

SELECTMEN MEETING MINUTES

November 12, 2019

PRESENT: Board of Selectmen: Scott Littlefield, Dan Gay, Treasurer/Selectmen Clerk Angela Cushman, CEO Jim Roberts

ABSENT: Selectman Jarod Harriman

OTHERS PRESENT: Ben Harris, Matt Duross, Char Bouley, Nicol Shea

ADMINISTRATIVE:

*Selectman Scott Littlefield declared the meeting open at 6:08 PM.
Selectmen approved agenda.*

APPOINTMENTS: Sharon Martel, Saco River Corridor Commission member, expires 11/30/2022.

OLD BUSINESS:

1. Roads. No update at this time.
2. Fire Commission. Ben Harris, GMFR, stated that Fire Commission meetings going forward will be held on the 1st Friday of each month at 4 pm. The Fire Commission will also hold a workshop this Friday to review applications for the Fire Chief position. The Fire Commission is looking to re-send the RFP back out to include multiple fire vehicles. At this time the Selectmen are awaiting for a recommendation from the Fire Commission. Also, the Selectmen will need to check in with the Lyman Select Board.
3. Policy on Disbursement Warrants for Education Costs. The signed policy was provided to the Superintendent to implement.
4. Computer support. Customized Computer Design will be providing computer support to the town to complete windows and Microsoft updates.
5. Automatic Foreclosures. There are 4 real estate accounts with outstanding 2017 that will be receiving notices next week. The 2017 balances will need to be paid by December 20, 2019.

NEW BUSINESS:

1. Linwood Acres. Char Bouley and Nicol Shea were present to ask the Selectmen about the town taking over the maintenance of the road in Linwood Acres. The Home Owners Association will need to have an engineer sign off on that the road meets the required specifications and to provide a letter to the town. At that point the Selectmen can draft a ballot question or a warrant article or decide not to act on the request. A ballot question would require a public hearing. Both the ballot question and the warrant article would not be voted on until June 2020.
2. Real estate & personal property reporting. Yvonne Shaw, Tax Collector provided October reporting showing \$194,630.50 2019 outstanding taxes and that \$36,353.21 was collected in excise tax for the month of October.

3. Personnel policy. The Selectmen are interested in updating the personnel policy. Angela Cushman will start drafting for Selectmen review.

PUBLIC FORUM: N/A

CORRESPONDENCE: N/A

SIGNED:

1. 11/14/19 A/P Warrant
2. 11/14/19 P/Y Warrant
3. 10/28/19 Selectmen Minutes
4. Requests for time off
5. Appointments

EXECUTIVE SESSION: N/A

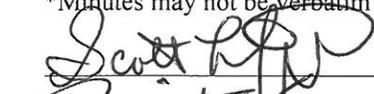
OUTSTANDING ITEMS:

1. Cable ordinance – ordinance needs to be adopted by Selectmen.
2. Event ordinance – need to draft.
3. Cable Franchise – trying to schedule Spectrum for an upcoming meeting
4. TIFF/Business District

ADJOURNMENT:

Dan Gay made a motion to adjourn the meeting at 6:55 PM; 2nd Scott Littlefield.
Passed 2/0.

*Minutes may not be verbatim they may have been paraphrased for clarity.



Scott Littlefield, Chair



Daniel Gay

Jarod Harriman

amc