

SELECTMEN MEETING MINUTES

November 16, 2015

PRESENT: Board of Selectmen: Scott Littlefield, Dan Gay, Jarod Harriman;
Treasurer/Selectmen Clerk Angela Cushman, Tax Collector Yvonne Shaw, Road
Commissioner Mike Souliere

ABSENT:

OTHERS PRESENT: Tony Vigue, Consultant

ADMINISTRATIVE:

*Selectmen Scott Littlefield declared the meeting at 6:00 PM.
Selectmen approved minutes of 11/02/15.
Selectmen approved agenda.*

APPOINTMENTS:

N/A

OLD BUSINESS:

1. Road Update/Landfill/Snowplow turnarounds. The fencing has been installed at the landfill. Mike Souliere stated that the Hill Rd turnaround has been addressed. The next turnaround to address is on Mullet Lane. Subdivision plans will need to be reviewed to determine next steps for other turnarounds.
2. Solid Waste & Recycling Ordinance Draft was provided to the Selectmen.
3. Committee Policy. Several items were discussed with the Selectmen and will be added to the policy. Angela Cushman to update and provide another draft.

NEW BUSINESS:

1. Assessor Position. The Town's job description and a listing of assessor agents were provided to the Selectmen. Scott Littlefield to contact Lyman Select Board Chair, Nancy Harrison, to discuss the possibility of sharing an assessor. Jarod Harriman will meet with the current assessor to obtain her thoughts on how the town should proceed.
2. Audit Report. A draft report was provided to the Selectmen for review.
3. Automatic Foreclosures. There are 7 properties that have received automatic foreclosure letters. Payments are due by December 6th to stop the foreclosure.
4. Time Warner. Tony Vigue will provide a contract amendment for the Selectmen to sign to request that Time Warner to start paying franchise fees. Tony also suggested that a follow up letter be sent to Time Warner regarding the information the Town requested with the Town Attorney drafting the letter.

PUBLIC FORUM:

Jim Roberts communicated that he met with DEP regarding the culvert on Buzzell Rd. and they stated the town is exempt from DEP regulations. However, the town will need to contact IF&W.

CORRESPONDENCE:

- 1. Fire commission Informational Report
- 2. Safety Enhancement Grant
- 3. MMA Health Trust Rate Increase 2016
- 4. Local Government Efficient Fund-Request for proposals

SIGNED:

- 1. 11/19/15 A/P Warrant
- 2. 11/19/15 P/Y Warrant
- 3. Selectmen minutes

OUTSTANDING ITEMS:

- 1. N/A

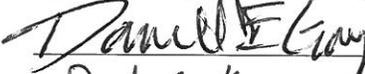
EXECUTIVE SESSION:

Dan Gay made a motion to enter into executive session at 7:07 PM to discuss a personnel matter pursuant to 1 M.R.S.A § 405(6)(A); 2nd Jarod Harriman. Passed 3/0. **Dan Gay made a motion to raise the rate of pay for the town clerk position after a 6 month review by \$0.50 to \$15.50/hour effective immediately; 2nd Jarod Harriman. Passed 3/0.**

ADJOURNMENT:

Dan Gay made a motion to adjourn the meeting at 7:13 PM; 2nd Jarod Harriman. Passed 3/0.

*Minutes may not be verbatim they may have been paraphrased for clarity.

 Scott Littlefield, Chair
 Daniel Gay
 Jarod Harriman
amc