

Lyman-Dayton Fire Commission (FC)

Meeting Minutes August 20, 2015

Location: Goodwin's Mills Fire Station

Called to order 6:32pm

In Attendance:

Fire Commissioner –FC Jim Roberts, FC Don Hernon, FC Wendell Smith, FC Paul Reynolds

Fire Chief Roger Hooper

FC Clerk- Michelle Ray

Absent: FC Amos Gay

Handouts: August 2015 Revision of Regulation 1101 Employee Hiring Process

Meeting was recorded and will be placed on town websites.

1. July 23, 2015 Meeting Minutes and July 15, 2015 Special Meeting Minutes approved as amended.
2. Vote for FC officers:
 - a. FC Wendell Smith nominated for FC Chairman. Approved 3-0
 - b. FC Jim Roberts nominated for FC Vice Chairman. Approved 3-0
 - c. FC Don Hernon nominated for FC Secretary. Approved 3-0.
3. Personnel Policy Changes: nothing new to report
4. Regulation 1101 update
 - a. Divided into two sections: Full Time hiring will stay the same; Call Force/Per Diem hiring processes have been revised. If Call Force applicants belong to another department and have already received training certification, they will be hired on a probationary period; within that period they must pass a PAT (physical agility test). If Call Force applicant has no training, they will be brought on under the Volunteer Observer-Trainee Program. Exception to the PAT, members hired on as Fire/Police will not need to pass the PAT but will be required to do annual testing based on the position.
 - b. Motion to approve Revised Regulation 1101. Approved 3-0
5. Status of Lifepak 15
 - a. Paperwork has been signed by both Lyman Chair (Nancy Harrison) and Dayton Chair (Scott Littlefield)
 - b. All forms have been received, monitors should arrive mid September.
 - c. Price was lowered to meet amount approved by both towns.
6. Quote on phase 2 of Station Lighting Upgrade
 - a. Nothing has been received at this time.
 - b. Efficiency Maine has changed and the rebates are not as high.

7. Engine 83 Update
 - a. Back from East Coast and the truck frame lean has been leveled; all the figures from East Coast will be sent to Pierce. All records will also be sent and can be followed.
 - b. Chief Hooper has spoken with Jeff Fournier, the President of Minuteman (Pierce dealer from whom the truck was purchased) and explained the situation with the truck.
 - c. Pierce will extend the warranty due to the additional time the truck was in maintenance and not able to be placed in service.
 - d. Chief Hooper would like for Pierce to send truck to a third party to inspect the suspension work that has been done to correct the issue.
 - e. Seat has been reupholstered due to a slice in the material.
 - f. Pull out tray has been reinforced.
 - g. Truck has a pump and roll feature that was not in the initial specifications for the truck; Chief will speak with Ray Smith about this.
 - h. Most EVO2's are trained and have been signed off to operate the truck; there are still a few that need to complete. Truck should be in service Sunday or Monday.
 - i. Engine 83 will run all calls while under warranty.
8. File Server Replacement
 - a. Current server is Microsoft 2003; Microsoft will no longer service.
 - b. First estimate to replace was \$11,000
 - c. Second estimate from ION (out of Buxton) was \$5346
 1. This includes replacing the machine, software, back up and install and a 3 year warranty.
 2. Work can be done on a 3 year lease, the cost includes fees.
 - d. Chief will get a third quote and recommend to the FC
 1. Lease will need to go through the towns.
9. Plymovent Maintenance Contract
 - a. Warranty runs out the end of September
 - b. Chief recommended a service contract for \$647 per year; this includes annual preventative maintenance and a discount on non warranty parts
 - c. The new motor that was just replaced is under a one year warranty.
 - d. In the past some of the work that has needed to be done on the system is sensor replacements, adjustments, etc.
 - e. Motion the accept contract. Approved 3-0
10. MRS fees
 - a. Rates drop after 300 calls consistently.
 - b. Next rate drop will be at the 600 call mark.
 - c. GMFR is currently at 476 calls for the year.
11. Arson investigation in Lyman
 - a. Chief Hooper received a call from Biddeford Fire Alarm to contact the Fire Marshall
 - b. On Old Ben Davis Rd there was a Camper Trailer and ATV burned in the field.
 - c. Property owner called to report incident to State Police; State Police called the Fire Marshall.
 - d. Chief will note the incident investigation in his Quarterly Report
12. Triple Fatal Accident on Gould Rd in Dayton

- a. Ten responders on scene; two were live in students and one was a younger Fire Fighter.
 - b. Chaplin Jacques did the Critical Incident Debrief with those on scene.
 - c. State Police worked well; the Trooper on scene asked responders to find the black box from the vehicle and was able to upload the information into his laptop.
13. Donation receive for the Mitchell Family for \$10,000
- a. The family asked that the money be used for something that is needed by the department that is not in the normal budget.
 - b. Chief is looking at a training tower.
 - c. ISO gives points for a training tower
14. Quarterly Meeting with the Select Boards needs to be scheduled.
- a. Chief would like to have Captain Ben Harris do his EMS presentation to the Select Boards.
15. Next regular FC meeting will be September 17, 2015 6:30pm at GMFR.
16. FC Chair Wendell Smith will invite the Select Boards to the regular FC meeting scheduled for October 22, 2015 6:30pm at GMFR
17. FC Hernon will send a letter to the Select Boards with the FC Officer Election results.
18. FC Hernon will also send a request for Lyman FC replacement.
19. Meeting adjourned 7:50pm

Minutes recorded by FC Clerk Michelle Ray