

SELECTMEN MEETING MINUTES

December 28, 2015

PRESENT: Board of Selectmen: Scott Littlefield, Dan Gay, Jarod Harriman;
Treasurer/Selectmen Clerk Angela Cushman, CEO Jim Roberts, Tax Collector Yvonne Shaw, Town Clerk Vicki Rochefort, Assessor Michelle Boisjoly

ABSENT:

OTHERS PRESENT:

ADMINISTRATIVE:

*Selectmen Scott Littlefield declared the meeting at 6:05 PM.
Selectmen approved agenda.*

APPOINTMENTS:

N/A

OLD BUSINESS:

1. Assessor recognition. The Selectmen presented a gift to Michelle Boisjoly, Tax Assessor, to recognize for her years of service. Michelle is retiring on December 31, 2015.
2. Road Update/Buzzell Rd Culvert. Jim Roberts stated there are no updates at this time for the Buzzell Rd. Culvert.
3. Fire Commission. There will be a Joint Dayton & Lyman Selectpersons Meeting with the Fire Commission on January 6th at the Dayton Town Hall to discuss the preliminary GMFR budget. The Selectmen requested that the agenda also include determining another joint meeting to discuss outstanding items, i.e. personnel policy.
4. Assessor Position. Jarod Harriman has talked with a 3rd party agency and that may be a possibility for the town. A meeting has been set up for January 8th at 12:00 at the Town Office with one of the agencies. The assessor position will also be posted on the website, Portland Press and MMA website.
5. Audit Report. The audit firm communicated that a fee will not be charged to present the audit report to the Board of Selectmen and School Board. Jarod Harriman will connect with the audit firm regarding the recent invoice. The audit firm will be scheduled to attend a future Selectmen meeting.
6. Automatic Foreclosures. Angela Cushman communicated that there are 2 properties that the town has automatic foreclosures pending and is working with the Town Attorney regarding next steps on these automatic foreclosures.
7. Parks & Recreation outstanding volunteer forms were turned in for the basketball program and background checks have been completed. The revenue for the chili cook off was donated to the Goodwins Mills Fire Association.

8. TRIO upgrades for school reporting. **Jarod Harriman made a motion to purchase the upgrade to TRIO; 2nd by Dan Gay. Passed 3/0.**

NEW BUSINESS:

1. Workshops. The Selectmen have set up two dates for Selectmen workshops on January 8th at 1 PM and January 15th at 12 PM.

PUBLIC FORUM:

CORRESPONDENCE:

- 1.

SIGNED:

1. 12/31/15 A/P Warrant
2. 12/31/15 P/Y Warrant

OUTSTANDING ITEMS:

1. Committee Policy – Angela to update
2. Solid Waste & Recycling Ordinance Draft – Angela to update
3. Time Warner – Town Attorney reviewing amendment
4. Fraud Prevention Policy – Selectmen to sign at next meeting
5. Records Retention Policy – Selectmen to sign at next meeting

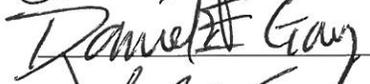
EXECUTIVE SESSION:

N/A

ADJOURNMENT:

Dan Gay made a motion to adjourn the meeting at 7:24 PM; 2nd Jarod Harriman. Passed 3/0.

*Minutes may not be verbatim they may have been paraphrased for clarity.

 Scott Littlefield, Chair
 Daniel Gay
 Jarod Harriman
amc