

May 7, 2015 at Dayton Town Hall

Special Joint Meeting Fire Commission/Lyman & Dayton Select Boards

- Review of Union Falls Fire: Chief Hooper was Incident Command for this fire. As manpower and resources arrived on scene they were assigned to the needs of the fire; tactical, water supply, medical/rehab, safety officer, RIT, manpower. Radio communication during an incident is kept to a minimum; when face to face conversations can be had that is the preferred method. Radios are left available to the manpower directly on the fire line, water supply, and operations. All crews use that tag up method; command is aware of where crews are on the fire scene. There were two injuries; one firefighter was burnt on the face and another on the shoulder. Both were transported to SMHC-Biddeford, released and returned to duty that afternoon. Chief Hooper will evaluate the incident as to why the two were stationary for so long.
- State Police: Rescue 85 was dispatched to the Alfred Rd in Lyman for an intoxicated female, requested State Police to the scene due to reports of underage drinking and possible drug use with people in the woods in the area of this residence. SP did not show up on scene, advised no one available. Rescue 85 made patient contact and transported to SMHC-Biddeford without incident. State Police are down eight troopers and two sergeants. Both Town Select Boards agree this issue needs to be addressed. Chief Hooper will follow up with LT Nyitray.
- Last Executive Session/Investigation Handling: Chief feels the chain of command needs to be followed in handling these incidents and in this case roles were mixed. Fire Chief then brought to the Fire Commission, then to the Select Boards. FC Herson also feels that the chain of command was not followed and the Select Boards should not have been invited to this meeting, the FC was there to see the outcome of the investigation. Chief feels that Regulation 1104, Investigation Procedures on how incidents are handled needs to be followed. Chain of command was not followed so the employee has no way to appeal. Need to continue to work on communication between the Fire Commission and the Select Boards.

There are three levels of corrective action. To start the process Chief looks at the severity of the complaint. An investigation is started; someone is appointed (could be a member of the department, the Fire Commission, or an outside department). An officer not related to the case is assigned to investigate. After the investigation Chief can either handle or forward on to the Fire Commission.

- Department Personnel Manual is currently being worked on by FC Herson and FC Gay, will have for the Board within a month or two. Would like to have approved by July 1, 2015.

- Fire Department Warrants: Currently warrants are kept at the Lyman Town Hall until Friday afternoon, and then they are at the Fire Department through the weekend, and then are back at the Lyman Town Hall Monday morning.
- Chief Hooper, Captain Duross, and Lt Johnston will go the Appleton, Wisconsin for the inspection of Engine 83 before the truck leaves the Pierce plant for Massachusetts where it will have the lettering and final equipment put on before being delivered. Estimated to be here by the end of the month.

Note recorded by FC Clerk Michelle Ray