

SELECTMEN MEETING MINUTES

August 8, 2016

PRESENT: Board of Selectmen: Scott Littlefield, Dan Gay Jarod Harriman; CEO Jim Roberts; Road Commissioner Mike Souliere, Tax Collector Yvonne Shaw, Assessor Alex Konczal

ABSENT: Angela Cushman

OTHERS PRESENT: School Board Chair Denis Elie, Parks & Recreation Ryan Sommer

ADMINISTRATIVE:

Selectman Scott Littlefield declared the meeting at 6:08 PM.

Selectmen approved Selectmen minutes.

Selectmen approved agenda.

EXECUTIVE SESSION:

No action to report.

APPOINTMENTS:

N/A

OLD BUSINESS:

1. Re-design of salt/sand loading area & funding. No update at this time.
2. Fire Commission/Fire Department. No update at this time.
3. Fencing office parking lot. At the last meeting Jim Roberts made a recommendation on another option for fencing. The pricing for this other option is approximately \$2,500.
4. Personal Property. Yvonne Shaw, Tax Collector, asked the Selectmen to authorize the abatement of three accounts for individuals who no longer live in town. For the other accounts that are past due, Yvonne is recommending a letter be sent out from the Selectmen requesting payment. Yvonne to draft a letter for the Selectmen. The Selectmen authorized the three abatements for the individuals no longer living in town. Alex Konczal, Assessor, stated that a lot of towns have a threshold of value where towns do not assess. Often the threshold is set at \$1,000 of value. Alex recommends that the town establish a threshold. There are several individuals that have never filled out the paperwork for personal property. Alex will need to work with these individuals to get them to fill out. Many times individuals will qualify for BETE exemption and the amount of tax is minimized or eliminated. The Selectmen agreed on a \$5,000 threshold. For the next coming year 2017-2018 Alex will implement this threshold.

NEW BUSINESS:

1. Parks & Recreation Committee - Dayton Community Day. Community Day is August 27th from 2PM-5PM. The parade will begin at Kyle Dr and end at the school and start at 2PM. Fire trucks will be present if not on a fire call. Red Claws mascot will be present the first hour. Jarod Harriman communicated the only insurance that will be required is from LaDawn who will be doing pony rides. Everyone else will sign Hold Harmless forms at the day of the event.
2. Social Media Policy. A discussion was held regarding the policy. The Selectmen agreed to change the policy to allow committees to designate a committee member to submit items to be posted on the town's website and Facebook. Once items are submitted the administrators have 24 hours to post. A courtesy text or telephone call should be made to the administrators that there is something to post.
3. School Committee. Denis Elie, School Board Chair, stated that for last year's budget three of the eleven line items approved at town meeting were overspent. A Special Town Meeting is required to allow the school board to transfer money between lines items to cover the overages. Specifically, the school board needs to transfer \$29,513.05 from regular instruction and place \$4,527.18 in system administration to cover legal fees and audit costs, \$2,518.03 in school administration and \$22,467.84 in facility maintenance. The Selectmen asked whether the school board received a refund from the audit firm. Denis will find out. There is a \$190,000 surplus. The school board was under budget by \$170,000 and took in an extra \$20,000 in unanticipated revenue. A special town meeting will be held on August 22nd.
4. Mil Rate/Alex Konczal – Assessor. Alex would like to do some updates to the tax maps. He stated that he could do the changes himself to update the tax maps but would need to be reimbursed for some printing charges. The tax rate could be between \$20.24 and \$20.26. The tax rate has dropped for the last 2 years. **Dan Gay made a motion of setting the tax rate at \$20.26; 2nd Scott Littlefield. Passed 3/0.** Alex stated that now with the tax cards on line there has been less traffic at the office. Also, that he will be putting a statement online that if someone wants their information to be removed from online he will honor that request. He will still continue to give out information over the telephone and in person.

PUBLIC FORUM:

Jarod Harriman communicated that Parks & Recreation would like to apply for a tobacco free grant thru Coastal Healthy Communities Coalition. Angela Cushman will submit the grant.

CORRESPONDENCE:

1. N/A

SIGNED:

1. 08/11/16 A/P Warrant
2. 08/11/16 P/Y Warrant
3. Selectmen minutes

4. Request for time off

OUTSTANDING ITEMS:

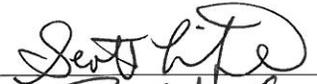
1. Time Warner – awaiting response from Time Warner on extensions.
2. Discontinued Roads – Jim Roberts received information today; will provide information at next Selectmen meeting.
3. Town Land – Jim met with an individual last week. Awaiting information. Scott Littlefield will provide another individual.
4. Contractor requirements – Angela working on

ADJOURNMENT:

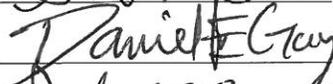
Dan Gay made a motion to enter into an executive session pursuant to 1 M.R.S.A. § 405(6)(A) to discuss a GMFR personnel issue; 2nd Jarod Harriman. Passed 3/0. Jim Roberts was asked to stay for the executive session.

Dan Gay made a motion to adjourn the meeting; 2nd Jarod Harriman. Passed 3/0.

*Minutes may not be verbatim they may have been paraphrased for clarity.



Scott Littlefield, Chair



Daniel Gay



Jarod Harriman

amc