

SELECTMEN MEETING MINUTES

May 4, 2020

PRESENT: Board of Selectmen: Scott Littlefield, Dan Gay, Jarod Harriman, Treasurer/Selectmen Clerk Angela Cushman, CEO Jim Roberts, Tax Collector Yvonne Shaw

ABSENT:

OTHERS PRESENT: Brian Rosen, Nancy Harriman, Millie Tuttle, Chris Belanger, Thomas Hooper

ADMINISTRATIVE:

*Selectman Scott Littlefield declared the meeting open at 6:03 PM.
Selectmen approved agenda.*

APPOINTMENTS: N/A

OLD BUSINESS:

1. Town Budget. The Town budget, Fire Department budget and Budget Notes were provided to those in attendance. Documents were also shared online during the meeting.

School Budget – Angela Cushman shared that Jeremy Ray, School Superintendent, stated thru an email that the biggest areas of savings will be heat, substitutes and electricity. Also, there is no new information on school subsidy, but is concerned about what happens with a possible curtailment.

Fire Department – Jarod Harriman that the department recently purchased a new forestry truck. All other trucks purchases will be placed hold until we see how this whole pandemic plays out. A town vote is required to purchase vehicles. Angela Cushman had outstanding questions on workers compensation, unemployment and property & casualty. Amounts were budgeted at the same amount as last year. The proposed budget has salaries increasing by \$36K and workers compensation and unemployment are based on wages.

Waste Management – The budgeted numbers reflect removing recycling from the curbside and adding recycling containers at the transfer station. The budget also reflects the transfer station being open every Saturday and every Sunday May – September.

General Government. – A discussion was held on salary increases. Millie Tuttle asked whether the town was going to do the same as the fire department; increase payrates to reflect the minimum wage increases that have occurred over the last two years. The answer was no. Though a 3% of salaries will be added to the salary increase line to allow the Selectmen to give increases. Health insurance for

town employees is 90% covered by the Town. Fire Department employees are covered by towns at 100%. Will there be changes to what is covered by the town for Town employees and Fire Department employees? Angela Cushman to see if different plans can be offered to two different group of employees. The town has obtained a quote to upgrade to a new phone system that would increase the monthly by \$95. The quote covers new telephones with the ability to forward calls and have messages delivered to employee's email inbox. The town has also obtained quotes on upgrading the Town website to a responsive design website that would make it easier for people to use and access over multiple platforms and to add on a content option that would allow the town to easily engage the community over multiple channels and be mobile focused. The thought was to go ahead with the upgrade to the website and to see if we could add the content option later on. Articles will be placed on the annual town warrant to see if the town would approve \$8K to the capital improvement account and \$10K to the land account.

Town revenues/mil rate impact. Revenues associated with excise tax, revenue share and road block grants will be impacted for this year and into the next budget cycle. Revenues are used to offset the amount a town has to raise from the taxpayers for the budget. Less revenues would impact the mil rate.

2. Selectmen items.

Town response to COVID-19. Plexiglass will be installed at the tax collector's, town clerk's and assessor's windows and a divider will be installed between the tax collector and town clerk desks. There will be no public access to the Treasurer and Code Enforcement offices. These offices will conduct work thru mail, email and telephone. Two customers will be allowed in the building at a time; all other customers will have to wait outside. The office will tentatively open to the public on June 1st. The Selectmen approved to have plexiglass installed in the office. The stay at home order has been extended to May 15. The Selectmen will re-look at the situation at that time.

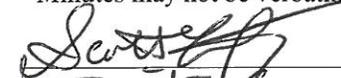
Roundabout. A resident called complaining about the cars burning out in the roundabout on a regular basis and the speed of the traffic going by the resident's house and cars turning around in their driveway. The Selectmen stated that route 5 & 35 are State roads and that residents should be contacting the Maine DOT and the State Police.

GMFR transition to Dayton. Jarod Harriman to follow up with Lyman as Lyman Select Board will need to take a vote too in order for the transition to occur.

ADJOURNMENT:

Jarod Harriman made a motion to adjourn the meeting at 7:039 PM; 2nd Dan Gay. Passed 3/0.

*Minutes may not be verbatim they may have been paraphrased for clarity.

 _____ Scott Littlefield, Chair
 _____ Daniel Gay
 _____ Jarod Harriman

amc