

**LYMAN-DAYTON FIRE COMMISSION (FC)**  
**Minutes of Meeting – 03/27/13**

**Location:** Dayton Town Hall – called to order at 6:30 p.m.

**Present** – Fire Commissioners: Amos Gay, Don Hernon, Jim Roberts, Wendell Smith, Jim Sotir; Lyman Select Chair Vicky Gavel; Dayton Select Chair Ted Poirier; Dayton Selectman Scott Littlefield; Attorney Leah Rachin.

**Absent** – Fire Commissioner Ray Demers; Fire Commission Clerk Ann Paquette.

**Handouts**

- Draft Minutes of 03-12-13 meeting

**FC Votes Taken/Results** – No votes taken on action items.

**Action To Be Taken** – After discussion, FC members agreed on the following:

- **FC Secretary** will prepare a Memorandum to Record of any FC action taken based on the Personnel Investigation information provided by Attorneys Ordway and Rachin.

**Executive Session:** 6:31 p.m. FC **voted** to go into Executive Session per 1MRSA 405(6) A, Personnel Matters. 7:34 p.m. FC **voted** to leave Executive Session; no votes taken; nothing to report.

**FC Workshop-** FC will conduct a workshop to discuss Corrective Action and Items for Improvement resulting from a recent Fire Commission review of personnel issues.

**Minutes of FC 3-12-13 Meeting** – Not discussed.

**Vacation Pay for Full Time Fire Department Personnel** – FC Secretary noted that a Lyman Town employee was paid for a week's vacation not taken during the first year of employment, as approved by the Lyman Selectmen at their March 4, 2013 meeting. Other FC members did NOT agree with this interpretation of vacation policy.

**GMFR Appreciation Dinner** – Saturday April 20<sup>th</sup>; sponsored by Goodwin's Mills Firefighter Relief Association.

**Next FC Meeting** - FC will hold a Meeting/Workshop and an Executive Session in accordance with 1MRSA 405(6) A, Personnel Matters on Thursday, April 11, 2013 at the Dayton Town Hall at 6:30 pm.

**Meeting Adjourned:** 8:11 p.m.

**Submitted, as recorded, this date of March 27, 2013, by FC Secretary, Don Hernon.**