

# **SELECTMEN MEETING MINUTES**

**August 27, 2012**

**PRESENT:** Board of Selectmen: Ted Poirier, Scott Littlefield, Gerry Taylor;  
Treasurer/Selectmen Clerk Angela Cushman, CEO Jim Roberts, Road Commissioner  
Mike Souliere, Twelve Town Rep Millie Tuttle, Tax Collector Yvonne Shaw

**ABSENT:**

**OTHERS PRESENT:** Tom McKenney

*Selectmen Ted Poirier declared the meeting open at 18:07.  
Agenda approved by Selectmen.*

**EXECUTIVE SESSION:**

**ANNOUNCEMENTS:**

**APPOINTMENTS:**

**OLD BUSINEES:**

1. Fire Commission. The Fire Commission met last week. The Fire Commission has ordered a server computer for just the Fire Department TRIO software. Angela Cushman, Fire Department Treasurer, presented a payroll policy to the Selectmen. The policy would allow the payment of the payroll by the treasurer as long as a Selectman from the Town of Dayton or Lyman, the Fire Chief and the Fire Commission Chair sign the warrant. Vicki Gavel, Lyman Selectmen Chair, has suggested that the policy should state one Selectman from Dayton and one Selectman from Lyman. The Dayton Selectmen would be in favor of the policy if included Vicki's suggestion. Angela Cushman to update policy and obtain approval from both Boards of Selectmen. To streamline the Accounts Payable Warrant the Town's attorney is suggesting the Interlocal Agreement be amended to allow the same procedure as the payroll warrant. There is state law that provides specific procedure in handling treasurer warrants. Another item that is being worked on is getting direct deposit for payroll. From the information received so far from TD Bank, it appears that TD Bank does not offer this service. This bank uses a third party to offer this service and is expensive. Angela stated that if the Fire Department checking account were moved to Gorham Savings the charge for direct deposit would be \$6.95 per month.
2. Road Update. Mike Souliere, Road Commissioner, communicated that Dayton Sand & Gravel has completed the grinding Bittersweet Lane. Mike will be trimming trees on Hollis Rd from Rt. 5 to Rt. 35 in the near future. Also, Mike has requested Dayton Sand & Gravel to shoulder Anderson Rd.

Empty water trucks are running on River Rd. Mike asked if the Selectmen want this occurring or should “No Thru Truck Signs” be put up. The Selectmen agreed that signs should be put up. These signs would not restrict trucks making deliveries.

3. Shooting Range. Jim Roberts, CEO, communicated that George Sutton, a member of the York County Fish & Game, has pulled a building permit for upgrading the existing building at the shooting range.

**NEW BUSINESS:**

1. Culvert Bids. The bids were opened for the Hollis Rd and River Rd culvert replacement projects.

<b>Contractor</b>	<b>River Rd</b>	<b>Hollis Rd</b>
Dearborn	\$41,860.00	\$22,602.00
Shaw Earthworks	\$40,499.00	\$32,474.00
D&C Construction	\$33,860.00	\$14,000.00
Emery	\$36,453.83	\$16,762.17
JTI Site Development	\$47,355.00	\$29,265.00

The Selectmen will meet on Wednesday, 08/30, 7 PM, to review the culvert bids.

2. Snowplow contract. The snowplow contract was signed by the Selectmen and the Contractor.
3. Twelve Town Update. The Twelve Town committee is towns that have come together to meet once a month on Mondays in Waterboro to discuss items related to York County. The committee is made up of a municipal officer or a representative from each town. Millie Tuttle is Dayton’s representative on the committee. Each town contributes a small yearly fee to participate in this committee. Millie communicated that Geoffrey Herman, Maine Municipal Association (MMA), provided a legislative update at the recent meeting. Recent updates include the Maine Uniform Building Code and survey being conducted by the Policy Committee. Per Jon Sylvester the Budget Committee will be holding a caucus on September 5<sup>th</sup> to elect new members. The County Commissioners have also called for a caucus on September 19<sup>th</sup>. The state statute gives the Budget Committee the authority to elect new members and not the County Commissioners. If this disagreement between who has authority to elect new members continues the Budget Committee asked the Twelve Town if they would be willing to use about \$3,000 of their money for attorney fees. Several Twelve Town committee members did not feel comfortable committing until talking to their Boards of Selectmen. Our district has Art Tardiff, Tammy Jo Girard and a vacant slot for the resident representative. Millie also stated that Buxton will be holding a meeting with

DOT and Poland Springs. Supposedly, Poland Springs is not following the contract of having their trucks go down Rt. 112 and getting on the turnpike.

4. RSU23 Withdrawal. The next step in the process is to appoint the committee members for the Withdrawal Committee. Millie Tuttle will be the member from the RSU Board and Gerry Taylor will be the member from the municipal officers. The two positions to fill are the member from the petition and one member as a resident. Several individuals that have expressed an interest in the committee will be contacted to determine the remaining two positions.
5. Tax Collector reporting. Yvonne Shaw provided July reporting to the Selectmen. The July report shows that the town has received approximately \$7,000 in prepayments towards real estate taxes and that the commitment has not occurred yet. To receive the discount this year residents will need to pay their taxes by September 12<sup>th</sup> and the due date is October 19<sup>th</sup>. In June the town filed 31 liens for the 2011 taxes. There are 28 remaining liens as of July. All lien costs are applied to the resident's account; there is no cost to the town. July excise reflects a lot of residents coming in with new car or new used registrations and a total of 105 registrations.
6. TRIO Motorcycle Excise Module. The motorcycle excise module is something the town always had with the TRIO software. TRIO recently realized that they were not charging towns for this module. Yvonne Shaw communicated that by having this module we are able to automatically obtain motorcycle information. Right now if a resident came in with a new motorcycle we would have to call BMV to obtain information before processing the registration. The module costs \$150 per year. **Scott Littlefield made a motion to purchase the motorcycle module for \$150; 2<sup>nd</sup> Gerry Taylor. Passed 3/0.**
7. Zoning Board of Appeals (ZBA) Hearing & Site Walk. The York County Fish & Game is appealing the CEO's decision regarding expansion of use. A hearing and site walk will occur on 09/20/12 starting with a site walk at the Fish & Game followed by a hearing at the Dayton Municipal Building.

#### **PUBLIC FORUM:**

Tom McKenney who is now the alternate for the Saco River Corridor Commission communicated that he attended the last meeting in Porter and found the meeting to be very interesting and there seems to be a lot activity along the river about residents looking to get access to the river via stairs and docks.

#### **CORRESPONDENCE:**

Town of Lyman – Time Warner. The town was copied on a letter to Jensen Baird. The Town of Lyman is also stopping negotiations with Time Warner at this time. Angela Cushman will write a similar letter to Jensen Baird.

**SIGNED:**

1. 08/30/12 A/P Warrant
2. 08/30/12 P/Y Warrant
3. 08/27/12 GMFR P/Y Warrant
4. 08/27/12 GMFR A/P Warrant
5. Training request

**OUTSTANDING ITEMS:**

Animal Control Officer (ACO) form regarding activity. Jim has created a form and needs to review with the ACO.

**ADJOURNMENT:**

Scott Littlefield made a motion to adjourn the meeting at 19:35.

\*Minutes may not be verbatim they may have been paraphrased for clarity.

\_\_\_\_\_ Ted Poirier, Chair

\_\_\_\_\_ Scott Littlefield

\_\_\_\_\_ Gerry Taylor

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