

LYMAN-DAYTON FIRE COMMISSION (FC)
Minutes of Meeting – 03/12/13

Location: Dayton Town Hall – called to order at 6:30 p.m.

Present – Fire Commissioners: Amos Gay, Don Herson, Jim Roberts, Wendell Smith, Jim Sotir, Ray Demers; Dayton/Fire Department Treasurer Angela Cushman; Lyman Selectmen Roger Grant, Leo Ruel, George Sutton; Dayton Town Attorney David Ordway

Absent – Fire Commission Clerk Ann Paquette.

Handouts

- Draft Minutes of 03-05-13 meeting

FC Votes Taken/Results – After discussion FC members **voted** as follows:

- **Approved**
 - Minutes of 03-05-13 meeting; to be posted on Lyman/Dayton Town websites
 - Accept Personnel Investigation information provided by Attorney Ordway.
 - FC will NOT proceed with disciplinary action based on the Personnel Investigation information provided by Attorney Ordway.
 - Fire Commission 2012 Annual Report

Action To Be Taken – After discussion, FC members agreed on the following:

- **FC Secretary** will prepare a Memorandum to Record of any FC action taken based on the Personnel Investigation information provided by Attorney Ordway.

Executive Session: 6:31 p.m. FC **voted** to go into Executive Session per 1MRSA 405(6) A, Personnel Matters. 7:54 p.m. FC voted to leave Executive Session; no votes taken; nothing to report.

Personnel Investigation- FC **voted** to accept Personnel Investigation information provided by Attorney Ordway. FC agreed to follow up on some items. FC Secretary will prepare a Memorandum to Record of any FC action taken.

Possible Disciplinary Action – After discussion of information provided by Attorney Ordway, FC **voted** to NOT proceed with any disciplinary action.

2012 FC Annual Report – FC **voted** to accept the report.

Vacation Pay for Full Time Fire Department Personnel – FC Secretary provided information that a Lyman Town employee is expected to be paid for a week's vacation not taken during the first year of employment, as approved by the Lyman Selectmen at their March 4, 2013 meeting. He noted that the

Lyman Town Personnel Policy wording is the same as the Fire Department Policy concerning vacation, and stated that Fire Department full time employees should be paid for any unused vacation during their first year of employment, to be consistent with the other Lyman Town employee. Other FC members did NOT agree with this interpretation of vacation policy, and felt that Full Time Fire Department employees should NOT be paid vacation time during their first year of employment.

Next Regular Meeting- FC will review Fire Department FY 13/14 budget review with Budget Committees and Boards of Selectmen on Tuesday March 26th at 6:30pm at the Dayton Town Hall.

Meeting Adjourned: 8:47 p.m.

Submitted, as recorded, this date of March 5, 2013, by FC Secretary, Don Hernon.