

LYMAN-DAYTON FIRE COMMISSION (FC)
Minutes of Meeting – 1/31/13

Location: Goodwin's Mills Fire Station – called to order at 6:37 p.m.

Present – Fire Commissioners: Jim Roberts, Wendell Smith, Jim Sotir, Don Herson; Fire Chief Rod Hooper; Deputy Fire Chief Chad Johnston; Captain Rob Lang; Dayton/Fire Department Treasurer Angela Cushman

Absent - Fire Commissioners: Ray Demers, Amos Gay; FC Clerk Ann Pacquette

Handouts

- Draft GMFR Budget 2013-2014, prepared by Fire Chief, Treasurer, and FC Chair

FC Votes Taken/Results – After discussion FC members **voted** as follows:

- **Approved**
 - Minutes of 1/17/13 and 1/23/13 meetings, as amended; to be posted on Lyman/Dayton Town websites.
 - Payment of Attorney David Ordway fees of \$1,849.60 for Fire Department legal services for the period 4/1-9/30/12
 - Payment of mileage reimbursement (\$18) for the Fire Chief, per the Fire Department Personnel Policy
 - Exchange six portable and two mobile radios (UHF narrow band) with the York County Emergency Management Agency

Action To Be Taken – After discussion, FC members agreed on the following:

- FC and Fire Chief continue FY 14 Fire Department discussion at the next FC meeting scheduled for 2/6/13.
- Continue work on FC protocol to measure GMFR employee activity.
- Continue to attempt to schedule a meeting with Lyman/Dayton Selectmen to finalize and sign proposed Second Amendment to Interlocal Agreement.
- Review draft FC 2012 Annual Report at the next FC meeting.

Discussions:

Fire Department FY 14 Proposed Budget - Angela Cushman provided a budget book for each FC which shows proposed personnel and operations budgets for FY14, with comparisons to 2011-2012 actuals, 2012-2013 Budget, 2012-2013 estimated expenditures, and 2013-2014 Fire Chief proposed budget. There was a lively discussion of the proposed budget details with no FC votes taken. Discussion will continue at the next FC meeting.

FC Protocol to Measure GMFR Employee Activity –Not discussed at this FC meeting. Goal is to have the protocol in place by April 1st. Fire Chief will send out draft information to FC.

UHF Radios – FC authorized Fire Chief to exchange six portable and two mobile radios (UHF narrow band) from the York County Emergency Management Agency to replace obsolete equipment.

Draft FC Calendar Year 2012 Annual Report – FC Secretary placed a draft 2012 FC Annual Report in the DropBox for FC member review. Not discussed at this meeting.

Fire Truck Committee-

- Fire Truck Vendors -Friday, February 15th, 8:00 am at the Fire Station
- Ambulance Vendors -Monday, February 18th, 8:00 am at the Fire Station
- Site visit to Tyngsboro, MA to look at a Spartan engine and tanker – leave Fire Station at 7:30 am, Friday, February 22nd

Next FC Meeting – Wednesday, February 6th, 6:30 pm at the Dayton Town Hall; main topic FY14 Fire Department Budget

Adjourned: Meeting adjourned at 9:36 p.m.

Submitted, as recorded, this date of January 31, 2013, by FC Secretary, Don Hernon.