

LYMAN-DAYTON FIRE COMMISSION (FC)
Minutes of Meeting – 12/13/12

Location: Goodwin's Mills Fire Station – called to order at 6:31 p.m.

Present – Fire Commissioners: Wendell Smith, Amos Gay, Don Herson, Jim Roberts, Fire Chief Rod Hooper; Deputy Fire Chief Chad Johnston; Clerk Ann Paquette

Absent-Fire Commissioners: Ray Demers, Jim Sotir; Dayton/Fire Department Treasurer Angela Cushman.

Handouts

- Final changes to the Interlocal Agreement
- Minutes for 12/6 meeting accepted (personnel issue)
- Treasurer's Report
- Apparatus Replacement Plan Proposal, December, 2012

FC Votes Taken/Results – After discussion FC members **voted** as follows:

- **Approved**
 - Changes to Interlocal Agreement with agreed upon changes; pending final review with Selectmen and Attorney Ordway.
 - \$8,625 for 5 sets Turnout Gear through Bergeron Protective Clothing (Globe)
 - \$1,500 from Hydrant budget to cover overage in Health & Wellness budget

Action To Be Taken – After discussion, FC members agreed on the following:

- Fire Chief will request an Executive Session at the Lyman Board of Selectmen Meeting on 12/17
- Fire Chief requesting delay in posting letters requesting employee physicals
- Fire Chief to consult with inactive fire department employees regarding long-term commitment; list of those employees will be reviewed at next FC meeting
- Further cost review for new trucks to be discussed at Truck Committee meeting on 12/20
- \$12,000 grant application to Stephen King Foundation for extrication equipment
- Send outdated turnout gear to Seaside Park, N.J. Fire Dept. via York Village Fire Dept; effort is sponsored by the York County Fire Chiefs' Association
- Fire Chief to submit ideas at next FC meeting for awards program

Interlocal Agreement – FC members, Fire Chief, and Deputy Fire Chief Chad Johnston, reviewed proposed changes to Interlocal Agreement. This final draft will be forwarded to Selectmen while awaiting attorney results.

Hiring Replacement EMT/Firefighter – Zachary Storey began position on 12/5 as a Firefighter II with Basic EMT training.

Student Live-In Program: Mike Record has resigned from the program due to financial issues. He will be staying on as an on-call firefighter. Derek Lysett's resignation is pending due to personal issues. Program currently 2-years old. In Year 3, program is eligible to draw from a broader selection of students.

Physical Requirements / Fire Dept. employees: at a cost of over \$200 per employee over age 40 for physical exams, and \$11 for those under age 40, the \$3,928 balance in the Employee Health & Wellness budget will not be sufficient to cover mandated exams. As approved, overage of this account to be covered by Hydrant budget, both within the Programs category.

Additionally, given such costs, 5 out of 48 employees who are currently inactive, will be approached by the Fire Chief to assess long-term commitment. These employees remain active with training and physical requirements, but are inactive to call response and department events. Letters requesting medical physicals to employees will be slightly postponed until this issue is addressed. Fire Commission will review list of inactive employees to determine how to proceed.

Fire Chief Workshop: Slated for February 2 & 3, this 16-hour workshop is geared towards Fire Chief's or aspiring chiefs. Led by Bill Guidon, Director of the Maine Fire Service Institute and a retired Fire Chief from Pennsylvania, this course is eligible for 30 continuing education credits. Attendance limited to 20.

Awards Program: specifics to be discussed at next FC meeting relative to giving recognition for employee achievements.

Fire Station Demand Charges: under review; further examination into a load balancing system may be necessary to avoid excessive demand when other equipment is running.

Generator: current single-phase generator and control panel no longer manufactured, and not conducive to a 2-3 phase building.

Safety Consultation: A consultation by the Maine Bureau of Labor Standards Division will take place on 12/19 to review Fire Department safety policies and procedures to ensure compliance with state standards.

Grants: Fire Chief will be applying for a grant due 12/31/12 through the Stephen King Foundation for new extrication equipment for Engine 2: airbags, hydraulic rams, mechanical struts (\$12,000 cost).

Jaws of Life: as agreed at previous meeting, a Core Technology upgrade to "Jaws of Life" purchased. This upgrade features quick set-up with less manpower and less hoses (tangle-free).

GMFD Fleet: Fire Chief Rod Hooper presented synopsis of current fleet of GMFD vehicles, including goals for a 7-year replacement program, financial picture, reduction of fleet by 1 vehicle, concepts for future purchases i.e, functional capability, identical baseline capability, etc. Further discussion and additional details to be reviewed at Truck Committee meeting on 12/20. FC Don Hernon will attend this meeting.

Patches: new patches were purchased (\$300) to represent the updated department logo.

Turnout Gear: Several quotes were obtained by the Fire Chief for updated turnout gear (fireman coat and pants). Quotes considered from: Fire Tech. & Safety (Morning Pride), CNS Specialty (Janesville), and Bergeron Protective Clothing (Global). In an effort to have consistent branding on the turnout gear within the department, 5 sets will be purchased through Bergeron Protective Clothing at \$1,725 per set (budgeted item).

Five retired turnout sets will be repurposed by the members of the Seaside Park, NJ Fire Department (via the York Village Fire Dept.) whose families lost their home to Hurricane Sandy. Many of these members are living at the station.

Rescue 5: vehicle had no horsepower; starting hard. Arundel Auto determined vehicle still under Navistar warranty. Fuel injectors were repaired at no cost.

Ladder 2: Punch list items continue to be addressed; what can't be serviced by employees in the next 2 months will be serviced by a repair shop.

Snow plow: cutting blades on the 2008 snow plow replaced (\$375). Plow used to clear station, hydrants, and end of driveways on emergency calls during storms.

Fuel Tank: a vote will be requested at the Lyman Board of Selectmen Meeting on Monday, 12/17, to determine if the town has a need for the old fuel tank.

Disposal Policy: discussed that disposal of old turnout gear, obsolete radios, etc. would be at the discretion of Fire Commission. Some items, such as mattresses, would have to be properly disposed of; other items may be donated to other fire departments in need.

Email from Town Resident: Fire Chief received an email from a town resident conveying gratitude to the three firefighters that investigated a fire alarm that was called in by an alarm company. Alarm turned out to be a false alarm. Resident stated, "I was so comforted to know that the response to what appeared to be a serious need was so swift and so well carried out." Resident sent a \$50 donation to the Fire Department, which was turned over to the Treasurer.

Fire Dept. Holidays: concerns discussed about consistency in town holidays, i.e. Lyman Town offices closed day after Thanksgiving and Christmas Eve. This benefit currently not extended to include Fire Department employees

Next Regular Meeting- Thursday, January 17, 6:30 pm, Goodwin's Mills Fire Station.

Adjourned - Meeting adjourned at 9:30 p.m.

Submitted, as recorded, this date of December 13, 2012, by FC Clerk, Ann Paquette.