

SELECTMEN MEETING MINUTES

October 22, 2012

PRESENT: Board of Selectmen: Ted Poirier, Scott Littlefield, Gerry Taylor;
Treasurer/Selectmen Clerk Angela Cushman, CEO Jim Roberts, Road Commissioner
Mike Souliere, 12 Town Committee member, Millie Tuttle, Tax Collector Yvonne Shaw

ABSENT:

OTHERS PRESENT: John Gay, Tom McKenney

*Selectmen Ted Poirier declared the meeting open at 18:00.
Agenda approved by Selectmen.*

EXECUTIVE SESSION:

APPOINTMENTS:

OLD BUSINESS:

1. Fire Commission. There is a Fire Commission meeting on Thursday at 6:30 PM to continue discussing possible changes to the Interlocal Agreement. The Dayton & Lyman Selectmen have been invited to the meeting. Jim Roberts communicated that the Fire Commission will be discussing possible changes to the interlocal agreement and remaining monies for 2011-2012 fiscal year. Ron Smith, RHR Smith, the auditor will be present. Angela Cushman communicated that Ron Smith was in last week to review the interlocal agreement and to start the fire department audit.
2. Road Update. The Selectmen reviewed the bid package for the Waterhouse Rd culvert project. There are two culverts that need to be replaced near 131 & 193 Waterhouse Rd. Completion date of the project was set at November 16th to ensure Dayton Sand & Gravel will still be open to complete the paving and the bids will be opened on November 5th at 6PM. Some discussion was held on not requiring the performance bond as the timeframe is short and the town will not be paying the contractor until the job is complete. Also, discussion was held on developing procedures for bid packages and performance bond requirements for projects. **Scott Littlefield made a motion to remove the performance bond requirement from the bid package; 2nd Gerry Taylor. Passed 3/0.**
3. RSU23 Withdrawal Committee. Gerry Taylor communicated that the committee is still drafting the withdrawal agreement. The town has entered into a contract for services with Skip Cushman as a consultant for the withdrawal committee. The Selectmen signed the contract. Tom McKenney

expressed his concern about getting feedback from the 1,445 registered voters. Some discussion was held on getting information out to voters via newsletters and the town's website.

4. Neighborhood Crime Watch. Gerry Taylor has requested some information about establishing a Neighborhood Crime Watch from the Sheriff's Department.

NEW BUSINESS:

1. 12 Town update. Millie Tuttle communicated that the County Commissioners did accept the results of the first caucus that the budget committee held which is in line with state statute. As a result of an executive session, the County Commissioners recommended that March 2014 be a date for the next caucus with the commission running the caucus. Also, the commissioners directed the county manager to add a policy to have the caucus run by the commissioners which contradicts state statute. The County Commission will also be changing from a calendar year to a fiscal year which will require a six-month transitional budget in addition to the twelve-month budget. Towns have the option to make multiple year payments for the six-month budget. The new budget includes a new human resource position. If a town selects to pay in multiple years the payments will include interest. Gerry Taylor was wondering if we could negotiate the terms or not. The Selectmen discussed contacting the County Manager. The Town of Sanford is currently looking for a town clerk to fill in for a temporary maternity leave.
2. Voting machine. Yvonne Shaw communicated that both her and Janice Saunders, Town Clerk, were trained last Friday on how to use the voting machine that the State has provided to the town on a lease with no charge. For the November 6th election the voting machine will be used to tally the presidential and state results. The local ballot for the RSU budget will be hand counted. In the future the town could use the voting machine for counting the local ballots but there would be costs for updating the machine and for purchasing the ballots. Once the State has established costs for the local ballots, towns can decide to use the machine or continue to hand count. For a single ballot question it may be cheaper to hand count, but on a multiple ballot question it probably would be more economically to use the voting machine. The voting machine was leased to the town at no charge. During the Town's annual town meeting in June 2012, the warrant article to purchase ballot machines was voted down by the voters due to not enough information about costs of the machine, maintenance, etc was available to provide to voters.
3. Audit update. Angela Cushman communicated that the audit for the town has been started and will be completed in the next couple of weeks.
4. MERC meeting. The Selectmen will be attending a meeting in Kennebunk with other towns involved regarding the closure of MERC. The meeting is Wednesday from 6-8pm.
5. Approval of 10/09/12 minutes. The Selectmen signed the minutes.

PUBLIC FORUM:

- 1.

CORRESPONDENCE:

1. ISO – Jim Roberts, CEO, is in the process of filling a survey.
2. Tax Collector, Yvonne Shaw, has completed certification for tax collector.
3. Time Warner. A letter was reviewed regarding some restructuring occurring at Time Warner that will not have any effect on service in the Town of Dayton.

SIGNED:

1. 10/25/12 A/P Warrant
2. 10/25/12 P/Y Warrant
3. 10/22/12 GMFR P/Y Warrant
4. 10/09/12 Selectmen minutes
5. Training requests
6. Time off request

OUTSTANDING ITEMS:

1. Hollis Rd – shouldering & tree trimming
2. Bittersweet Run – shouldering
3. Union Falls Rd (at the end) – prep work by Road Commissioner & paving by Dayton Sand & Gravel
4. Policy for bid requests & performance bond requirements

ADJOURNMENT:

Scott Littlefield made a motion to adjourn the meeting at 19:35.

*Minutes may not be verbatim they may have been paraphrased for clarity.

_____ Ted Poirier, Chair

_____ Scott Littlefield

_____ Gerry Taylor

amc