

# **SELECTMEN MEETING MINUTES**

**March 22, 2010**

**PRESENT:** Ted Poirier, Theresa Greeley, Jim Trask, Angela Cushman, Jim Roberts

**ABSENT:**

**OTHERS PRESENT:**

Selectmen Ted Poirier declared the meeting open at 18:00.  
Agenda approved by Selectmen.

**EXECUTIVE SESSION:**

**ANNOUNCEMENTS:**

**APPOINTMENTS:**

**OLD BUSINEES:**

1. Dog registrations & ordinance. Kristin Russell, ACO, communicated that there has been several complaints for barking dogs. **Jim Trask made a motion to implement a dog ordinance for barking dogs and for the enforcement of registering dogs; 2<sup>nd</sup> by Theresa Greeley. Passed 2/1.** Jim Roberts to draft an ordinance.
2. Fire Department Committee. The Board of Selectmen from Dayton and Lyman met to discuss on next steps and decided that there will be two referendums relating to the Fire Department for June voting. The Town of Lyman is having the referendum questions written up by legal and then will forward to the Town of Dayton.
3. Annual Town report. After reviewing several quotes the Selectmen selected Brown Fox Printing for the vendor to print the annual town reports.

**NEW BUSINESS:**

1. Audit Report. Angela Cushman, Treasurer, reviewed the 2009 audit report and management letter comments with the Selectmen. Discussion was had regarding implementing procedures/policies to resolve management letter comments. Angela to draft and implement procedures/policies.
2. Building maintenance. A maintenance list has been developed by Angela Cushman and Jim Roberts. Discussion was held regarding obtaining pricing on carpet cleaning and landscaping and developing a schedule for completing maintenance throughout the year.
3. Treasurer February reporting. Angela Cushman provided February reporting to the Selectmen.
4. Budget meetings. Budget workshops will be held March 29th & April 5th at 7pm.

**PUBLIC FORUM:**

**CORRESPONDENCE:**

**SIGNED:**

1. 03/24/10 A/P Warrant
2. 03/15/10 Selectmen minutes
3. Training requests.

**OUTSTANDING ITEMS:**

1. Office hours
2. Business registration
3. Photo id cards
4. Community Emergency Plan

**ADJOURNMENT:**

Jim Trask made a motion to adjourn the meeting at 18:38.

\*Minutes may not be verbatim they may have been paraphrased for clarity.

\_\_\_\_\_ Ted Poirier, Chair

\_\_\_\_\_ Theresa Greeley

\_\_\_\_\_ Jim Trask

amc