

SELECT BOARD MEETING MINUTES

PRESENT: Select Board: Scott Littlefield, Jarod Harriman, Chris Belanger; Catherine Fisher, Treasurer & Select Board Clerk; Jim Roberts, CEO; Becky Gown and wayne Hutchins

ADMINISTRATIVE:

Scott Littlefield *declared the meeting open at 6:02 pm*

Select Board *approved the Agenda*

The next meeting is Monday, October 28, 2024 at 6:00 pm

APPOINTMENT: N/A

OLD BUSINESS:

1) ROADS

- A. Was Cement block replaced at transfer station? Yes
- B. No Thru Trucks is for Gould Road;
- C. the Flashing Stop Sign to be placed at Gould Rd /35 side
- D. Trimming: finish Buzzell, Murch, Waterhouse – daily rate \$3700 (estimated); one day this week, one day next week, authorized for this month and discuss more at next meeting
- E. To put up the dog leash signs- 2 at soccer fields
- F. To put up van accessible handicap signs, two in front of town hall; one at the parking lot

2) CEO hiring; Indeed post is closed

3) GMFR: open house on Wed 10/09 was a success

4) School Warrant Article #7; Chris is waiting to hear from MMA; Maine Revenue states that we need to have a vote from the town to “raise” the \$193k, it was a clerical error on the June Warrant; all the funds were taxed and raised

5) Casella Contract discussion, see contract (save for discussion with Casella, invited to October 28 meeting)

6) The State of Maine is going to process the online dog licenses and send out the tags, and the Town Hall will process walk ins, and Town Hall still has to input the data into the State database

7) Update to supplemental tax bills for land taxes billed at zero -Chris met with Shirley; invite the Assessor to the next meeting to clarify

8) Paychex for payroll; *The Select Board wants to have a break-out session. They will look at some dates to carve out some time during working hours to have staff and the CPA attend.***NEW BUSINESS:**

1. Treasurer Revenue and Expense summary; Report to Road Commissioner; TRIO tickets open: BMV not calculating correctly; Tax Acreage not calculating correctly, A/P module not working, had to turn off budget monitor; Town Payroll processing error to IRS – payroll company to pay fine that will come; Q3 941 is waiting for school to correct their portion of the 941
2. Improving Town Communications-Chris wants to look at how we are communicating with the town.
 - a. The Select Board Agenda will be closed on Wednesday and put on the town email and web

- b. Other board and committees will be asked to do the same, and to have their minutes put on the web

PUBLIC FORUM:

Becky Gown spoke to the Mill Pond (Swan Pond Creek) waters disappearing, thru silting and vegetation, and wants guidance to know who to talk to. She is concerned that the GMFR someday won't have it to take water from. The Select Board will talk to the fire chief, and find out who to talk to and what can be done.

CORRESPONDENCE:

- 1. AWS report
- 2. MDOT minutes for Saco-Old County Road Bridge
- 3. 10/11/24 Email from Tony Vigue

ITEMS SIGNED:

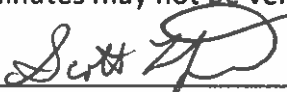
- 1. GMFR P/R Warrant #38 \$29,466.51
- 2. GMFR AP Warrant #39 \$8,010.30
- 3. Town P/R Warrant #37 \$10,602.11
- 4. Town A/P Warrant #40 \$209,118.39
- 5. Town A/P Warrant #41 \$24,769.47
- 6. Select Board Minutes September 30 , 2024

Jarod made make a motion to enter executive session pursuant to: Personnel Matters 1 M.R.S.A § 405(6)A at 7:00 pm Passed 3/0

Motion by Jarod to come out of Executive Session with nothing to report. Passed 3/0

Motion to adjourn Jarod; Passed 3/0; Adjourned at 7:41 pm

*Minutes may not be verbatim; they may have been paraphrased for clarity.


 _____ Scott Littlefield, Chair


 _____ Jarod Harriman


 _____ Chris Belanger

Date: 10/28/2024

Treasurer

From: seignyspropertymaintenance@gmail.com
Sent: Thursday, October 3, 2024 7:26 PM
To: Treasurer
Subject: Re: Cement block at transfer station



Sent from my iPhone

On Oct 3, 2024, at 5:07 PM, Treasurer <treasurer@dayton-me.gov> wrote:

Thanks!

15 CONTINGENT	25000.00	0.00	0.00	0.00	0.00	0.00	25000.00	0.00
	680869.81	46376.89	187014.20	31739.25	49693.23	314823.57	366046.24	46.24
20 PUB WORKS	397730.19	98082.31	4228234.84	29241.57	-35675.81	4399205.73	4001475.54	
REVENUES								
100 LRAP PROGRAM	32736.00	0.00	0.00	0.00	0.00	0.00	32736.00	0.00
EXPENSES								
35 UTILITIES	3500.00	213.97	228.35	231.51	236.11	909.94	2590.06	26.00
02 ELECTRICITY	3500.00	39.84	49.90	50.68	50.49	190.91	3309.09	5.45
04 STREET LIGHT	0.00	174.13	178.45	180.83	185.62	719.03	-719.03	0.00
54 PLOWING	340600.00	0.00	0.00	0.00	0.00	0.00	340600.00	0.00
05 PLOWING	336600.00	0.00	0.00	0.00	0.00	0.00	336600.00	0.00
06 LOC	4000.00	0.00	0.00	0.00	0.00	0.00	4000.00	0.00
07 GAS/SALT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
55 ROADS	192000.00	1801.40	11443.69	30885.94	2318.18	46449.21	145550.79	24.19
01 BUDGET	192000.00	1801.40	11443.69	30885.94	2318.18	46449.21	145550.79	24.19
	536100.00	2015.37	11672.04	31117.45	2554.29	47359.15	488740.85	8.83
25 BOND	-503364.00	-2015.37	-11672.04	-31117.45	-2554.29	-47359.15	456004.85	
EXPENSES								
86 BOND	132825.00	0.00	0.00	0.00	124775.00	124775.00	8050.00	93.94
20 DEBT	132825.00	0.00	0.00	0.00	124775.00	124775.00	8050.00	93.94
	132825.00	0.00	0.00	0.00	124775.00	124775.00	8050.00	93.94
26 ARPA TOWN	-132825.00	0.00	0.00	0.00	-124775.00	-124775.00	8050.00	
EXPENSES								
87 ARPA TOWN	0.00	0.00	69.36	40.01	0.00	109.37	-109.37	0.00
05 ARPA EXPENSE	0.00	0.00	69.36	40.01	0.00	109.37	-109.37	0.00
	0.00	0.00	69.36	40.01	0.00	109.37	-109.37	0.00
30 PUB SAFETY	0.00	0.00	-69.36	-40.01	0.00	-109.37	-109.37	
EXPENSES								
80 PUBLIC SAFE	310533.00	45911.52	23844.43	24621.52	23844.43	118221.90	192311.10	38.07
10 CONTRACT	81088.00	6757.31	6757.31	6757.31	6757.31	27029.24	54058.76	33.33
16 PSAP	21290.00	21290.00	0.00	0.00	0.00	21290.00	0.00	100.00
20 PERSONNEL	205045.00	17087.12	17087.12	17087.12	17087.12	68348.48	136696.52	33.33
30 ANIMAL SHEL	3110.00	777.09	0.00	777.09	0.00	1554.18	1555.82	49.97
85 CAPITAL IMPR	91000.00	973.30	1250.00	24228.00	0.00	26451.30	64548.70	29.07
15 GMFDCAP EQP	60000.00	0.00	0.00	0.00	0.00	0.00	60000.00	0.00
16 RURAL WATER	1000.00	973.30	0.00	0.00	0.00	973.30	26.70	97.33
17 GMFD FACILITY	14000.00	0.00	0.00	24228.00	0.00	24228.00	-10228.00	173.06
18 BLDG CAP	16000.00	0.00	1250.00	0.00	0.00	1250.00	14750.00	7.81
	401533.00	46884.82	25094.43	48849.52	23844.43	144673.20	256859.80	36.03
36 FD PERSONNEL	-401533.00	-46884.82	-25094.43	-48849.52	-23844.43	-144673.20	256859.80	
REVENUES								
001 DAYTON PERS	205045.42	17087.12	17087.12	17087.12	0.00	51261.36	153784.06	25.00
002 LYMAN PERS	506424.00	42202.00	42202.00	42202.00	42202.00	168808.00	337616.00	33.33
	711469.42	59289.12	59289.12	59289.12	42202.00	220069.36	491400.06	30.93
EXPENSES								
10 PERSONNEL	759974.00	53583.68	53803.70	56506.50	56073.00	710066.47	540007.53	70.04

08 FIRE EXT	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	0.00
09 FLOORS	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00
10 CASCADE SERV	1000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1000.00	0.00
11 PLM VENT	975.00	766.00	0.00	0.00	0.00	0.00	0.00	766.00	0.00	209.00	78.56
12 ANSUL HOOD	330.00	0.00	152.20	0.00	0.00	0.00	0.00	152.20	0.00	177.80	46.12
13 SPRINKLER	950.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	950.00	0.00
35 UTILITIES	38050.00	1524.17	1944.25	583.29	6248.75	31801.25	16.42	3737.16	10262.84	26.69	30.29
02 ELECTRICITY	14000.00	1123.54	1334.27	0.00	0.00	0.00	0.00	378.63	871.37	30.29	0.70
03 PROPANE	1250.00	0.00	378.63	0.00	0.00	0.00	0.00	110.36	15739.64	0.00	29.10
06 HEATING OIL	15850.00	110.36	0.00	0.00	0.00	0.00	0.00	2022.60	4927.40	0.00	13.26
07 INTERNET SRV	6950.00	290.27	862.77	583.29	7607.72	49771.28	0.00	0.00	2000.00	0.00	8.11
36 EQUIP MAINT	57379.00	0.00	2222.47	2111.05	0.00	0.00	0.00	3257.89	36920.11	8.11	30.73
01 NEW CAPABIL	2000.00	0.00	0.00	0.00	0.00	0.00	0.00	1075.63	2424.37	0.00	0.00
02 EQUIP REPLAC	40178.00	0.00	1323.94	1933.95	0.00	0.00	0.00	3274.20	3000.00	0.00	97.71
06 MAINT/SUPPLY	3500.00	0.00	898.53	177.10	0.00	0.00	0.00	0.00	3400.00	0.00	0.00
07 GRND LADDERS	650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	650.00	0.00	0.00
08 SCBA	3000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3000.00	0.00	0.00
10 DEFIB CERT	3351.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	76.80	0.00	0.00
11 HOSE TESTING	3400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3400.00	0.00	0.00
12 JAWS OF LIFE	650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	650.00	0.00	0.00
13 NN PPE REPR	650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	650.00	0.00	0.00
37 EMS GRANT	0.00	69.95	3150.20	0.00	5695.27	-5695.27	0.00	5695.27	0.00	0.00	0.00
01 purchase	0.00	0.00	3150.20	0.00	5695.27	-5695.27	0.00	5695.27	0.00	0.00	0.00
48 PROGRAMS	15150.00	0.00	1053.41	0.00	2170.90	12979.10	14.33	1160.35	339.65	77.36	0.00
01 FIRE PREVENT	1500.00	0.00	106.94	0.00	0.00	0.00	0.00	0.00	900.00	0.00	0.00
02 RE/RET/INC	900.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00
03 SAFETY	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7915.00	1.06	0.00
04 EE HLTH WELL	8000.00	0.00	85.00	0.00	0.00	0.00	0.00	85.00	3324.45	21.78	6.50
07 UNIFORMS	4250.00	69.95	855.60	0.00	0.00	0.00	0.00	925.55	2900.00	17.14	0.00
49 FD TRAINING	10000.00	200.00	0.00	450.00	650.00	9350.00	0.00	600.00	1400.00	0.00	0.00
01 FIREFIGHTER	3500.00	150.00	0.00	450.00	600.00	2900.00	0.00	0.00	2500.00	0.00	0.00
02 DRIVER OPER	1400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1100.00	0.00	0.00
03 MED/EMS	2500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	950.00	5.00	0.00
04 TECH/RES	1100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00
05 OFFICER	1000.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	2500.00	0.00	0.00
06 SUPPLIES	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2500.00	0.00	0.00
60 FIRE COMM	2500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	188478.41	33.01	0.00
01 FIRE COMM	2500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	188478.41	33.01	0.00
Expense Total	281359.00	6735.46	27947.80	8010.30	92880.59	188478.41	33.01	92880.59	61725.77	61726.11	0.00
Net Profit / (Loss)	-0.34	44029.54	-4376.55	8853.95	-24228.00	2500.00	0.00	-2500.00	2500.00	2500.00	0.00
38 FD CAPITAL EXPENSES	0.00	0.00	21728.00	-24228.00	-2500.00	2500.00	0.00	-2500.00	2500.00	2500.00	0.00
85 CAPITAL IMPR	0.00	0.00	-26728.00	0.00	-2500.00	2500.00	0.00	0.00	0.00	0.00	0.00
10 GMFD BLDG	0.00	0.00	48456.00	-24228.00	0.00	0.00	0.00	0.00	2500.00	2500.00	0.00
21 FDEQUIP	0.00	0.00	21728.00	-24228.00	-2500.00	2500.00	0.00	-2500.00	2500.00	2500.00	0.00
Net Profit / (Loss)	0.00	-21728.00	-24228.00	24228.00	-2500.00	2500.00	0.00	-2500.00	2500.00	2500.00	0.00
40 WASTE MGMT REVENUES	0.00	400.00	120.00	200.00	920.00	-920.00	0.00	920.00	1676.00	-1676.00	0.00
100 DUMP STICKER	0.00	694.00	552.00	226.00	1676.00	-1676.00	0.00	1676.00	663.76	-663.76	0.00
105 WHITE GOODS	0.00	171.99	94.06	0.00	663.76	-663.76	0.00	663.76	3259.76	-3259.76	0.00
110 METAL	0.00	1265.99	766.06	426.00	3259.76	-3259.76	0.00	3259.76	176996.79	-176996.79	37.90
Expense Total	285000.00	27956.23	27799.70	73500.82	108003.71	176996.79	37.90	108003.71	176996.79	176996.79	37.90
Net Profit / (Loss)	285000.00	27956.23	28746.46	73500.82	108003.71	176996.79	37.90	108003.71	176996.79	176996.79	37.90
45 WASTE MGMT EXPENSES	0.00	0.00	28746.46	73500.82	108003.71	176996.79	37.90	108003.71	176996.79	176996.79	37.90

01 BUDGET	285000.00	0.00	379.00	0.00	379.00	284621.00	0.13
02 TS 30YD HAUL	0.00	2385.00	3895.50	2504.25	11289.00	-11289.00	0.00
03 TS30YDRENTAL	0.00	375.00	393.75	393.75	1556.25	-1556.25	0.00
05 TIPPING	0.00	6010.57	4520.81	3161.39	18317.91	-18317.91	0.00
10 TRANS STAT	0.00	1572.16	1018.77	436.85	4083.21	-4083.21	0.00
11 ATTENDANT	0.00	5850.00	4914.00	5596.50	21820.50	-21820.50	0.00
12 7-10YD RENTA	0.00	1981.00	2080.05	2080.05	6141.10	-6141.10	0.00
15 CURBSIDE PU	0.00	9782.50	11544.58	11544.58	44416.24	-44416.24	0.00
Expense Total	285000.00	27956.23	28746.46	23500.82	108003.21	176996.79	37.90
Net Profit / (Loss)	-285000.00	-26690.24	-27944.75	-23074.82	-104743.45	180256.55	

50 EDUCATION	6230176.00	0.00	0.00	0.00	0.00	6230176.00	0.00
EXPENSES	3619305.00	0.00	0.00	0.00	0.00	3619305.00	0.00
50 EDUCATION	1229321.00	0.00	0.00	0.00	0.00	1229321.00	0.00
02 REG INSTRUCT	4684.00	0.00	0.00	0.00	0.00	4684.00	0.00
03 SPEC EDUC	229949.00	0.00	0.00	0.00	0.00	229949.00	0.00
05 OTHER	177935.00	0.00	0.00	0.00	0.00	177935.00	0.00
06 STUDENT	202333.00	0.00	0.00	0.00	0.00	202333.00	0.00
07 SYSTEM ADMIN	366638.00	0.00	0.00	0.00	0.00	366638.00	0.00
08 SCHOOL ADMIN	390011.00	0.00	0.00	0.00	0.00	390011.00	0.00
09 TRANS & BUS	10000.00	0.00	0.00	0.00	0.00	10000.00	0.00
10 FAC MAINT	6230176.00	0.00	0.00	0.00	0.00	6230176.00	0.00
12 OTHER EXP	-6230176.00	0.00	0.00	0.00	0.00	6230176.00	0.00
Expense Total							
Net Profit / (Loss)							

60 GEN ASSIST	0.00	0.00	178.58	88.90	88.90	-88.90	0.00
REVENUES	0.00	0.00	178.58	0.00	178.58	-178.58	0.00
100 GA REFUND	0.00	0.00	178.58	0.00	0.00	-178.58	0.00
101 APARELIMPACT	0.00	0.00	0.00	88.90	267.48	-267.48	0.00
Expense Total							
Net Profit / (Loss)							

60 GEN ASSIST CONTD	2000.00	0.00	0.00	0.00	0.00	2000.00	0.00
EXPENSES	2000.00	0.00	0.00	0.00	0.00	2000.00	0.00
70 GEN ASSIST	2000.00	0.00	0.00	0.00	0.00	2000.00	0.00
01 BUDGET	-2000.00	0.00	178.58	88.90	267.48	2267.48	0.00
Expense Total							
Net Profit / (Loss)							

70 PARKS & REC	0.00	0.00	170.00	50.00	50.00	-50.00	0.00
REVENUES	0.00	200.00	1480.00	0.00	170.00	-170.00	0.00
006 DYERTRAIL	0.00	0.00	0.00	440.00	2120.00	-2120.00	0.00
120 GEN ACTIVITY	0.00	200.00	1650.00	490.00	2340.00	-2340.00	0.00
125 SOCCER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense Total							
Net Profit / (Loss)							

75 UTILITIES	0.00	34.58	42.34	43.00	162.92	-162.92	0.00
EXPENSES	0.00	34.58	42.34	43.00	162.92	-162.92	0.00
05 BALLFIELD	2000.00	125.00	287.49	1058.18	1595.67	404.33	79.78
65 PARKS & REC	2000.00	0.00	0.00	933.18	933.18	1066.82	46.66
01 BUDGET	0.00	125.00	125.00	125.00	500.00	-500.00	0.00
20 SOCCER	0.00	0.00	162.49	0.00	162.49	-162.49	0.00
99 MISC	2000.00	159.58	329.83	1101.18	1758.59	241.41	87.93
Expense Total							
Net Profit / (Loss)							

80 COMM SERV	12030.00	771.55	5075.84	76.57	5750.56	5670.44	44.40
EXPENSES							
75 COMM SERV							
Expense Total							
Net Profit / (Loss)							

Expense Summary Report
DEPARTMENT(S): 20
ALL Months

ACCOUNT	BUDGET NET	CURR MNTH DEBITS	CURR MNTH CREDITS	YTD NET	UNEXPENDED BALANCE	PERCENT SPENT
55 - ROADS	192,000.00	46,449.21	0.00	46,449.21	145,550.79	24.15
01 - BUDGET	192,000.00	46,449.21	0.00	46,449.21	145,550.79	24.15
July	0.00	1,801.40	0.00	0.00	0.00	----
August	0.00	11,443.69	0.00	0.00	0.00	----
September	0.00	30,885.94	0.00	0.00	0.00	----
October	0.00	2,318.18	0.00	0.00	0.00	----

Less any upcoming expenses.

Dayton Monthly Town Activity and Impound Fee Report

September 2024

Animal Welfare Society
PO Box 43
West Kennebunk, ME 04094
207-985-3244



Town Impound Fee Structure: No fees for cat impound or dog impound, no fee if brought to AWS by public

Number of attached AWP Stray Dog Claim Forms:

Monthly Activity

Species	Intake Type/Reason	Intake Date	Outcome
Dog	Service In	09/06/2024	Returned to Owner
Dog	Service In	09/19/2024	Returned to Owner

Maine Department of Transportation
Saco – Old County Road Bridge Rehabilitation
WIN 26894.00

Progress Meeting Minutes

DATE: 10/11/2024

DATE OF MEETING: 10/10/2024

PIN: 26894.00

TOWN: Saco

ATTENDEES: Mark Smith
Weston Scott
Jake Ricker

MDOT
Scott Construction
Scott Construction

SUMMARY:

1. REVIEW OF PREVIOUS TWO-WEEKS OF WORK

Phase 2

- Placed Abutment Joint Headers
- Removed temporary barriers
- Installed waterproofing membrane
- Paved base & surface on entire project
- Applied protective coating on barriers
- Applied pavement sealer at shoulders on deck
- Removed temporary striping and final striped

2. REVIEW OF NEXT TWO-WEEKS OF WORK PLANNED

Phase 2

- Remove all traffic control devices and demobilize from site

3. SCHEDULE OF WORK STATUS

- Project is on schedule and will be complete in coming days

Maine Department of Transportation
Saco – Old County Road Bridge Rehabilitation
WIN 26894.00

4. REVIEW OF STATUS OF SUBMITTALS AND LONG LEAD ITEMS

Submittal List

New County Rd Bridge Rehab - 26894.00

<u>Date Submitted</u>	<u>Submittal Name</u>	<u>Returned as</u>	<u>Date Returned</u>
7/31/2024	Traffic Control Plan	Approved	8/7/2024
7/31/2024	SEWPCP & SPCCP	Approved	8/8/2024
8/1/2024	Schedule of Work	Reviewed	8/1/2024
8/1/2024	Work Zone End Treatments	Approved	8/7/2024
8/1/2024	Temporary Traffic Signals	Approved	8/7/2024
8/2/2024	Health and Safety Plan	Approved	8/8/2024
8/8/2024	Concrete QC Plan	Revise & Resubmit	8/9/2024
8/9/2024	Concrete QC Plan - Rev 1	Reviewed w/ Comm.	8/15/2024
8/8/2024	Concrete Mix Designs	Approved	8/15/2024
8/26/2024	Paving QCP & Mix Designs	Approved	9/9/2024
8/26/2024	High Performance Membrane Product	For Record Only	8/27/2024

This list may not include all submittals required and should not alleviate the contractors' responsibility of tracking submittals as required in the special provisions and standard specifications

RFI List

New County Rd Bridge Rehab - 26894.00

<u>Date Submitted</u>	<u>RFI Name</u>	<u>Status</u>	<u>Date Returned</u>

- Upcoming Submittals/RFIs:
 - None at this time.

5. ENVIRONMENTAL

- No issues at this time.

6. TRAFFIC

- Rt.5 is down to one lane of alternating traffic controlled by temporary traffic signals. Signals will be removed in the coming days.

Maine Department of Transportation
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WIN 26894.00

7. FIELD OBSERVATIONS

- None at this time.

8. MATERIAL ISSUES

- None at this time.

9. ENGINEERING QUESTIONS AND ISSUES

- None at this time.

10. UTILITIES

- No issues at this time.

11. CONTRACT MODIFICATIONS

- None at this time.

12. PROBLEMS, CONFLICTS, AND PROBLEM RESOLUTIONS

- None at this time.

13. CLAIMS

- None at this time.

14. PROJECT SAFETY

- None at this time.

15. REVIEW OF FUTURE ACTION ITEMS- LOOSE ENDS

- Final walkthrough to take place on Wednesday October 16th at 8am.

Maine Department of Transportation
Saco – Old County Road Bridge Rehabilitation
WIN 26894.00

Next Progress Meeting:

This is the last progress meeting for this project.

Any authorized persons who take exception to any statement in these minutes must notify the Resident in writing within seven days from receipt of the minutes, stating in detail the comments, correction or omission. Otherwise, these minutes shall stand as written.

Prepared By: _____
Mark Smith
MDOT Resident Engineer

Cc:
Project File

Treasurer

From: MCMA <info@mecomm.org>
Sent: Friday, October 11, 2024 2:33 PM
To: MCMA Info
Subject: Update for HD Requestors and Municipalities waiting for new Maine Model Franchise

Happy Friday friends,

Just a quick note to let you know we have had emails with the PUC, MCA and MMA this week. MCA and MMA are beginning the process of legal review of the new VSP franchise that was sent to them last May. The great wheel of government turns ever so slowly as most of you know. ;>)

For those municipalities whose cable franchises are expired or will expire 36 months from now, you may want to wait for the new franchise before agreeing to one that the industry provides. The new VSP Model Franchise will include all the provisions of the law (LD1967) that went into effect August 9th.

Secondly we have asked MMA to take a position on the HD Request issue since they were instrumental in assisting with the final language of LD1967 and they also represent municipal interests in general of course.

The PUC will have no role in regulating or enforcing the law because they had agreed only to a mediation and arbitration role if Video Service Providers and municipalities cannot resolve issues locally. That section of the law may be found here:

<https://legislature.maine.gov/legis/bills/getPDF.asp?paper=HP1264&item=3&snum=131>

Section §3009-B. Dispute resolution

The Office of the Attorney General cannot offer legal advice but will take action to defend the law in any appeal of the law by the industry.

We are hoping MMA will explain the HD Upgrade section of the law to Charter and Comcast (as MCMA already has) and they will comply. If not, municipalities may take legal action, either alone or as a part of a consortium that could include MMA. I am guessing the AG would become involved if it reaches that level.

Thank you again for your patience and as always, please pass this info along to your municipal officials and their respecting town attorneys to prevent any surprises down the road and get back to us if you have any questions. Have a great weekend!

Tony



Tony Vigue. LPC Committee
Maine Community Media Association
443 Western Ave #1073
South Portland, ME 04106
Email: info@mecomm.org
Website: www.mecomm.org

cc: Matt Durose



**MAINE MUNICIPAL
EMPLOYEES HEALTH TRUST**

60 Community Drive | Augusta, ME 04330-9486



September 4, 2024

Important Notice – Health Plan Changes for 2025

Scott Littlefield, Chair Selectboard
Town of Dayton
33 Clarks Mills Rd
Dayton, ME 04005

Dear Scott:

The Maine Municipal Employees Board of Trustees has elected to make several significant changes to the Health Trust medical plans for 2025. The changes are specifically designed to reduce the barriers to accessing care and to offset the rising costs of healthcare and prescription drugs.

To assist you with your planning and employee communications, we are providing employers with advanced notification about these changes, as well as information on the timeline for the 2025 rate setting and open enrollment process. Please share this letter with the employee(s) in your organization who handle employee benefits. We will notify employees of the benefit changes via a separate letter to their home address, which will be mailed in mid-September.

Insurance Referrals Will No Longer Be Required (Groups that offer POS plans)

Members who participate in the current POS C and POS 200 plans will no longer need a referral from their primary care provider (PCP) to receive in-network specialty care, effective January 1, 2025. Some specialists may still require that members be referred by another provider before receiving specialty care, however they will no longer need to designate a PCP to manage care, and we will no longer require a PCP referral for claims to be paid at the in-network level of benefits.

While we strongly encourage members to maintain a relationship with a primary care provider, the Health Trust will no longer collect or maintain PCP data in our systems. It will not be necessary that members let us know if their provider changes, and their PCP will no longer be listed on their ID card.

This change will convert the Point of Service plans to Preferred Provider Organization (PPO) plans. This means that members on these plans will be able to access Anthem's nationwide network for expanded in-network care, as with the Trust's current PPO plans. We believe this will eliminate administrative burdens and expand access to care for members.

POS A Plan Eliminated

The current Point of Service A (POS A) plan will be eliminated December 31, 2024 due to declining participation. (It currently has less than 240 participating employees.) In August, letters regarding this change were sent to all impacted employers who offer the POS A plan. If you currently offer the POS A plan, please reach out to your Field Service Representative if you need more information or to add an additional plan to replace the POS A plan.

Employees who currently participate in the POS A plan will need to select another Health Trust health plan during Open Enrollment, which is November 15 – December 15, to be effective January 1, 2025. If members do not select a plan during Open Enrollment, they will be automatically moved to the current POS C plan (to be renamed the Acadia plan, see below) – or to the plan you offer with the most generous benefit design – effective January 1, 2025.

Renaming the Plans

The health plan PCP and structure changes described above necessitate that those health plans be renamed, as they will no longer be Point of Service plans. The Health Trust Board has elected to rename all of the current health plans as follows:

Current Plan	New Name 1/1/2025
POS A	N/A
POS C	Acadia
POS 200	Baxter
PPO 500	Katahdin
PPO 1500	Moosehead
PPO 2500	Pemaquid

This change also removes the current deductibles from the names, which will allow the Health Trust greater flexibility to make adjustments to address costs, including possibly combining some plans and making updates to deductibles in future years. For 2025 both the new and old plan names will be utilized on most documents, to provide for a smoother transition.

Increases to Prescription Copays

Over time, the cost of prescription drugs has increased significantly, while only minor increases have been made to member copays. In 2023 the Trust observed a 21% increase in gross pharmacy costs. In order to keep premium increases down for all members, the Board of Trustees have determined that it is necessary to increase member copays for prescription drugs for 2025.

The highest increases in costs are driven primarily by utilization of specialty drugs. Specialty drugs are high-cost prescription medications used to treat complex, chronic conditions such as cancer, rheumatoid arthritis, and multiple sclerosis. While these drugs represented just over 6% of prescriptions filled by Health Trust members in 2023, they accounted for nearly 86% of the total cost spent on pharmacy. Copays will increase most significantly for members who utilize these drugs (Tier 4).

		Tier 1 Select	Tier 1 Standard	Tier 2 Brand Preferred	Tier 3 Brand Non- Preferred	Tier 4 Specialty
Acadia Plan (Current POS C)	<i>Retail Up to 30 Day Supply</i>	\$10.00	\$20.00	\$40.00	\$60.00	\$150.00
	<i>Mail Order (90 days)</i>	\$20.00	\$40.00	\$80.00	\$120.00	NA
All other Plans (includes Retirees)	<i>Retail Up to 30 Day Supply</i>	\$10.00	\$30.00	\$50.00	\$75.00	\$150.00
	<i>Mail Order (90 days)</i>	\$20.00	\$60.00	\$100.00	\$150.00	NA

The Tier 1 Select Generic list is also being updated for 2025. This list contains primarily low-cost preventive medications. Some drugs will no longer be covered in this tier, however many more drugs are being added to the list, lowering the member cost. In 2025, drugs classified as Lifestyle Medications (most often utilized to treat impotency) will also be reduced from Tier 4 to the lower copay Tier 3, in recognition that the cost of those drugs has reduced over time.

10% of the prescriptions filled by MMEHT members are on a state mandated preventive list and are filled with a \$0 copay. This list will not change. In addition, if the full cost charged for the prescription is lower than the copay listed, the member will always pay the lower price.

The Health Trust encourages members to utilize prescription manufacturer “copay card” discount programs and the mail order program to help lower prescription costs. More information on the mail order program is available at www.mmeht.org/medical-plans/prescriptions/. A flyer regarding the Home Delivery program is also printed on the back of this page.

New Fertility Management Program - Progyny

A new Maine law mandated that insurers, including the Health Trust, provide comprehensive coverage for fertility testing, treatment and preservation effective January 1, 2024. The law has greatly expanded fertility coverage for Health Trust members. However, these benefits are also very complex to understand and access – and can be very expensive.

Effective January 1, 2025, the Health Trust will be working with well-respected fertility management vendor Progyny to provide members with assistance and caring support through this challenging process. Because of Progyny’s expertise in fertility management, they will better support the members throughout the fertility process by guiding them towards the most effective services for their needs, resulting in better outcomes for the members, which in turn may lower total costs to the plan.

More information about Progyny will be distributed to members during Annual Open Enrollment. Marketing materials which you may share with your employees will be available through your Field Service Representative in October.

2025 Rates and Open Enrollment

The Health Trust’s Annual Open Enrollment period will be November 15 through December 15, 2024, for a January 1, 2025 effective date. Members may make changes to their benefit elections during this time period. Because of the changes listed above, all members with health coverage will receive a new ID card in early January 2025.

Please be watching for more information this fall via mail and email, and on the Health Trust website at www.mmeht.org. Information about premium adjustments for 2025 will be distributed in early November.

Health Trust Member Service Representatives are available to answer your employees’ questions Monday through Friday between 8:00 a.m. and 4:30 p.m. at 1-800-852-8300, or can be reached via email at htmemberservices@memun.org. If you have questions about the information contained in this letter, please feel free to contact Health Trust Director Kristy Gould at kgould@memun.org or Assistant Director Lisa Rigoulot at lrigoulot@memun.org. They can also be reached via telephone at (207) 621-2645.

The Board of Trustees thanks you for your continued support of the Maine Municipal Employees Health Trust.



Save Time and Money with Prescription Home Delivery

Save on Medications you take regularly (such as high blood pressure or diabetes) when you have them delivered by mail, in 90 day supplies, from Anthem's CarelonRx Home Delivery Pharmacy.

Savings

If you purchase a 90-day supply of a prescription medication through the mail order service, you will only be charged two applicable copays. If you purchase a 90-day supply at any retail pharmacy, you will be charged three applicable copays.



Convenience

Mail delivery means no more trips to the pharmacy and if you choose automatic refill and/or renewal, you won't need to keep track of that either!

Safety

Every order is filled by a licensed pharmacist, then quality checked before shipping. Packages are discreet, weather and tamper-proof.

How to get started!

Ask your doctor for a prescription for a 90-day supply of your medication

If this is a new prescription, you may wish to also get a prescription for a 30 day supply, to be filled at a retail pharmacy while you wait for your first mail-order to be processed. Prescriptions can be submitted to the mail order pharmacy by mail or fax, or online at www.anthem.com.

Place your order

Log on to www.anthem.com and choose the *Prescriptions Home* page. On your personal pharmacy page, select *Request a New Home Delivery Prescription* and follow the steps to submit. You may also call CarelonRx Home Delivery Pharmacy at 1-833-236-6196.

Pay for your prescription

You can pay by debit or credit card, use your Flexible Spending Account (FSA) debit card, or enroll for electronic funds transfer (EFT) payments. To set up your payments, select *Complete your Profile and Communication Preferences* from your personal pharmacy page, then *Change Payment Method* to choose how you'd like to pay, sign up to pay online or add/update your credit card on file.

CarelonRx Home Delivery Pharmacy: 1-833-236-6196

MMEHT Member Services 1-800-852-8300