architectural firm to conduct a Phase I and Phase II evaluation for \$6,000. Then a population estimate survey will need to be conducted. Once all the information is gathered than the building committee will be needed to review and determine next steps.

Jim Roberts asked the Selectmen if they would consider a moratorium on marijuana. The Selectmen would like to move forward on a moratorium.

#### **CORRESPONDENCE:**

1. MDOT Light Paving for 2017
2. 09/13/16 & 10/11/16 Planning Board Minutes

3. Alfred Selectman letter
4. York County Sheriff's Report

**SIGNED:**

1. 12/01/16 A/P Warrant
2. 12/01/16 P/Y Warrant
3. Selectmen minutes 11/14/16
4. Requests for time off
5. Saco River Corridor appointment
6. Letter to MMA for additional benefits

**OUTSTANDING ITEMS:**

1. Snowplow contract – list of trucks

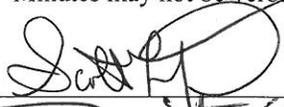
**ADJOURNMENT:**

Jarod Harriman made a motion to enter into executive session at 7:29 PM.

Jarod Harriman made a motion to adjourn the executive session at 8:13 PM.

Dan Gay made a motion to adjourn the meeting at 8:14 PM; 2<sup>nd</sup> Jarod Harriman.  
Passed 3/0.

\*Minutes may not be verbatim they may have been paraphrased for clarity.

  
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Scott Littlefield, Chair

  
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Daniel Gay

  
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Jarod Harriman

and