

SELECTMEN MEETING MINUTES

September 18, 2017

PRESENT: Board of Selectmen: Scott Littlefield, Dan Gay, Jarod Harriman, Treasurer/Selectmen Clerk Angela Cushman, CEO Jim Roberts, Tax Collector Yvonne Shaw, Town Clerk Vicki Rochefort, Assessor Alex Konczal

ABSENT:

OTHERS PRESENT: Brian Dancause, Clem Meserve, Liz Gotthelf

ADMINISTRATIVE:

Selectman Scott Littlefield declared the meeting at 6:11 PM.

Selectmen approved agenda.

EXECUTIVE SESSION:

APPOINTMENTS:

Ray Demers, Fire Commission, expires June 30, 2020

OLD BUSINESS:

1. Roads. Selectmen reviewed a quote from BREX to replace a small culvert on Buzzell Rd. **Dan Gay made a motion to accept BREX estimate of \$3,632 to replace at 15" culvert on the lower level of Buzzell Rd.; 2nd Jarod Harriman. Passed 3/0.**
2. Buzzell Rd Culvert. BH2M, the engineering firm, provide an inspection report on the recent work.
3. Fire Commission/Appointment. The Fire Commission provided an informational report to the Selectmen. Ray Demers is interested in joining the Fire Commission again.
4. Marijuana moratorium extension. **Jarod Harriman made a motion to extend the moratorium for another 180 days; 2nd Dan Gay. Passed 3/0.**
5. Waste Management communication to residents. Selectmen reviewed and approved final letter to residents and businesses regarding changes to the waste program.
6. Steele Rd turnaround. No update at this time.

NEW BUSINESS:

1. Dancause Construction – Bickford Rd. The setback for a recently built house does not have the required 75 feet. Brian Dancause is asking the Selectmen what can be done to correct the situation. The options are to request the house to be moved or enter into a consent agreement. The Selectmen will have David Ordway, Town Attorney, to draft consent agreement and the fine will be \$2,500.

Scott Littlefield made a motion to enter into a consent agreement with Mezoian Development with a \$2,500 fine; 2nd Dan Gay. Passed 3/0.

2. Real Estate & Personal Property reporting. Yvonne Shaw, Tax Collector, provided July and August reporting. The taxes were committed in August. Payments received to date total \$218,147. Excise collected for July was \$38,797 and for August was \$45,249.75.
3. Tax Commitment. Alex Konczal, Tax Assessor, communicated that the tax commitment used an incorrect number for the municipal appropriation. Alex connected with MMA legal to determine possible next steps. The options are: 1) void & redo the commitment; 2) Certify the error under oath & issue supplemental bills; 3) Go to special town meeting to ask the citizens to authorize further expenditures from surplus funds; 4) Attempt to trim spending at a department level; 5) Use overlay funds to defray the shortfall and 6) A combination of the previous items. After discussion the Selectmen decided to let the budget run and will address as necessary at a later date. Steps/procedures will be implemented by staff to ensure future commitments are accurate.
4. Clem Meserve – Personal Property tax. Clem provided a copy of his last year's tax bill. The taxes increased by \$750 for this year. Clem stated he had changes in his equipment so he completed the form and provided it to the Tax Assessor, but did not fill out the BETE form. In past years' the former town assessor would provide the additional form to business owners as a courtesy. Clem stated this is a small town and feels that the assessor should have followed up with him regarding the missing documentation. This year the forms did not get mailed out with personal property mailing. Skip Cushman also submitted a similar concern where he personally came into the office to provide personal property information to the assessor and at the time the assessor did not indicate that he needed to fill out additional paperwork. **Dan Gay made a motion to cut the amount due in half for Clem Meserve and Skip Cushman and will review other requests as necessary ;2nd Scott Littlefield. Passed 3/0.**

PUBLIC FORUM:

Yvonne Shaw mentioned that the cemetery located in the ball fields has been cleaned up and fencing installed. The Historical Preservation Committee is looking to landscape and install a plaque.

CORRESPONDENCE:

1. Letter from resident re: Personal Property/Assessor
2. Planning Board Minutes
3. Dayton School Department agenda/minutes; the school has approved for another new bus.

SIGNED:

1. 09/21/17 A/P Warrant
2. 09/21/17 P/Y Warrant
3. 09/05/17 Selectmen minutes
4. Letter of damages for Steele Rd
5. Request for time off

6. July & August Real Estate & Personal Property reporting

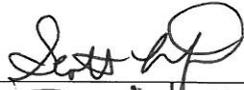
OUTSTANDING ITEMS:

1. Electricity at old snack shack – schedule for a future meeting
2. Time Warner/Spectrum – no update at this time
3. Goodwin Acres f/u on complaint. Jim stated that items have moved back off the town property.

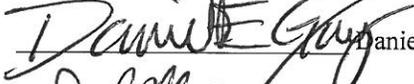
ADJOURNMENT:

Dan Gay made a motion to adjourn the meeting at 8:10 PM; 2nd Jarod Harriman Passed 3/0.

*Minutes may not be verbatim they may have been paraphrased for clarity.



Scott Littlefield, Chair



Daniel Gay



Jarod Harriman

amc