

SELECTMEN MEETING MINUTES

June 1, 2009

PRESENT: Ted Poirier, Jim Trask, Ed LeBlanc, Angela Cushman, Jim Roberts

ABSENT:

OTHERS PRESENT: John Gay

Selectmen Ted Poirier declared the meeting open at 19:00.

EXECUTIVE SESSION:

ANNOUNCEMENTS:

APPOINTMENTS:

CORRESPONDENCE:

Clerk's note. The town clerk provided a note about a recent training she attended on Vital Records.

OLD BUSINEES:

1. Fire Department Committee. Next meeting is scheduled for June 4th.
2. Discussion re: budget/tax rate. Michelle Boisjoly, Tax Assessor, will be in at a future meeting to discuss.
3. Town report. Town report is complete and has been distributed around town.
4. School budget. At the RSU Budget meeting the budget passed as is. Ron Morton, Saco City Council contacted Skip Cushman, RSU Board member, after the meeting and communicated that the City Council will making a motion at their next meeting that they do not support the RSU Budget and encourage voters to vote no. **Ed LeBlanc made a motion that we agree with the Saco City Council and that the budget does not meet our favor; 2nd by Ted Poirier. Passed 3/0.** If the budget is not validated on election date, the RSU would have to present another budget and another vote would need to occur.
5. Modular building. The Town will be putting out to bid the modular building. Jim Roberts to post on the website. Details to be discussed at a later meeting.

NEW BUSINESS:

1. Boat Launch. Florida Power & Light has hired someone to monitor the boat launch on Saturdays and Sundays from 10-5.

2. Volunteer accident insurance. Angela Cushman to fill out application and remit to Maine Municipal. The cost is \$3.75 per person.
3. Vacation pay/Personal pay. Currently, the personnel policy states that upon cessation of employment an employee does not get paid for any unused accrued personal days. The policy does not address vacation pay upon cessation of employment. The Selectmen made a decision to pay any unused vacation time upon cessation of employment. Susie Bellerose has taken a full time job with Lyman and the Selectmen have hired Yvonne Shaw.
4. Class cancellations. Discussion was held regarding who should pay for classes cancelled not within the specified time or forgetting to attend. Selectmen agreed to pay the two situations that occurred in the last month. From now on employees with responsible for paying for the classes if cancellation notification was not completed in time or forgot to attend. If there is a legitimate reason (family emergency or business reason) the employee will not be expected to pay.
5. Cash drawer policy. Discussion was held regarding the process that should occur when an employee's cash drawer is short. Selectmen agreed to cover the current occurrence. Selectmen want to be notified immediately for amounts over \$25 and any patterns. These occurrences will be documented in the employee's file.
6. Open House. The Selectmen decided to hold an Open House for the new municipal building on Sat., June 27th from 1 pm – 4 pm. Angela Cushman to handle invitations, advertising and food/drinks.
7. BH2M survey bill for the new ball field. The bill is \$500. The recreation committee had received a donation for \$100 for the new ball fields. The Selectmen agreed to pay the \$500 bill with \$100 from recreation and \$400 from contingency.
8. Town meeting. Amos Gay will be the moderator for the town meeting. Angela Cushman provided a budget to budget comparison to the Selectmen for review prior to the annual town meeting.

PUBLIC FORUM:

John Gay asked about the brush along Goodwins Mills Bridge. Can we get the state to take care of? Ted Poirier asked John Gay would be interested in riding around town and looking for things that need to be addressed by the Selectmen. John Gay agreed to on occasion provide a list to the Selectmen.

SIGNED:

1. 06/03/09 A/P Warrant
2. Animal Shelter contract
3. Request of time off
4. Account correction
5. Decline letter for tax collector position

OUTSTANDING ITEMS:

1. Multi-purpose room use policy
2. Snowplowing contract amendments

ADJOURNMENT:

Jim Trask made a motion to adjourn the meeting at 19:50.

*Minutes may not be verbatim they may have been paraphrased for clarity.

_____ Ted Poirier, Chair

_____ Ed LeBlanc

_____ Jim Trask

amc