

# SELECTMEN MEETING MINUTES

October 17, 2016

**PRESENT:** Board of Selectmen: Scott Littlefield, Dan Gay, Jarod Harriman;  
Treasurer/Selectmen Clerk Angela Cushman, CEO Jim Roberts, Assessor Alex Konczal,  
Tax Collector Yvonne Shaw, Road Commissioner Mike Souliere

**ABSENT:**

**OTHERS PRESENT:** Paul Poirier

## **ADMINISTRATIVE:**

*Selectman Scott Littlefield declared the meeting at 6:00 PM.*

*Selectmen approved Selectmen minutes.*

*Selectmen approved agenda.*

## **EXECUTIVE SESSION:**

**No action to report.**

## **APPOINTMENTS:**

N/A

## **OLD BUSINESS:**

1. Roads/Transfer Station. Mike Souliere stated that there are several problem areas that he would like to shim with an approximate cost of \$20,000. The Selectmen reviewed updated quotes on concrete work that needs to be completed at the salt barn. **Dan Gay made a motion to award the concrete work not to exceed \$6,400 and awarded to the company that can come in the earliest; 2<sup>nd</sup> Jarod Harriman. Passed 3/0.**
2. Buzzell Rd culvert grant. Jim Roberts communicated that there is another round of grants. So the contractor will be re-submitting our application for this next round of grants.
3. Fire Commission. An informational report, a letter to resident regarding a recent complaint and the Fire Commission's discipline for a firefighter were reviewed and discussed by the Selectmen.
4. Steele Rd. Dan Gay stated that Scott McDonald and Amos Gay have determined and marked the middle of Steele Rd. The Selectmen and Road Commissioner will do a site walk on Saturday, 10/22 at 1PM.
5. Public Hearing, October 24<sup>th</sup> at 6PM regarding Discontinuing Steele Rd. The Town Attorney, David Ordway, will attend the public hearing. The Selectmen discussed procedurally how the meeting will be conducted.
6. Snowplow Contract
  - a. By Oct 1<sup>st</sup> – contractor shall provide a list of trucks – Paul Poirier, snowplow contractor will provide a list.

- b. By Nov 1<sup>st</sup> – contractor shall ensure a minimum of 1,000 cubic yards sand/salt – salt has been ordered and delivered.
7. Audit 2016. Angela Cushman is continuing to work with the auditors to finalize the financial statements. The Selectmen are in agreement that 50% of the GMFR assets should be reported on the Town's financial statements as per the Interlocal Agreement.

#### **NEW BUSINESS:**

1. Tax issues/questions. Alex Konczal stated 25 accounts were re-issued a personal property bill due to error in calculation. Some accounts received an increase and some accounts received a decrease. Jarod Harriman asked if in the future if a similar situation should arise that the Selectmen are given a chance to hear about the situation before a decision is made. Alex is also looking at changing the process for individuals to declare their personal property to make is easier. The Selectmen asked the assessor going forward to provide information on changes that might impact taxes.
2. Real estate & excise. Yvonne Shaw, tax collector, provided reporting for August. The real estate & personal property outstanding is \$519,403 and excise collected was \$41,223.
3. Federal Land. Dan Gay will coordinate a having Tony Palminteri, an Alfred Selectmen, to attend a future meeting with the Selectmen in hopes to get more information before proceeding regarding the 90 acres in Dayton owned by the Federal Government.
4. Joint Meeting with Lyman Select Board will be Wed., October 19<sup>th</sup> at 7PM.

#### **PUBLIC FORUM:**

Paul Poirier, snowplow contractor, was in attendance. Paul will provide a list (year, make & model) of vehicles that will be used in Dayton for snowplowing. The snowplow contract ends July 31, 2018. Paul inquired whether the Town would be interested in extending the current contract. Selectmen will begin discussions on the snowplow contractor.

Angela Cushman, Treasurer, communicated the school surplus was higher than expected. So, as a result the school board will need to vote to authorize the additional surplus of approximately \$51,000 to FY18.

Jarod Harriman mentioned that Hollis currently does not have a Fire Chief and wondered if there might be interest or an opportunity to have some discussions with Hollis. The Fire Commission has talked about regionalization in the past. Jim Roberts will connect with Hollis Selectmen.

#### **CORRESPONDENCE:**

1. N/A

**SIGNED:**

1. 10/20/16 A/P Warrant
2. 10/20/16 P/Y Warrant
3. Selectmen minutes 10/03/16

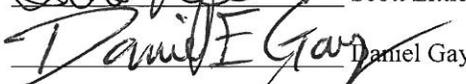
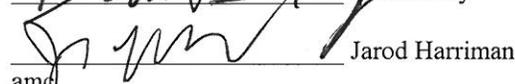
**OUTSTANDING ITEMS:**

1. Time Warner – Time Warner is awaiting response from residents regarding their interest in service before agreeing to line extensions.
2. Town Land – Awaiting information.
3. Contractor requirements – Angela working on.
4. W/C & health insurance

**ADJOURNMENT:**

Dan Gay made a motion to adjourn the meeting at 7:57PM; 2<sup>nd</sup> Jarod Harriman.  
Passed 3/0.

\*Minutes may not be verbatim they may have been paraphrased for clarity.

 Scott Littlefield, Chair  
 Daniel Gay  
 Jarod Harriman  
and