

# SELECTMEN MEETING MINUTES

**August 25, 2014**

**PRESENT:** Board of Selectmen: Scott Littlefield, Gerry Taylor, Dan Gay;  
Treasurer/Selectmen Clerk Angela Cushman, CEO Jim Roberts, Tax Collector Yvonne Shaw, Road Commissioner Mike Souliere

**ABSENT:**

**OTHERS PRESENT:** Laurie Vezina and Tom McKenney

*Selectmen Scott Littlefield declared the meeting open at 18:00.  
Agenda approved by Selectmen.*

**EXECUTIVE SESSION:** *None.*

**APPOINTMENTS:** *None.*

## **OLD BUSINESS:**

1. Fire Commission – Fire Truck Sale & Purchase. Jim Roberts said that 3 bids were opened and that one was accepted at \$1,987.87. The money from the sale will go into Fire Department surplus. Other items that were discussed at the last Fire Commission meeting were a new Paid Time Off policy, the Fire Chief's offer for community outreach to the towns for fire & safety inspections at the municipal buildings and that the Fire Department has not missed any calls since the per diem started approximately 2 weeks ago.
2. Road update. Angela Cushman, Treasurer, provided an update on the road budget for 2014-2015. Some projects the Selectmen would like to complete are expanding the town office parking lot area for access to the new ball fields and fixing the upper Union Falls Rd. Mike Souliere, Road Commissioner, communicated that he has completed tree trimming on Hollis Rd up to Anderson Rd. and will begin tree trimming on Gould Rd from Buzzell Rd to RT 35. Tom McKenney asked is there anything we can do about the section of RT 5 going into to Saco. Jim Roberts will contact Wayne Perry, who is on the transportation committee, to obtain a status.
3. Dayton Historical Society. Yvonne Shaw, Dayton Historical Society Secretary, asked several questions of the Board of Selectmen to help with the society in helping them to decide next steps. Yvonne will invite the society to the September 22<sup>nd</sup> Selectmen meeting. Dessert will be served.
4. Dayton Community Day. The Parks & Recreation Committee made approximately \$1,100 for the day.

5. Notary public. Yvonne Shaw reviewed a draft of a policy on Notary Public with the Selectmen. Yvonne will update the policy based on feedback and will provide a final version to sign next Selectmen meeting.

#### **NEW BUSINESS:**

1. Deputy Town Clerk/Tax Collector. **Dan Gay made a motion to set the Deputy Town Clerk/Tax Collector rate of pay at \$14.75; 2<sup>nd</sup> Gerry Taylor. Passed 3/0.** The position will be awarded to an internal candidate first. If this candidate is not interested in the position then it will need to be advertised.
2. Chairs. Angela Cushman provided some information and pricing on some chairs for the conference room. Angela to follow up with WBMason about the possibility of having one delivered to check out before making a purchase.
3. Committee Members. Discussion was held on some options for recognition for when members leave committees. Angela Cushman to determine some options.
4. School mowing. **Dan Gay made a motion to purchase a weed whacker at no more than \$300; 2<sup>nd</sup> Gerry Taylor. Passed 3/0.** Long term the town and school should look at purchasing at larger mower to share.
5. Contingency Allocation 2013-2014. **Dan Gay made a motion to allocate \$7,019.95 of the \$10,000 contingency budget to cover overages in the following accounts: General Services \$6,874.28, Public Works Utilities \$78.45, Public Safety Animal Shelter \$19.10 and General Assistance \$48.12; 2<sup>nd</sup> Gerry Taylor. Passed 3/0.**

#### **PUBLIC FORUM:**

Yvonne Shaw inquired the status of the sign for Buda Rd. Mike Souliere will order and install.

#### **CORRESPONDENCE:**

1. Letter from CEO. Scott Littlefield read a letter that was sent to Joe Nason from the CEO regarding a violation of Dayton's Zoning Ordinance.
2. Application for Planning Board. A resident is interested in joining the Planning Board. Angela Cushman to schedule the resident to meet with the Selectmen prior to the next Selectmen meeting.

#### **SIGNED:**

1. 08/28/14 A/P Warrant
2. 08/28/14 P/Y Warrant
3. 08/11/14 Selectmen minutes

#### **OUTSTANDING ITEMS:**

1. School Department warrants policy.

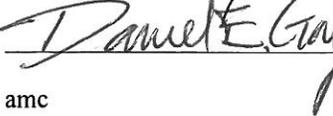
**ADJOURNMENT:**

Scott Littlefield made a motion to adjourn the meeting at 19:42.

\*Minutes may not be verbatim they may have been paraphrased for clarity.

 Scott Littlefield, Chair

 Gerald Taylor

 Daniel Gay

amc