

Lyman-Dayton Fire Commission (FC)

Meeting Minutes February 19, 2015

Location: Goodwin's Mills Fire Station

Called to order 6:32pm

In Attendance:

Fire Commissioner – Jim Roberts, Amos Gay, Don Herson, John Houy

Fire Chief Roger Hooper

Captain Ben Harris

Lyman Electrical Inspector Marcel Desrosier

Absent - FC Wendell Smith and FC Paul Reynolds

FC Clerk- Michelle Ray

Handouts:

Expense/Revenue report, Fire Chief's 4th Quarter Report

1. Meeting was recorded and will be placed on the Town websites
2. January 22, 2015 minutes approved as amended.
3. Notes from February 12, 2015 Joint Meeting approved as amended.
4. Expense/Revenue January report reviewed at Budget Meeting.
5. Fire Chief Personnel Evaluation postponed until next regular FC meeting. Approved.
6. Budget 2015/2016 proposed. Further discussion needs to be discussed about Ambulance replacement. FC waiting to see when the next Budget meeting will be scheduled. Budget spreadsheet updated after joint meeting.
7. Efficiency Maine Lighting Project: Marcel Desrosier
 - a. In September Efficiency Maine updated their rebates
 - b. Transition to LED lighting pays for itself in approx 18 months.
 - c. Projects over \$10,000 must go thru a preapproval or nothing will be reimbursed.
 - d. Recommendation made to divide project in to two separate projects instead of going thru to preapproval process.
 - e. Efficiency Maine requires that all old lighting fixtures be disposed of; they cannot be reused.
 - f. Chief Hooper will get a new quote on the project.

- g. The project will need to be paid for upfront and then wait for the rebate. Chief will check with the Lyman Treasurer on how the rebate will be processed based on the interlocal agreement.
 - h. If the project is under \$10,000 it does not need to go out to bid.
 - i. Rebates take approximately 6 to 8 weeks to receive.
 - j. Question as to whether this project can be approved and completed before June 30, 2015 (current budget).
 - k. Special FC Meeting will be called as needed to vote to approve new quote to move forward and complete lighting project.
8. Fire Chief 4th Quarter Report:
- a. Chief wants to change Alarms Delayed Response section to just show response times; with details only or anything that is out of the ordinary.
 - b. FC Don Hernon will forward 4th Quarter report to the Select Boards.
 - c. As of February 19, 2015 there has been 132calls.
9. Engine 81 update: 1993 Freightliner
- a. The change overswitch needs to be serviced. There is an override system that is currently being used that prevents the leaking of air. The actuator switch is not made any more so the switch will need to be upgraded. Approximately \$1200. Chief says with the override in place they can use it until July.
 - b. Engine 81 also has a valve issue that is very important that it is replaced due to vacuum issues.
 - c. The body work for the truck is already worked in the 2015/2016 budget.
10. Chief Hooper is finishing up his annual report.
- a. Marie (Lyman Selectmen Clerk) would like to have the report by April 1, 2015.
 - b. FC Hernon will send the FC annual report.
11. IRS situation:
- a. Lyman Treasurer received a letter putting a lien on the savings account. There was a question as to whether or not 2011 unemployment insurance was paid. Lisa Vargis (Lyman Treasurer) and Angela Harriman (Dayton Treasurer) found the proof that the insurance was paid. The lien has been removed. Lisa is currently looking to see if there are any outstanding penalties.
 - b. There is also a question as to whether or not the unemployment insurance was paid from January 2012 – February 20, 2012 when we were still GMFD, Inc, before the town took over. Lisa and Angela are looking in to this.
 - c. FC to send a letter to the Goodwin's Mills Fire Fighter Relief Association about this and why we are not working on this together. FC Hernon will draft a letter with the information from Lisa, forward to FC Jim Roberts for approval and send to the Association.
12. Ambulance Fees: Chief Hooper recommends leaving as is.
- a. Recommendation will be forwarded to Select Boards to remain the same with a review again in February 2016.
13. Narraganset Grant and TD Bank Grant: after more review they look more at non profits. Chief will forgo applying for these grants.

14. Grants: Chief is looking in to other grants that do more community outreach programs.
 - a. Looking into a device that is installed over the stove to put out a cook top fire. The target audience for this would be the elderly communality. Motion to allow Chief Hooper to apply for grant funding up to \$5000. Approved.
15. Health Resources Service Agency (HRSA) email: Grant for people to put in Automated External Defibrillator's (AED) in local areas and work to train the staff and other to properly use them.
 - a. Chief Hooper would like to work with HRSA to put AED's in outlying areas and complete the training.
 - b. Federal Government is funding this project.
 - c. Chief will follow up to find out more information; what is the business responsibility?
 - d. Survival rates are much higher with AED's in areas that are further from GMFD.
16. Next FC meeting March 19, 2015 6:30 pm
17. Motion to adjourn 8:01 pm approved.