

SELECTMEN MEETING MINUTES

July 15, 2013

PRESENT: Board of Selectmen: Ted Poirier, Gerry Taylor, Scott Littlefield;
Treasurer/Selectmen Clerk Angela Cushman, CEO Jim Roberts

ABSENT:

OTHERS PRESENT: Tom McKenney

*Selectmen Ted Poirier declared the meeting open at 18:00.
Agenda approved by Selectmen.*

EXECUTIVE SESSION:

APPOINTMENTS:

OLD BUSINESS:

1. Fire Commission. Jim Roberts communicated that the Lyman Charter states that town committees must have a mission statement. The Fire Commission developed a mission statement and provided a copy to the Selectmen. The Commission has also established sub committees to study funding for the personnel budget and capital improvement. Jim also requested the Selectmen to meet with the Lyman Selectmen to determine how the Fire Department Treasurer will be paid. Ted Poirier will contact Steve Marble, Lyman Selectmen Chair, regarding the Fire Department Treasurer.
2. Road Updates. A culvert on Hight Rd was removed and one was installed on Hollis Rd. Roadside mowing has been started in town. Gerry Taylor asked if we have a plan on what projects will be worked on this year. The Selectmen were wondering when the work on River Road will be started. Scott Littlefield indicated that the upcoming work included River Road from Route 5 to Biddeford line ground and base pave and the top coat on Bittersweet. The section down at the end of Union Falls Road has already been completed. Jim Roberts stated that the Road Commissioner also wanted to some work on the upper part of Union Falls Road. Gould Rd is another possible road for this year. Angela Cushman to draft a plan.
3. Budget Committee/Planning Board new appointments. The town is still looking for more members for the Planning Board. Jim Roberts to add to website.

NEW BUSINESS:

1. Tax Assessor. Michelle Boisjoly, Tax Assessor, communicated that the State will keep the homestead exemption in place. Part of what we get from the State is revenue sharing which decreases the amount that we have to raise from taxes. Typically in past years the tax commitment reflects the amount of revenue share that we have received from the prior year. As you know revenue share is taking a big hit this year. A discussion was held with Ron Smith, RHR Smith, who provides audit services to the town regarding revenue share. Ron feels that revenue share will be going away and towns should start planning. Ron provided two options for the town to either use the amount in the designated account for revenue share \$123,676 to offset the tax commitment or use the designated account plus the estimate of \$96,653 that will be received for 2013-2014. The following year will decrease even more probably around \$80,000. The Selectmen decided to use just the amount in the designated account for the 2013-2014 tax commitment. If we use the \$123,676 our tax rate will be around \$18.45 with an overlay of \$77,038. This overly is \$2,000 less than last year. If we use the lower rate of \$96,653 the mil rate would increase to \$18.60. Or we could use the combination of two amounts and our tax rate would only increase \$0.05. The following year the tax rate would significantly increase. The current tax is \$17.85. Last year's increase was \$0.20. This year will be from \$0.60 to \$0.75. The Selectmen would like to use the designated amount of \$123,676 for the tax commitment. Michelle indicated the tax rate will be around \$18.47. Michelle communicated that she will commit the taxes on August 7th. The discount date will be September 12th and the due date will be October 17th.
2. Ball field lease agreement with Little League. Brian Pellerin, Little League President, communicated that he has reviewed the Lease/Option Agreement with Little League and provided feedback to the agreement. The items highlighted were #1 regarding Exhibit A – need to make a list, #2 the term of the lease 99 years or some other number, #5 the lessee would not be responsible for the utilities, on # 8 add “and softball” to the first sentence, #13 add a mutual agreement clause regarding termination and whether ninety days is reasonable. The Little League wants to protect their investment and to have a controlling interest of the fields. There was also discussion on installing a sign “practice by permission only contact Little League”. The Selectmen and Brian discussed protecting the fields by installing gates and fencing. Angela Cushman to follow up with David Ordway on the possible changes.
3. Tax Collector reporting. The Tax Collector provided reporting for June. The excise tax collected for the month of June was \$29,667. The real estate and personal property taxes that were outstanding at the end of June were \$2,459.76. On June 6, 2013 the town recorded 33 liens totaling \$52,821.56.
4. Recycling bins. Items other than recycling items are being disposed of around the recycling and Jim Roberts has been cleaning up on a regular basis. Jim

Roberts to obtain some pricing on cameras and to ask the State Police if there is anything we can do if we do catch someone on video.

5. Print Management Service. Angela Cushman met with a BEU representative regarding the possibility of adding some of our printers to a print management service. The service includes servicing of the printers and providing ink cartridges. Angela to provide details and pricing at the next meeting.
6. Annual town warrant. At the annual town meeting the voters reduced the salary article #5 from \$201,819 to \$186,461. Angela Cushman to review and determine impact to this particular warrant article.
7. Treasurer/Selectmen Clerk pay. The Selectmen are requesting the Treasurer/Selectmen position be split into two positions. Some discussion was held but nothing was finalized. The Selectmen will discuss further after reviewing article #5.

PUBLIC FORUM:

CORRESPONDENCE:

Probate has informed the town that Barbara Dennett's estate has not been settled and the property donated to the Town could possibly be taken away.

State Police monthly reporting was provided to the Selectmen.

SIGNED:

1. 07/18/13 A/P Warrant
2. 07/18/13 P/Y Warrant
3. 07/18/13 GMFR P/Y Warrant
4. Selectmen minutes 07/0/13
5. Request for time off

OUTSTANDING ITEMS:

1. Hollis Rd – shouldering & tree trimming – Mike Souliere to complete work & will take about a week to complete.
2. Bittersweet Rd paving
3. Stop signs & other signs.

ADJOURNMENT:

Scott Littlefield made a motion to enter into executive session pursuant to 1MRSA 405(6) A to discuss a personnel issue at 20:55.

Scott Littlefield made a motion to adjourn the meeting at 21:22.

*Minutes may not be verbatim they may have been paraphrased for clarity.

_____ Ted Poirier, Chair

_____ Scott Littlefield

_____ Gerry Taylor

amc