

# SELECTMEN MEETING MINUTES

July 25, 2016

**PRESENT:** Board of Selectmen: Scott Littlefield, Dan Gay Jarod Harriman; Treasurer/Selectmen Clerk Angela Cushman, CEO Jim Roberts; Road Commissioner Mike Souliere

**ABSENT:** N/A

**OTHERS PRESENT:**

**ADMINISTRATIVE:**

*Selectman Scott Littlefield declared the meeting at 6:28 PM.  
Selectmen approved Selectmen minutes.  
Selectmen approved agenda.*

**EXECUTIVE SESSION:**

N/A

**APPOINTMENTS:**

N/A

**OLD BUSINESS:**

1. Re-design of salt/sand loading area & funding. Mike Souliere will connect with Dayton Sand & Gravel to obtain some quotes. Several concrete walls with rebar or cement blocks will need to be installed in the area. The funding of the project will come from either the roads budget or the capital improvement account.
2. Fire Commission/Fire Department (lawn mower). The Fire Commission provided an Informational Report, Fire Chief's Quarterly Report, Rates to bill for services such as intoxicated drivers, hazmat clean-up, and negligent acts, and Designation as Municipal Official Authorizing Use of Red Light on Firefighters' Personal Vehicles. The Lyman Select Board is interested in the lawn mower that was taken out of commission by the Fire Department. The Dayton Select Board are not interested in the lawn mower. The Use of Red Light was reviewed and discussed by the Select Board. At this time the Select Board are not interested in signing. The Fire Commission elected the following officers for FY16/FY17 – Chair Jim Roberts, Vice-Chair Wendell Smith and Secretary Don Heron.
3. Fencing office parking lot. Jim Roberts made a recommendation on another option for fencing. Jim will pricing out and bring to a future Selectmen meeting.
4. Ad hoc field development committee. **Dan Gay made a motion to designate Jim Roberts to establish a committee to work with all town departments to coordinate all development on fields; 2<sup>nd</sup> Jarod Harriman. Passed 3/0.**
5. Town land. Jim Roberts has been in contact with several companies to harvest some of the property to allow for nature trails.

6. Steele Rd. Dan Gay mentioned that an individual has purchased a lot at the end of Steele Rd. and is interested in working with the town. Jim Roberts stated one option is to discontinue and maintain an easement for utilities. Jim stated there is no update at this time from the town attorney.
7. Personal Property & Excise Tax. The tax collector provided a detail listing of outstanding personal property for the Selectmen to review. The Selectmen are interested in speaking with the assessor regarding some options in addressing outstanding personal property.

**NEW BUSINESS:**

1. Requests for a no jake-brake sign on both South St & Goodwins Mills Rd. The Selectmen are not inclined to implement a policy and does not have an enforcement agency.
2. Audit Engagement letter. Scott Littlefield signed the engagement letter.
3. Contractor requirements. Angela Cushman, Treasurer, will provide a draft of operating procedure for hiring contractors.
4. Parks & Recreation Committee - Dayton Community Day. Jarod Harriman will invite the committee to the next Selectmen meeting on August 8<sup>th</sup>.

**PUBLIC FORUM:**

N/A

**CORRESPONDENCE:**

- 1.

**SIGNED:**

1. 06/30/16 A/P Warrant
2. 07/14/16 P/Y Warrant
3. 07/14/16 A/P Warrant
4. Selectmen minutes

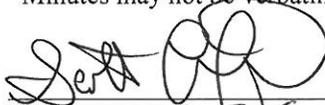
**OUTSTANDING ITEMS:**

1. Time Warner
2. Discontinued Roads

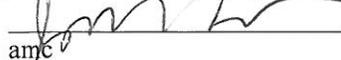
**ADJOURNMENT:**

Dan Gay made a motion to adjourn the meeting at 8:00 PM; 2<sup>nd</sup> Jarod Harriman.  
Passed 3/0.

\*Minutes may not be verbatim they may have been paraphrased for clarity.

  
\_\_\_\_\_  
Scott Littlefield, Chair

  
\_\_\_\_\_  
Daniel Gay

  
\_\_\_\_\_  
Jarod Harriman

amc