

Lyman-Dayton Fire Commission (FC)
Minutes of Meeting with Lyman-Dayton Boards of Selectmen
January 7, 2013

Meeting held at Dayton Town Hall was called to order by Dayton Selectmen Chair at 5:00 pm.

This meeting was called by the Lyman and Dayton Boards of Selectmen to discuss Fire Department expenditures, specifically payment of time spent by the Fire Department Fire Truck Committee. The Fire Commission and Fire Chief were requested to attend this meeting.

Present – Lyman Selectpersons Victoria Gavel, George Sutton, Leo Ruel, Roger Grant Sr, Steve Marble; Dayton Selectmen Ted Poirier, Scott Littlefield, Gerry Taylor; Fire Commissioners: Jim Roberts, Wendell Smith, Amos Gay, Don Herson; Dayton/Fire Department Treasurer Angela Cushman; Fire Chief Rod Hooper; Deputy Fire Chief Chad Johnston; Captain Rob Lang; Captain Ben Harris.

Absent - Fire Commissioners Ray Demers, Jim Sotir.

Handouts – None.

Votes Taken/Results – No votes were taken by Boards of Selectmen except for adjournment.

Action To Be Taken – After discussion, Selectmen and FC members agreed on the following:

- FC will conduct a workshop to discuss the FC process to better review Fire Department expenditures.
- If unable to reach an agreement within the FC, FC will bring unresolved issues to the Boards of Selectmen for their consideration.

Discussion on Fire Truck Committee – There was a lively discussion regarding payment of the GMFR members who participated in a Fire Truck Committee meeting on December 20, 2012. The following points were established:

- This issue was initiated by receipt of a Fire Department personnel warrant which contained payment for Fire Truck Committee members. The FC Chairman questioned the payment, and discussed the issue with the Dayton Selectmen Chairman, who requested this meeting to resolve the issue.
- Formation of the Fire Truck Committee was initiated by the Fire Chief and approved by the Fire Commission. The purpose of the Committee is to establish criteria for the future purchases of fire trucks and ambulances, in support of a long range plan for Fire Department major equipment procurement being prepared by the Fire Chief for review by the Fire Commission.
- Payment of Goodwins Mills Fire-Rescue (GMFR) members of the Fire Truck Committee was not discussed by the Fire Commission.
- There are currently six GMFR members of the Truck Committee, including Fire chief (salaried), Deputy Fire Chief, and four GMFR members selected based on their expertise in past truck purchases and interest in establishing criteria for future purchases of fire trucks and ambulances. One Fire Commissioner (unpaid) is a member of the Fire Truck Committee.

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- Estimated cost of payment of GMFR members of the Fire Truck Committee is about \$300.
- Past practice by GMFR was to pay members for participation in committee work.
- There are funds in the Fire Department personnel budget to cover meetings and administrative costs. The Fire Department personnel costs to date are within the limits of the personnel budget.
- Towns of Lyman and Dayton typically do not pay members of volunteer committees (e.g., Cemetery Committee). Elected and appointed members of Town Boards are paid.

Resolution - After a lot of discussion, there was consensus that the issue of payment of Fire Department personnel for committee work is a function of the FC under the provisions of the Interlocal Agreement.

The Boards of Selectmen should not routinely be involved in this type issue unless the FC cannot reach agreement. The FC will conduct a workshop to discuss the FC of reviewing Fire Department expenditures.

If unable to reach an agreement within the FC, FC will bring unresolved issues to the Boards of Selectmen for their consideration.

Discussion regarding Fire Chief keeping the Fire Commission Informed – There was a brief discussion about the level of information provided by the Fire Chief to the Fire Commission.

Proposed Second Amendment to the Interlocal Agreement – It was noted that the FC sent a letter to the Boards of Selectmen on December 15, 2012 with a proposed Second Amendment to the Interlocal Agreement, which would streamline the process for payment of Fire Department warrants, as well as make other changes to the Agreement. Adoption of the proposed Second Amendment to the Interlocal Agreement would not specifically address the issue of payment of Fire Department committee members.

Next Regular Meeting- Next regular Fire Commission meeting will be on **Thursday, January 17, 2013, 6:30 pm** at Goodwin's Mills Fire Station.

Adjourned - Meeting adjourned at 5:35 pm.

Submitted, as recorded, this date of January 7, 2013, by FC Secretary Don HERNON.