

SELECTMEN MEETING MINUTES

October 5, 2015

PRESENT: Board of Selectmen: Scott Littlefield, Dan Gay, Jarod Harriman;
Treasurer/Selectmen Clerk Angela Cushman, CEO Jim Roberts, Road Commissioner
Mike Souliere, Tax Collector Yvonne Shaw

ABSENT:

OTHERS PRESENT: Keith Harris, Thomas McKenney, Ryan Sommer, Nick Wilson,
Thomas Hooper

*Selectmen Scott Littlefield declared the meeting at 6:03 PM. Agenda approved by
Selectmen.*

EXECUTIVE SESSION:

APPOINTMENTS:

OLD BUSINESS:

1. Committees – Social Media & Meetings. The Selectmen communicated that Facebook pages have been established for the Town, Parks & Recreation and Historical Preservation. Committees will submit items for the Facebook pages to Jim and Angela to post. All documents should be sent as a document versus pdf so that it easier to post items. Items will also be posted to the website as necessary. The Selectmen also asked if the committees to have a rotating schedule for one committee member to attend Selectmen meetings.
2. Property & Liability Workshop will be held with MMA Risk Management on November 12, 2015 at 6PM. The Historical Preservation and Parks & Recreation Committees are encouraged to attend this workshop.
3. Committee Policy. A draft policy was given to the Selectmen to review and to provide input.
4. Road Update/Landfill Update. Jarod Harriman asked about the bins at the transfer station being overfilled again this past weekend. Jim Roberts stated that if needed the bins are sorted when they are taken to the facility. There were several complaints received regarding damage to trash/recycling bins and where bins are being placed after emptying. Scott Littlefield will connect Pine Tree.

5. Buzzell Rd Culvert/Grant. A proposal for Civil Engineering Services was reviewed and discussed by the Selectmen. Scott Littlefield to connect with some excavating and/or engineering firms to figure out some next steps.
6. GWI. The switch over to GWI fiber optics occurred last week.
7. Fire Commission. Jim Roberts, Fire Commission Member, communicated that a full time fire fighter has been hired. An investigation into a recent incident will occur this week. The ladder truck has been taken out of commission at this time due to a brake issue. There will be a quarterly meeting with the Boards of Selectmen and Fire Commission on October 22nd, 6:30 at Fire Station. Jarod Harriman has requested some information on recent activity from the Fire Chief in order to do some analysis.
8. Public Hearings – Fireworks/Shoreland Zoning. Public hearings will be held and voting will occur in the June 2016.
9. Time Warner Franchise Fees. A draft of a public notice regarding franchise fees was provided to the Selectmen to obtain feedback. A public hearing will be scheduled in conjunction with the public hearings needed for fireworks and shoreland zoning.

NEW BUSINESS:

1. Deputy rate of pay. Discussion was held on the rate of pay for deputies. The Selectmen will address this item in the near future.
2. Assessor recent activity. The assessor in accordance with Maine Law, Title 36, Section 328.7 – physical inspection and inventory every four years is working on completing for the town. The assessor will be completing this inspection for two of the maps this fiscal year and then complete the other maps in the next fiscal year. A letter was sent to the applicable taxpayers.
3. Tax Collector monthly pay. Yvonne Shaw provided August reporting to the Selectmen. Real estate & personal property collected was \$321,773.95 and excise collected was \$36,126.52
4. Application for Catering permits. To streamline the authorization process for catering permits Jarod Harriman inquired whether the Selectmen could delegate the authorization to another municipal official. Jim Roberts communicated that Selectmen are authorized to delegate. **Jarod Harriman made a motion to authorize Jim Roberts as the CEO to sign off on applications for catering permits; 2nd by Daniel Gay. Passed 3/0.**
5. Application for pole permit was signed by the Board of Selectmen.
6. Education update. The Superintendent and the School Board chair will be in to provide an update on October 19th.

PUBLIC FORUM:

Yvonne Shaw, Historical Preservation Committee member, mentioned that the committee has received an estimate to complete electrical work at the Franklin School.

Jim Roberts communicated that the Advent Church was looking for a Dayton official to attend the October 18th service to welcome the new pastor. Jarod Harriman will attend the service.

CORRESPONDENCE:

- 1.

SIGNED:

1. 10/08/15 A/P Warrant
2. 10/08/15 P/Y Warrant
3. Selectmen minutes
4. Application for a catering permit at the Hitching Post
5. Requests for training
6. Requests for time off

OUTSTANDING ITEMS:

1. Snowplow turnarounds – Mike and contractor will be reviewing
2. Waste Management – Jim working with town attorney

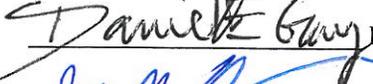
ADJOURNMENT:

Dan Gay made a motion to adjourn the meeting at 8:00 PM; 2nd Jarod Harriman.
Passed 3/0.

*Minutes may not be verbatim they may have been paraphrased for clarity.



Scott Littlefield, Chair



Daniel Gay



Jarod Harriman

amc