

**TOWN OF DAYTON
BOARD OF SELECTMEN
November 2, 2015
6:00 PM**

AGENDA

- a. Call to Order
- b. Administrative
 - 1. Review/amend/approve Selectmen minutes
 - 2. Approval of Agenda
- c. Old Business
 - 1. Property & Liability Workshop 11/09, 6PM
 - 2. Road Update/Landfill Update
- d. New Business
 - 1. 12 Town Broadband Survey/12 Town minutes
 - 2. Food Drive
 - 3. Website Home Page Make Over - Tax Commitment Book on town website, any other items?
- e. Public Forum – any member of the public wishing to speak on any item may do so now
- f. Correspondence
 - 1. Dayton Planning Board minutes
 - 2. Fire Commission minutes
- g. Items to be Signed
 - 1. 11/05/15 A/P Warrant
 - 2. 11/05/15 P/Y Warrant
 - 3. Selectmen minutes
 - 4. Request for time off
- h. Outstanding items
 - 1. Snowplow turnarounds
 - 2. Waste Management
 - 3. Committee Policy
 - 4. Time Warner Franchise Fees – Mon., 11/16th at 7PM
- i. Executive Session
 - 1. "I make a motion to enter into executive session pursuant to.."
- j. Next Selectmen meeting: Monday, November 16th at 6PM

12 Town Internet & Broadband Survey

Broadband Internet service is now considered an essential service in most communities.

The 12 Town Broadband Initiative is a project to assess our community's broadband needs, to identify unserved or underserved businesses and residences, and to create a map of potential demand and service assets with the goal of attracting service providers offering expanded service and higher speed options.

Address information is **optional** to the survey, but will only be used to locate and map pockets of demand for increased service options.

Service providers may contact you as service options become available.

Name (Optional) _____

Street Address (Optional) _____

City: _____ Zip Code: _____ Phone (Optional) _____

E-mail (Optional) _____

Please return to: Angela Cushman, Town of Dayton, 33 Clarks Mills Rd,
Dayton, ME 04005 by November 30th, 2015.

Relevant definitions:

Broadband Internet: Broadband is Internet access that is always on and faster than traditional dial-up access.

DSL Internet: Internet access provided by a telephone line (dial-up).

Cable Internet: Internet access provided by a cable provider.

Mobile: Mobile broadband is Internet access that uses cellular telephone infrastructure, accessed in conjunction with devices such as smartphones, tablets or air cards for laptops.

Satellite: Satellite Internet delivers broadband speeds via satellite equipment generally installed on the roof of a home or business, and requires a clear view of the Southern sky.

****Survey on backside****

DRAFT

NWYC Twelve Town Group
Minutes: October 12, 2015
6:30 p.m., Waterboro Town Hall

Present at the meeting were John Sylvester, Chairman, George Donovan, Bonnie Pothier, Peter Burns, David McCurey, Tammy Jo Girard, Clifford Emery, Priscilla (Reporter), Sue Crowell, Secretary, Darcy Hobgood, Secretary-in-training

Proceedings:

- Meeting called to order at 6:30 p.m. by Chair, John Sylvester
- September's meeting minutes were reviewed and approved

Discussion of The Three Ring Binder, an open access dark fiber network owned by the Maine Fiber Company followed. Topics discussed included:

- * A summary of the September 27th & 28th Portland meeting, "A Summit for Regional Broadband Leaders" sponsored by National Telecommunication Agency
- * Stimulus packages and grant monies
- * FCC guidelines for municipalities
- * Advantages for health care facilities and medical use for at home monitoring
- * Cost per mile
- * Editing and distribution of proposed survey:
 - Peter Burns suggested editing question 4, Dave McCurey will revise survey
 - The survey will be distributed by each town at the November 3rd elections and on town web sites
- * Bonnie Pothier brought up and will research the possibility of an USDA Rural Development grant
- * John Sylvester suggested composing a glossary of terms, defining speeds, etc.
- * John Sylvester brought up the possibility of each town appointing a "working group" to research and make recommendations concerning the Three Ring Binder.

It was suggested that the November meeting include a presentation by ReVision Energy, a firm whose offerings include "solar farms". There is no meeting scheduled for December. It was proposed that January 2016's meeting include discussion of the broadband surveys.

Tammy Jo Girard noted that October is National Domestic Violence Awareness Month. She stated that unfortunately Maine has moved up to #9 in the country for the number of victims killed by their domestic partner. Caring Unlimited's services in providing shelter, child and health care, legal support and testimonials was applauded. Tammy Jo will outline how the Town of Waterboro is responding to this crisis.

Dave McCurey discussed the problem of large trucks on local roads. He will meet with the Plant and Transportation Managers from Poland Springs on October 21, 2015 to discuss the problem of trucks not following designated routes.

Meeting adjourned at 8:10 p.m.

Minutes submitted by Secretary, Sue Crowell and Secretary-in-training, Darcy Hobgood.

Lyman-Dayton Fire Commission

October 28, 2015

From: Lyman-Dayton Fire Commission

To: Board of Selectpersons, Lyman, Maine
Board of Selectmen, Dayton, Maine

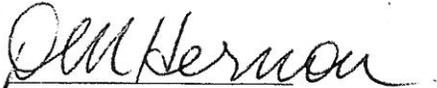
Subject: Fire Chief's Quarterly Report, July through September 2015

The Fire Commission reviewed the attached Fire Chief's Quarterly Report at the Fire Commission meeting on October 22, 2015. The Report is forwarded to the Boards for their information. Also, please note that the Fire Chief's reports are available on the GMFR website (<http://gmfd.org/>) under the Fire Chief's Reports tab.

This is the same report discussed at the Joint Fire Commission/Select Board meeting on October 22, 2015.

Please refer to the attached Report, and send any questions or comments to Fire Commission Chairman Wendell Smith, copy to Fire Commission Secretary Don Hernon.

Sincerely,


Don Hernon, Secretary

Attachment:

Fire Chief's Quarterly Report, July through September 2015

Copy to:

Fire Commission Members
Fire Chief
Fire Commission Clerk



Roger S. Hooper
Fire Chief

Chad D. Johnston
Deputy Chief

Fire Chief's Quarterly Report

Third Quarter – July thru September 2015

43	Fire Runs	530	Training Man Hours
19	MVC Runs	9	Fire Inspections
88	EMS Transports	2	Plans Review and Code Enforcement Events
19	EMS Non Transports	280	Burning Permits Issued
9	Misc Runs	44	Avg. Weekly Student Duty Hrs[3@20]
178	Total Runs	147	Avg. Weekly Student Ready Alert Hrs[3@60]
131	Patients Evaluated	47	Avg. Weekly Fire Chief Hrs.[40]
99	Patients Transported – G.M.	299	Avg. Weekly On Duty Shift Hrs.
1	Patients Transported – M.A.	4	Avg. Weekly FT Call Back/Hold Overs Man Hrs.
31	Patients Not Transported	43	Avg. Weekly Call Company Compensated Man Hrs.
332	Individual Apparatus Runs	79	Avg. Weekly Un-Compensated Man Hrs.
13	Apparatus No Manpower	32	Runs to Dayton
108	Runs while station manned w/2	122	Runs to Lyman
70	Runs while Station Manned w/1	24	Runs to Mutual Aid Communities
3.2	Avg # Total responders per call.	18	Mutual aid recieved
1.3	Avg # CF responders per call.	12	Shifts w/ Basic EMT on duty ^^
13	Calls for Rescue 86	76	Shifts w/ Advanced EMT on duty ^^
		96	Shifts w/ Paramedic on duty ^^
Desk Boxes and Other Significant Runs			
15-422 Desk Box 8, Woods Fire 116 Lord's Lane, Lyman			
15-539 Still Alarm Mutual Aid to Biddeford, 327 South St. Structure fire.			
Called to 9 incidents of suicide or suicide attempts/thoughts. 4 of which were in a 4 day period. 1 was successful (15-513). CISD conducted.			
15-475: Structure fire. Lyman. Informed after the fact by FMO. Fire was never reported.			
15-472: Still Alarm. Fatal motor vehicle crash. 3 fatalities. CISD conducted.			
Response Times			
See Attachment 1			
Remarkable Certifications / Training Achievements			
Firefighter II: FF Tarbell, FF Sanfilippo. EVO1: FF Tarbell.			
FF Storey resigned, hired by Sanford FD. FF Jake Cole hired to fill full-time vacancy.			
6 FF's attend York County Fire School. 2 completed EVOC course.			
On Going Plans Review and Fire Prevention Projects			
Annual Inspection: Lyman School, Dayton School, Briarwood School.			
Gravel Pits: 5 inspections completed.			
Mx207: Safety review & site visit conducted with Lyman CEO and Elect. Insp.			
152 Waterhouse Rd: Plans review & site visit with Dayton CEO.			



Office of the Fire Chief
 481 Goodwin's Mills Road
 Lyman, Maine 04002-7524

Roger S. Hooper
 Fire Chief

Chad D. Johnston
 Deputy Chief

Fire Chief's Quarterly Report

Remarkable Fleet / Equipment Changes Update	
Lifepak 15 Cardiac Monitors placed in service.	
Engine 83: 2015 Pierce Saber Rescue-Pumper placed in service.	
Ladder 82: Out of service. Brake Rotors.	
Station Back Up Generator: Out of Service. Parts not available.	
Remarkable Events	
Ground Ladder Testing Completed. SCBA Air Flow Tests completed.	
Law Enforcement Support: MSP = 11, FMO = 1, MWS = 1, YCSO = 1, MFS = 0, DEP = 0	
Student hours are higher than usual for summer months. 2 students remained at station thru Jul & Aug.	
^^We have 184 scheduled 12-hour shifts in a 92 day period.	

Maintenance Status as of September 30, 2015

Unit/System	Open Work Orders	Significant Issues	Mission Readiness
Rescue 85 (07 Ford)	0	Mileage: 63001 Hours: 3525 Corrosion	FMC
Rescue 86 (99 Ford)	4	Mileage: 61279 Hours: 4072 Corrosion	FMC
Engine 81 (93 Freightliner)	5	Corrosion on apparatus body. Electrical issue with headlights and fan. Master discharge gage inop.	FMC
Engine 84 (02 Freightliner)	4	Minor items.	FMC
Ladder 82 (87 E-One)	9	Leveling Cylinders need rebuild. Pump packing needs replace. Alternator, Exhaust, Brake rotors.	NMC
Engine 83 (15 Pierce)	4	2 warranty items. Insurance repairs, Monitoring lean problem.	FMC
Station Generator	1	Inoperative. Parts not available.	NMC

FMC=Fully Mission Capable. PMC=Partially Mission Capable. NMC=Not Mission Capable.



Roger S. Hooper
 Fire Chief

Chad D. Johnston
 Deputy Chief

Fire Chief's Quarterly Report

Attachment 1

July – September 2015

Incidents with enroute times greater than 6 minutes and calls not able to answer:

Month	Day	Time Dispatch	Minutes to Enroute	Classified as	Incident #15-
JUL.	TUE	1533	8	Storm/Line down	397 Note 1
	FRI	2256	7	Lift Assist	412 Note 1
AUG	THU	0854	7	Medical/Pain	452 Note 1
	THU	0338	7	Medical/Respiratory	478 Note 2
	FRI	2216	10	Storm/Line down	481 Note 3
	TUE	0346	8	Medical/Cardiac	488 Note 2
	FRI	2339	7	Medical /Psy	492 Note 2
SEP	SAT	1458	9	Medical/Psy	511 Note 1
	WED	1742	8	Fire Alarm	543 Note 1

Note 1: Simultaneous calls.

Note 2: On duty EMT waited for driver.

Note 3: Confirming location prior to departure.

Total Delayed this Quarter: 9	One year ago: 30
Total Delayed Last Quarter: 5	
Total Unable to Answer this quarter: 0	One year ago: 2
Total Unable to answer last quarter: 2	
Simultaneous calls this quarter: 23	One year ago: 17
Simultaneous calls last quarter: 18	

Call volumes:

Year ending 6/30/13: 692 Year ending 6/30/14: 618 Year ending 6/30/15: 748

Total since 7/1/2015: 178 Total since 1/1/2015: 558



Fire Chief's Quarterly Report

Attachment 2

Minimum Required Levels of Activity: JULY through SEPTEMBER 2015

Directive 2102/Required Minimum Levels of Activity, became effective on April 1, 2013. This directive requires all employees to meet minimum criteria for training attendance, meeting attendance and incident response. This directive also requires that employees not meeting this standard be counseled.

Of the 32 employees of the Call Force (This 32 does not include, full-time, students, juniors or members in orientation.) 11 employees did not meet the minimum levels of activity. 4 of 11, I would consider marginal to near satisfactory participation. 5 of the 11, I would consider unsatisfactory, yet recoverable. I attribute summer months, vacation, etc. to these numbers. Counseling is being conducted and documented. 2 of the 11 have had no activity for 3 consecutive quarters. Counseling has been unsuccessful. I intend to notify these employees that I am referring them to the Fire Commission for possible termination.

In September 2013, an additional option was introduced to allow activity credit. Employees who voluntarily sign-up for "on-call" time will be credited with the equivalent of responding to one call for each 6-hours of on-call time. During this reporting period 2 employees took advantage of this option.

The option of performing 4-hours voluntary "on-duty" time at the fire station for activity credit was used by 1 Firefighter in the past quarter.

A detailed report of names and numbers is available on request.

Staffing Numbers:

Total on Roster: 54. First Responders: 39. (32 Call Force. 4 Full-time. 3 Students.)
Leave of Absence: 2 (1 medical/1 military).
Observers: 3.
Junior Firefighters: 10.

**Dayton Planning Board
September 15, 2015**

Members Present: Rand Clark, Bruce Reynolds, Dan Plourde, John Boissonnault

Town Employees Present: Jim Roberts (CEO), Linda Bristol (Secretary)

Administrative:

Meeting Minutes from the August 11, 2015, meeting were read. John Boissonnault made a motion to accept the minutes. Dan Plourde seconded the Motion. All voted in favor.

Old Business:

Jim Roberts passed our answers that had been received for the survey on the Comprehensive Plan.

The Board went through several chapters of the Comprehensive Plan and discussed different points. Chairman Rand Clark assigned pages 8 through 31 for the Board to study and mark what has been accomplished, what needs to be accomplished, and what does not pertain any more.

New Business:

None discussed.

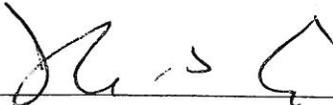
NOTE: Jim Roberts received a request from Marlene Buda in regard to a subdivision off Buda Road. She requested to be added to the October 13, 2015, Planning Board Agenda. Jim will post this on the Web site.

A motion to adjourn was made by John Boissonnault. Bruce Reynolds seconded the motion. All voted in favor.

The meeting adjourned at 8:15 PM. The next meeting will be Tuesday, October 13, 2015, at 7:00 PM at Dayton Town Hall.


_____ Date: 10/13/15

Linda Bristol, Secretary


_____ Date: 10-13-15

Rand Clark, Chair

COPIES TO: Jim Roberts, Code Enforcement Officer; Selectmen; and Tax Assessor
THESE MINUTES MAY NOT BE TRANSCRIBED VERBATIM. SECTIONS MAY BE
PARAPHRASED FOR CLARITY.