

SELECTMEN MEETING MINUTES

October 12, 2010

PRESENT: Ted Poirier, Theresa Greeley, Scott Littlefield, Angela Cushman, Jim Roberts

ABSENT:

OTHERS PRESENT: John Gay

Selectmen Ted Poirier declared the meeting open at 18:00.
Agenda approved by Selectmen.

EXECUTIVE SESSION:

Personnel matter executive session – no action at this time.

ANNOUNCEMENTS:

APPOINTMENTS:

OLD BUSINEES:

1. Union Falls Culvert Project. The Selectmen discussed the bid process that will be followed for this project. Angela Cushman provided a sample bid package to the Selectmen for review. The Selectmen decided to meet tomorrow night at 7 pm to finalize the entire bid package.
2. Fire Commission letter. The Selectmen will hold a workshop to review the Interlocal Agreement on Oct. 18th at 6 pm. On Oct. 19th the Board of Selectmen of Dayton and Lyman will hold a workshop at 6 pm to discuss any changes to the agreement. At 7 pm the Dayton & Lyman Selectmen will meet with the Fire Commission to go over their concerns.
3. Education/Salt Shed update. Gary Connors communicated that a meeting will be occurring over the next week with Skip Cushman, Jim Rier, Barry Hobbins and himself to discuss the concerns the town had with the RSU. The Selectmen signed a letter addressed to the Superintendent of RSU 23. Ted Poirier to follow up with Gary Connors regarding salt shed.

NEW BUSINESS:

1. Audit Report. The Selectmen were given a draft of the Audit Report. Improvements have been made since the last audit. Last year the town had 5 management letter comments and this year only one related to implementing a strategic technology plan. Angela Cushman will be scheduling the auditor for a future meeting to review audit report with the Selectmen.

2. Asset Capitalization Policy. Angela Cushman presented the Selectmen with an Asset Capitalization Policy which was reviewed and signed by the Selectmen. **Scott Littlefield made a motion to accept the Asset Capitalization Policy; 2nd by Theresa Greeley. Passed 3/0.**
3. Tax Collector update. Yvonne Shaw provided reporting for September. The total tax commitment plus supplemental commitments is approximately \$2.6 million. The town has received approximately \$662,000 with discounts totaling approximately \$10,000. Balance due is approximately \$1.9 million. Total excise collected was approximately \$34,000 for the month.
4. Training. Angela Cushman provided an overview on a recent training session. Some of the items discussed were the new accounting standard requiring the development of a Fund Balance policy, PACE and the acceptance of credit/debit cards. Angela will gather more information regarding each of these topics and present to the Selectmen at a later date for ways to implement.
5. EcoMaine. Scott Littlefield communicated that he spoke with an individual from EcoMaine about doing business with the town. The waste management contract will need to go out to bid the first of the year. At the same time recycling will be addressed for the town.

PUBLIC FORUM:

John Gay asked about the status of the ballfield project. The town has applied for several grants with no success. The town is still looking for ways to secure funding.

CORRESPONDENCE:

Email re: Steele Rd sign. Selectmen discussed email and decided to purchase and install a blue sign.

SIGNED:

1. 10/14/10 A/P Warrant
2. 10/14/10 Payroll Warrant
3. 08/16/10 Selectmen minutes
4. Time off requests
5. Training request

OUTSTANDING ITEMS:

Dayton Historical Society – request attendance at a future Selectmen’s meeting.
Sharon Martel – appointment Saco River Corridor Commission
Updated Certificates of Liability

ADJOURNMENT:

Theresa Greeley made a motion to go into Executive Session for discussing personnel matters pursuant to 1 M.R.S.A. subsection 405(6)(A) at 19:10.

Scott Littlefield made a motion to adjourn the meeting at 20:15.

*Minutes may not be verbatim they may have been paraphrased for clarity.

_____ Ted Poirier, Chair

_____ Theresa Greeley

_____ Scott Littlefield

amc