

SELECTMEN MEETING MINUTES

July 11, 2016

PRESENT: Board of Selectmen: Scott Littlefield, Dan Gay Jarod Harriman; Treasurer/Selectmen Clerk Angela Cushman, CEO Jim Roberts; Road Commissioner Mike Souliere, Tax Collector Yvonne Shaw

ABSENT:

OTHERS PRESENT: School Board Chair, Denis Elie, Shelley Sommer, Sue Sydnor

ADMINISTRATIVE:

Selectman Scott Littlefield declared the meeting at 6:06 PM.

Selectmen approved Selectmen minutes.

Selectmen approved agenda.

EXECUTIVE SESSION:

APPOINTMENTS:

N/A

OLD BUSINESS:

1. Facility Use Policy/School Board. The Selectmen held a discussion on Facility Use Policy with the School Board to see if policies could be aligned. A copy of the finalized Facility Use Policy will be given to the School Board in the near future.
2. Hollis Rd Culvert. The Hollis Rd culvert replacement may happen this week or the first of next week.
3. Discontinued Roads. No update at this time.
4. Fire Department/Fire Commission. The Dayton & Lyman Select Board are working to address an issue with the Fire Department through the Fire Commission. The Selectmen discussed next steps to prepare for Thursday night's Joint Meeting with Lyman Select Board. At the last meeting there was a discussion on how discipline should be addressed and who should be involved starting at the Fire Department, to the Fire Commission and to the Select Board. Any change to the structure of the Fire Commission would require a vote by both Towns of Dayton and Lyman. The Fire Department is its own entity even though currently for payroll purposes the Fire Department personnel are part of Lyman and the Fire Department Treasurer is currently being done by the Lyman Treasurer.
5. Fencing/stripping for town office parking area. Jim to obtain specs of vinyl fencing. **Dan Gay made a motion to pay the striping invoice of \$775; 2nd Jarod Harriman. Passed 3/0.** Jim Roberts to obtain some samples of the vinyl fencing for next meeting.

NEW BUSINESS:

1. Selectmen meeting protocol. Dan Gay wanted to remind the Selectmen that meetings need to be posted even when meeting in Lyman.
2. Real Estate & Personal Property Report. Yvonne Shaw, Tax Collector, provided June reporting to the Selectmen. All property tax that has not been collected, a lien has been placed on the accounts and turned over to the Treasurer for collection. The balance due on the June monthly report is \$3,782.23 which is the 2015 outstanding personal property. The total personal property outstanding is approximately \$10,000. A detail list will be provided to the Selectmen at the next meeting. The total excise collected for 2015-2016 was \$464,277 which is over the town's budget of \$325,000.
3. 2015-2016 YTD Expenses. The Treasurer provided a YTD expense report to the Selectmen for review. As of right now the waste management account is over budget by approximately \$5,000. The contingency account will be used to cover this expense.

PUBLIC FORUM:

Dayton Historical Committee met with an individual to obtain an estimate in putting up a fence around the cemetery that is in the middle of the ballfields. The committee will be cleaning up the cemetery.

Steele Rd was determined to be ³ rods. Mike Souliere will determine the middle of the road. The Selectmen will then conduct a site walk on the road in the next couple of weeks to determine next steps. The Selectmen will also do a site walk on July 25th at the transfer station to determine what work needs to be completed at the start of the next Selectmen meeting. The snowplow contractor will be invited to the sitewalk.

Election of Select Board chair. Dan Gay made a motion to nominate Scott Littlefield as the Board Chair; 2nd Jarod Harriman. Passed 2/0

CORRESPONDENCE:

- 1.

SIGNED:

1. 06/30/16 A/P Warrant
2. 07/14/16 P/Y Warrant
3. 07/14/16 A/P Warrant
4. Selectmen minutes
5. Time off requests.
6. Parks & Recreation purchase order
7. Certificate of Settlement

OUTSTANDING ITEMS:

1. Time Warner

ADJOURNMENT:

Dan Gay made a motion to enter into executive session to discuss a personnel matter at 6:00 PM. Executive Session ended at 6:14 PM.

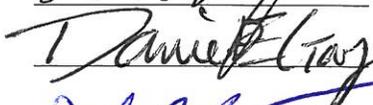
Dan Gay made a motion to enter into executive session to discuss a personnel matter 8:05 PM; 2nd Jarod Harriman. Passed 3/0. Executive session ended at 8:14 PM.

Dan Gay made a motion to adjourn the meeting at 8:15 PM; 2nd Jarod Harriman. Passed 3/0.

*Minutes may not be verbatim they may have been paraphrased for clarity.



Scott Littlefield, Chair



Daniel Gay



Jarod Harriman

amc