

Lyman-Dayton Fire Commission (FC)

Meeting Minutes May 19, 2016

Location: Goodwin's Mills Fire Station

Called to order 6:30pm

In Attendance:

Fire Commissioner –FC Jim Roberts, FC Wendell Smith, FC Paul Reynolds, FC Amos Gay, FC Don Herson, FC Chris Boyden

Fire Chief Roger Hooper

FC Clerk- Michelle Ray

Handouts: Warrant for Annual Town Meeting (Town of Dayton), Annual Town Meeting Warrant (Town of Lyman), Fees for Fire Apparatus, Equipment, and Services

1. April 21, 2016 minutes approved and May 5, 2016 minutes approved
2. Engine 83 status of investigation – Questions sent to Ray Smith (Pierce salesman for Minute Man), no reply. FC Don Herson will follow up to see if the Fire Commission will receive a response or not. FC Chair Wendell Smith would like to have the investigation done by the June 6, 2016 Selectboard meeting. FC Herson will update report to show the weight of the nozzle (2.7 pounds) and new hose was slippery,
3. Treasurer Reports – no reports available; Chief Hooper will follow up to have reports sent out.
4. Town Meeting Warrant Articles- Chief Hooper had a question as to the wording of the Lyman Article; Dayton article is fine.
5. Ambulance Fund – Lyman SelectBoard does not want to finance remaining funds for the ambulance; they want to reduce funds from the truck fund and move into the ambulance fund to cover the remainder.
6. Water supply money – Dayton article is ok; Article 35 Lyman wording does not show that a fund will be set up. Article needs to be amended on the floor to show a fund set up and rolled over. Separate accounts for each town need to be set up to apply for separate grants for each town.
7. Lawn Mowing – Fire Station is part of Lyman lawn mowing contract bid as of July 1, 2016. Chief has received an offer to mow the lawn for \$100. Bill Single will cut, bag and remove before Memorial Day. Motion to allow – Approved. Funding for this will come out of the Facilities budget and will keep a copy of his insurance on file.

8. Engine 83 incident – while leaving the scene of a call Engine 83 hit a rock damaging the exhaust (Plymovent), paint and front end near the windshield. Quote for repair is \$13,000.00. Chief will call to discuss quote; \$1000 deductible and the remaining will be covered by insurance. Appraiser still needs to come out and look at the damage.
9. RFP for new ambulance is on the websites; several vendors have shown interest. Lifeline Ambulance came in with a demo to be looked at; prices are compatible. June 8, 2016 is the deadline. Acton, Hollis, Limerick, are also looking for a new truck – want to see if multiple towns are interested and if a discounted rate is available.
10. Braun (Presque Isle) is purchasing a demo; if we agree to buy the demo we will take delivery in November 2016. Less expensive option and a quicker delivery option. Braun is top of the line on a Ford chassis.
11. Chief Hooper wants to look for grants to get equipment for the new ambulance. Looking for a stretcher rail (Approximately \$40,000.00). This can be installed in any ambulance after market. Motion to authorize Chief Hooper to research and apply for a grant to cover. FC Jim Roberts wants information on the grant before Chief applies. Chief will ask the Relief Association to apply for the Stephen King grant as a 503c and donate to the Fire Department. Chief will try to get full amount without having to match; if matching funds are needed Chief would need to come back to the Fire Commission for approval. FC Roberts would like to see the research before authorizing to apply. FC Boyden agrees. Chief will research and call for a special meeting if needed before regular June FC meeting. Motion withdrawn.
12. Station floor waxing – L&R Cleaners previously has done the floors (approximately \$3000.00). This year hired Fresh Appearance for \$920.00. They were scheduled on May 15th and 17th. The gentleman that came in to wax the floors was very unprofessional. There were missed spots and the floor in the kitchen only had one coat of wax applied. The Fresh Appearance owner came down the following Sunday to meet with Deputy Chad Johnston and Lt. James Johnston. FF Jamie Mouzas fixed the areas of the floor that were missed with supplies purchased.
13. Hiring Update – Application deadline is May 25, 2016 and testing will be held June 11, 2016. Several new applicants for Full Time, Per Diem and Call Force members. Students are set for next year. Nicki Fowlie will be returning; Joe Demers and Jason Willette will fill the two vacant spots.
14. MCV billing – Regulation 1311. Chief spoke with the current billing company that is used for Ambulance billing.
 - a. Changes to the regulation line 64 – bill the same way ambulance billing is done. Change line 113 traffic control; level one. Change line 150 advance traffic management
 - b. Current billing company does collection for a few other local departments.
 - c. Billing rate will be 6% which is that same as the current rate for ambulance billing.

- d. FC Jim Roberts would like to review and forward the SelectBoards to begin review. FC Don Hernon will send to the Select Boards. FC Chair Wendell Smith would like to implement by July 1, 2016.
15. Ambulance Subscriptions – Local communities are doing it. People in the community subscribe for a fee of \$100.00 annually; this fee goes in to a fund that covers co pays, etc. There are overhead cost like mailing and tracking. Chief Hooper will do more research and put together a policy for FC and SelectBoards to review. Chief would like to start January 1, 2017 and run a calendar year.
16. Flags have been put up in the village and currently working on putting up the Fire Fighter flags at cemeteries.
17. Next regular FC meeting is scheduled for June 23, 2016 6:30pm at GMFD.
18. Executive Session - at 7:48 pm FC voted to go into Executive Session per MRS Title 1 Chapter 13, Section 405.6, Personnel Issue. 8:52 pm; FC out of Executive Session; no votes taken; nothing to report.

FC Chair gave a signed copy of the GMFR Fire Chief Performance Measurement Form for the period April 2015 to May 2016, to Fire Chief Hooper for his records.

Adjourned at 8:57 pm

Minutes recorded by FC Clerk Michelle Ray