

Lyman-Dayton Fire Commission (FC)

Minutes FC Budget Meeting January 7, 2015

Location: Goodwin's Mills Fire Station

Called to order 6:35pm

In Attendance:

Fire Commissioner – Jim Roberts, Amos Gay, Don Hernon, John Houy, Wendell Smith

Fire Chief Roger Hooper

FC Clerk- Michelle Ray

Absent: Fire Commissioner Paul Reynolds

Handouts:

Draft Budget Book for GMFR FY15/16

1. Meeting was recorded and will be placed on the Town websites
2. Personnel: Full time line added in longevity raise for FF Storey (3 year), and FF Storey and FF Ray upgrade to Paramedic. Health and Dental increase also factored in.
 - a. FC Houy asked if it is possible to find money in the budget to get Full Time Employees raises to keep them longer; will save on training cost in the long run. Also need to look at call force rates. FC Smith feels that money may not be the objective; but more advancement. FC Roberts stated that they would need to look at the call force and how full time raises will effect. Chief stated that salaries are comparable to surrounding towns our size.
 - b. FC Hernon compared Clerk pay rates for FC, Town of Lyman and Town of Dayton. FC will review the InterLocal Agreement to see who sets the FC Clerk salary.
 - c. This FY personnel budget not completely used. Full / Part time budget can remain the same as last year and still come out ahead. The surplus contains Healthcare buy out and unused sick time.
 - d. Uniform budget set to \$2600 based on Treasurers numbers from current year budget.
 - e. Workmen's Comp Insurance: Town of Lyman has a new carrier and still waiting on the numbers from the town.
 - f. Volunteer Insurance: Chief gave a roster of 40 as a basis for the insurance.
 - g. Unemployment: not to exceed \$7500 per town.

- h. FC worked to get the personnel budget to balance with no increase over last year's budget. Suggested to cut Part time personnel cost and still cover Full time longevity raise.
3. Operations:
- a. Medical Supply no changes
 - b. Professional Fees decrease of \$185.
 - c. Facilities – HVAC system maintenance increase; currently have a maintenance contract with TRANE
 - d. Insurance – Property & Liability: MMA is the carrier; not sure what the increase will be with the new Engine.
 - e. Utilities – Increase electricity by \$500 due to rates increases from CMP, increase on propane (gone over budget every year), Internet currently free with Time Warner however will have to pay for static IP address (\$20), and also put in mobile hot spots in 2 Rescues and 2 other vehicles. Utility increase of 7.3%
 - f. Communications – Radio replacement will be moved to equipment line.
 - g. Fleet – Fleet Maintenance will increase \$11200.
 - 1. Ladder 82: \$6200 to rebuild ext cylinders and platform leveling
 - 2. Engine 81: \$2500 for body work
 - 3. Rescue 86: for body work if not replaced.
 - 4. Fleet testing fees have increased.
 - h. Equipment maintenance - SCBA Hydro testing only needs to be tested every five years.
 - i. Equipment Replacement & Acquisition – linked to the Capital Replacement Plan.
 - 1. New Capabilities line is set up so that if something comes up that the department needs, such as state mandated items the funds are available.
 - j. Information Systems – Hardware moved to equipment line.
 - k. Training and Education – Line reduced by \$2500 to balance the budget with increase over last year.
 - l. Programs
 - 1. Forestry Grant
 - 2. Review of how GMFD does physicals for employees
 - m. FC Administrative budget – decrease by \$1000
4. Capital Improvement:
- a. Look to replace Rescue 86 and equipment. FC Smith suggests looking at a 3 year lease/purchase for Rescue 86. The plan that Chief has in place would cover this option. Another suggestion was to wait another year for Rescue replacement.
 - b. FC wants to work with the Selectpersons to take \$45000 from surplus to put into a Capital Equipment Plan and work to get away from relying on EMS revenue.
5. Still need to get final numbers for Workmen's Comp insurance and raises for the Town of Lyman employees.
6. FC agrees on Budget
7. Chief will gather information on a three year lease/purchase for new ambulance.
8. FC Hernon will review/compare Town of Lyman/GMFR personnel policies.

9. FC voted to go into Executive Session at 9:47pm per 1 MRSA 405(6) A, Personnel Matters, to discuss personnel matters as presented by Fire Chief. 10:08pm FC voted to leave Executive Session; no votes taken; nothing to report.
10. Meeting adjourned at 10:10pm.
11. Next regular FC Meeting on Thursday January 22, 2015 6:30pm GMFD.
12. Meeting Minutes Recorded by FC Clerk Michelle Ray