

## SELECTMEN MEETING MINUTES

January 7, 2019

**PRESENT:** Board of Selectmen: Scott Littlefield, Dan Gay, Jarod Harriman, Angela Cushman, Treasurer/Selectmen Clerk, CEO Jim Roberts, Tax Collector Yvonne Shaw, Town Clerk Vicki Rochefort

**ABSENT:**

**OTHERS PRESENT:** Fire Chief Rod Hooper

**ADMINISTRATIVE:**

*Selectman Scott Littlefield declared the meeting open at 7:08 PM.  
Selectmen approved agenda.*

**EXECUTIVE SESSION:**

No action to report at this time.

**APPOINTMENTS:**

N/A

**OLD BUSINESS:**

1. Spectrum Franchise Agreement. The Selectmen held a workshop prior to this meeting to review the latest draft with the Town Attorney, David Ordway, and Tony Vigue, Consultant. Tony will provide an updated draft in the near future that will be sent to Spectrum.
2. Roads. No update at this time.
3. Fire Commission. Rod Hooper, Fire Chief, asked the Selectmen to consider amending the GMFR personnel policy to change the probationary policy. Many employers are using a 12 to 24 month probationary period. The rationale is that six months is not sufficient to adequately evaluate a new employee. Especially part-time employees. The Fire Chief presented the Selectmen with an amendment reflecting a 12 month probationary period. **Dan Gay made a motion to extend the probationary period from 6 months to 12 months; 2<sup>nd</sup> Jarod Harriman. Passed 3/0.** The repairs to the recently purchased used ladder truck cost more than expected by \$5,104. Rod requested that an additional \$2,552 be allocated by each town to cover the additional cost. **Jarod Harriman made a motion to allocate \$2,552 from the GMFR capital improvement account (truck account) to cover the additional cost; 2<sup>nd</sup> Dan Gay. Passed 3/0.** Rod also asked if the monies received from the sale of the previous ladder truck be allocated back to the Fire Truck accounts at the next annual town meeting. **Jarod Harriman made a motion to have an article added to the annual town meeting to allocate \$20,000 received from the sale of the ladder truck to the**

**GMFR capital improvement account (truck account); 2<sup>nd</sup> Dan Gay. Passed 3/0.** Lastly, Rod asked the Selectmen to consider a waiver of outstanding EMS & MVA Bills. After discussing the Selectmen requested additional information prior to considering this request. Jarod Harriman communicated that for the Fire Department 2019-2020 budget two meetings will be held. The first meeting will be to review the budget and ask clarifying questions and the second meeting will be to discuss any changes.

4. Exercise classes. The Selectmen approved a community exercise class presented by the Parks & Recreation committee.
5. Little League. There has been some discussion about the Dayton Little League joining Saco. Ryan Sommer, Dayton LL, communicated via email that they are hopeful that Dayton will be joining Saco. There are waiting to hear back. Ryan stated that Dayton LL will be renewing their charter at least one more year regardless if they join Saco which will renew their insurance policy. Ryan will provide a copy of the insurance to the Town of Dayton.

**NEW BUSINESS:**

1. Expense & Revenue reporting. Angela Cushman, Treasurer, provided monthly reporting for November.

**PUBLIC FORUM:**

N/A

**CORRESPONDENCE:**

1. Dayton School Department agenda & minutes

**SIGNED:**

1. 01/10/19 A/P Warrant
2. 01/10/19 P/Y Warrant
3. 12/26/18 Selectmen Minutes
4. Request for time off

**OUTSTANDING ITEMS:**

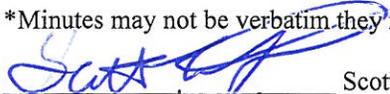
1. Animal Control Ordinance – add to next town meeting
2. Snow plow contract – Town Attorney to update snow plow contract.

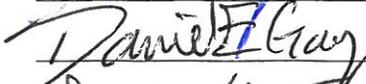
**ADJOURNMENT:**

Dan Gay made a motion to enter into executive session to discuss a personnel matter pursuant to 1 M.R.S.A. § 405(6)(A) at 7:09 PM; 2<sup>nd</sup> Jarod Harriman. Passed 3/0. Dan Gay made a motion to adjourn the executive session at 7:20 PM; 2<sup>nd</sup> Jarod Harriman. Passed 3/0.

Dan Gay made a motion to adjourn the meeting at 7:50 PM; 2<sup>nd</sup> Jarod Harriman. Passed 3/0.

\*Minutes may not be verbatim they may have been paraphrased for clarity.

  
\_\_\_\_\_ Scott Littlefield, Chair

  
\_\_\_\_\_ Daniel Gay

  
\_\_\_\_\_ Jarod Harriman

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