

# **SELECTMEN MEETING MINUTES**

**February 25, 2013**

**PRESENT:** Board of Selectmen: Ted Poirier, Gerry Taylor, Scott Littlefield;  
Treasurer/Selectmen Clerk Angela Cushman, CEO Jim Roberts

**ABSENT:**

**OTHERS PRESENT:** Yvonne Shaw, Mike Souliere, John Gay

*Selectmen Ted Poirier declared the meeting open at 18:00.  
Agenda approved by Selectmen.*

**EXECUTIVE SESSION:**

**APPOINTMENTS:**

**OLD BUSINESS:**

1. Fire Commission Chair Jim Roberts thanked the Selectmen for signing the amended inter-local agreement. Jim also stated that the Fire Commission would be reviewing the budget on Feb 26<sup>th</sup> at the Dayton Town Office
2. Audit. Angela Cushman, Treasurer, provided copies of the audit to the Boards of Selectmen for review. Angela provided a brief overview of the report.

**NEW BUSINESS:**

1. Theresa Greeley, acting Town Clerk, provided a list of people who have not registered their dogs yet, and suggested that the Town contact the people on the list and remind them to register their dogs. If they do not comply the list should be given to the ACO and she could issue summonses. The Deputy Clerk will start contacting these dog owners.
2. The Selectmen discussed the possibility of having a third person trained to fill in as Deputy Town Clerk and possibly as a Deputy Tax Collector, so there would be someone available to fill in as required, possibly also working two hours on a weekly basis. This will be discussed more at a future meeting after further research. Yvonne stated that Theresa and Yvonne have gone through

all the old records in the vault and made a pile of records that need to be disposed of. Mike Souliere will take care of the disposal of these records in the near future.

3. Angela provided a breakdown of the road budget, explaining how much we have spent and how much is dedicated to road projects that are not complete. She also provided the selectmen with a copy of the proposed budget for the fiscal year 2013-2014. The Road Commissioner and the Selectmen will make a list of projects for the upcoming year.
4. Yvonne stated that someone came into the Town Hall and handed her three gift certificates valued at \$25.00 each. The Selectmen made no decision on what to do with them at this time. They will be placed in the vault for now.
5. Meeting was adjourned at 19:33. The Selectmen continued to meet to start preparing next year's budget.

**PUBLIC FORUM:**

**CORRESPONDENCE:**

**SIGNED:**

1. 02/28/13 A/P Warrant
2. 02/28/13 P/Y Warrant
3. 02/28/13 GMFR A/P Warrant
4. 02/28/13 GMFR P/Y Warrant
5. 02/11/13 Selectmen minutes

**OUTSTANDING ITEMS:**

1. Reducing speed for Rt 5
2. Foreclosure
3. Hollis Rd – shouldering & tree trimming
4. Union Falls Rd (at the end) – paving by Dayton Sand & Gravel
5. Policy for bid requests & performance bond requirements
6. Waste Handling Ratification – Annual Town Warrant

**ADJOURNMENT:**

Gerry Taylor made a motion to adjourn the meeting at 19:13.

\*Minutes may not be verbatim they may have been paraphrased for clarity.

\_\_\_\_\_ Ted Poirier, Chair

\_\_\_\_\_ Scott Littlefield

\_\_\_\_\_ Gerry Taylor

amc