

## SELECTMEN MEETING MINUTES

**May 6, 2013**

**PRESENT:** Board of Selectmen: Gerry Taylor, Scott Littlefield; Treasurer/Selectmen Clerk Angela Cushman, CEO Jim Roberts, Tax Collector Yvonne Shaw

**ABSENT:** Ted Poirier

**OTHERS PRESENT:** John Gay, Sergeant Robert Burke, Troop Commander Louis Nyitray

*Selectmen Scott Littlefield declared the meeting open at 18:00.  
Agenda approved by Selectmen.*

**EXECUTIVE SESSION:**  
**No action to report.**

**APPOINTMENTS:**  
**John Boissonnault, Planning Board Member, 3 year term**

**OLD BUSINESS:**

1. Lawn mower/field lease agreement/account for future. A draft lease agreement was provided to the Selectmen outlining the Little League leasing the fields. The Selectmen also discussed setting up an account for future lawn mower purchases and maintenance. **Scott Littlefield made a motion to put in \$500 a year for future purchases and maintenance; 2<sup>nd</sup> Gerry Taylor. Passed 2/0.** This will be added to the annual town meeting warrant articles. The current budget allows for the purchase of a new mower out of building maintenance. Angela Cushman, Treasurer, provided the Selectmen with the current budget, year-to-date expenses and projected expenses for the building maintenance account. Previously we had received pricing on two mowers: 1) Abbott's 60 inch X-mark for \$7,224 with a 2 year warranty and a 2) Wescott 54 inch Kubota zero turn for \$5,000 with a 4 year warranty. Gerry Taylor asked whether the 54 inch deck is big enough for the amount of field that needs to be mowed and wondered if the Town should look at a 72 inch deck. Scott Littlefield communicated that a 72 inch deck will cost around \$12,000 and felt that the 54 inch deck was big enough. Jim Roberts to contact Wescott for dimensions of the mower to ensure it will fit in the storage building and to obtain pricing on a maintenance agreement. The 54 inch Kubota zero turn is a commercial grade mower. **Scott Littlefield made a motion to use \$5,000 out building maintenance to purchase a mower with the Little League contributing \$2,000 to offset the \$5,000; 2<sup>nd</sup> Gerry Taylor. Passed 2/0.**

2. Request from resident re: driveway & drainage. Mike Souliere has been unable to connect with the resident to discuss issue. Mike stated that the resident is concerned about the water coming off the road into his driveway. Scott Littlefield mentioned that the culvert across the street does get clogged up. Mike Souliere is planning to remove that culvert. Scott Littlefield asked about a culvert going across the street between Dubious and Stokes. Mike Souliere did not feel another culvert should be added in that section as long as the culvert up above is cleaned on a regular basis. The office will continue to try and make contact with the resident.

Mike Souliere communicated that once road sweeping has been completed he will start on trimming out Hollis Rd. The sweeping should be done in the next couple of weeks.

### **NEW BUSINESS:**

1. State Police. Troop Commander of the Alfred Barracks Louis Nyitray and Sgt. Robert Burke were in for a visit. Sgt. Burke is one of the three sergeants for the barracks who is in charge of Section 2 and has 6 troopers under his command. Sgt. Burke will be the contact person for Dayton for non-emergency issues; concerns or special requests that do not require an immediate response. Sgt. Burke's can be reached by calling 657-3030 during business hours. Louis Nyitray communicated that three troopers have been assigned to rural patrol to Dayton & Hollis. The goal is a good response time and to provide quality & timely service to citizens. The State Police will submit a monthly synopsis to the town on activity. Gerry Taylor expressed that some of his neighbors are interested in setting up a neighborhood crime watch. Sgt. Burke will connect the town with the troopers in developing a plan with citizens. The troopers will review the monthly activity and be proactive in addressing issues. Sgt. Burke stated that increased traffic patrol decreases criminal activity. Weekly stats for the area can be viewed on the mainstatepolice.com website and by accessing Troop A. Louis Nyitray stated there is a school resource officer that will be contacting the school and they are looking to be a Community wide resource for the town. The State Police do not get involved in civil matters; only get involved in criminal activity. There are a couple of other resources that they utilize. There is a protocol in Troop A for troubled or out of control youths where they involve the school, mental services, crisis services and DHHS as necessary to get the help that is really needed for these youths. The other resource is mediation services through the State. Troopers can provide a number to residents for mediation services. Contact information for the RSU23 Dayton School Board member and Road Commissioner were provided to Sgt. Burke.
2. Photocopier. Angela Cushman presented to the Selectmen the idea of purchasing a new photocopier which could handle printing, copying, faxing and scanning. The current machine is for printing and copying and will become obsolete soon and will not be able to fall under a service agreement. The current machine was purchased through BEU from Scott Parent, a sales

representative that was living in Dayton at the time, who is now a VP with the company. Scott has provided a demo for the office to try and pricing for a new photocopier at a reduced rate of \$7,243. The town currently has a separate inexpensive machine for faxing that lately we are finding that our machine is not compatible when faxing out or when receiving faxes. So, we end up requesting people to email the information such as insurance cards. Also, the current scanner is a flat bed scanner and requires you to scan one page at a time which ends up being time consuming. The new photocopier can scan multiple pages at time and then be emailed right from the machine. Yvonne Shaw stated that she tried faxing to BMV three times today and it would not go through, so now she will have to try again on Wednesday which she feels is a waste of time. Yvonne also stated that the entire office has been using the demo and has found with the demo that she is able to print duplex from TRIO which she was unable to do with the current photocopier. The technology in the demo is more compatible with the newer computers in the office. Yvonne mentioned that the tax assessor can now scan in tax cards and email upon request with the demo. The current photocopier has 192,457 copies and over the last year has required more servicing. The touch screen was replaced within the last year. The Town could purchase the photocopier outright or enter into a 5 year lease to purchase agreement. BEU is also providing a one year service agreement at no charge. So, for the first year if the town were to lease the total for the year would be \$1,700. The difference between buying outright and the lease to purchase agreement is approximately \$1,100. The Selectmen will make a decision at the next meeting.

3. Appointment Planning Board. The Selectmen signed an appointment for John Boissonnault.
4. Warrant Article for Waste Handling Agreement. Scott Littlefield read the following:

The Board of Selectmen of the Town will place the following warrant article on the agenda for the June 13<sup>th</sup>, 2013 Town Meeting, and will recommend adoption of the same to the residents of the Town:

To see if the Town will vote to authorize the Board of Selectmen to execute and deliver an amended Solid Waste Handling Agreement between and among the Town, Casella Waste Systems, Inc. and Pine Tree Waste, Inc. to replace the existing Solid Waste Handling Agreement between and among the Town, Casella and MERC for the balance of the existing agreement's term through June 30, 2025. A copy of the proposed new agreement is on file in the Town Clerk's office.

Note: the anticipated savings for this contract \$217,774 over 13 years. The savings are based on an estimated tonnage to be disposed and lower tipping fees.

5. Annual Town Meeting Warrant Articles. Angela Cushman provided a Draft of the Warrant Articles to the Board of Selectmen. Angela highlighted a couple of the articles for discussion. The first one was the Public Safety warrant articles. In years past the town has had an article for fire department personnel and another one for the fire department operations. Lyman has combined these two articles into one. Combining the personnel and operations into one article allows the Fire Commission to move monies between the two items if necessary without approval from the voters. The Selectmen were leaning towards keeping two articles; one for personnel and one for operations. The next articles reviewed were related to the Fire Truck account. Monies will be allocated to this account but can only be released by the voters. This is also an article to allocate the Town's share of a Fire Department CD to establish an ambulance reserve account. The other article discussed was how much excise should be used toward the 2013-2014 budget appropriations. Over the last couple of years we have used \$300,000. Angela communicated that we are on track for this year. As of April we are at \$293,000. Angela wondered if the Selectmen might want to consider using less in an effort to increase the town's surplus. Gerry Taylor was in favor of this suggestion. Scott Littlefield was in favor of using \$300,000 based on the fact there will be increase to the mill rate as a result of the fire department and education budget increases. Ted Poirier will be asked for his input on this warrant article. Jim Roberts suggested maybe taking the \$10,000 out of the budget for the capital improvement account. Angela communicated that in the event that the town takes the school back over, the town will need monies to maintain the school building. The Selectmen will review draft and provide feedback. Angela to finalize draft and submit to Town Attorney for review.
  
6. Treasurer reporting. Angela Cushman reviewed April reporting with the Selectmen. Currently, the RSU Withdrawal Committee has only spent \$1,419 of the allocated amount of \$30,000. The utilities budget for the town office is \$4,000 and to date \$1,700 has been expended. The waste management budget currently has a balance of \$55,000 and with two months to go do not expect to spend this entire amount. Gerry Taylor asked how much of the mil rate increase for next year is related to the school. Angela communicated that the current mil rate is \$17.85 and with the proposed budget could increase to \$19. The school budget will make up \$.75 of the \$1.15 increase. The general ledger report shows surplus at \$415,904.

**PUBLIC FORUM:**

No public forum.

**CORRESPONDENCE:**

RSU23 requesting a change to the due date. RSU23 would like to request to change the due date from the 20<sup>th</sup> to the 10<sup>th</sup> to avoid tax anticipation notes. The Selectmen were not in favor of changing the due dates.

Request from Community Club. Jennie Metcalf communicated that the Dayton Community Club has completed some upgrades to the playground area. The group is now looking to obtain approval from the Selectmen to remove some trees as the playground is located on town property. Scott Littlefield asked if the group could mark the trees they want to remove and then the Selectmen will review and approve.

**SIGNED:**

1. 05/09/13 A/P Warrant
2. 05/09/13 P/Y Warrant
3. 05/09/13 GMFR P/Y Warrant
4. Training request
5. 04/22/13 Selectmen minutes

**OUTSTANDING ITEMS:**

1. Reducing speed for Rt 5 – Jim Roberts
2. Hollis Rd – shouldering & tree trimming
3. Union Falls Rd (at the end) – paving by Dayton Sand & Gravel
4. Policy for bid requests & performance bond requirements

**ADJOURNMENT:**

Scott Littlefield made a motion to enter into executive session pursuant to 1 MRSA 405 (6) A to discuss a personnel item at 19:35; 2<sup>nd</sup> Gerry Taylor. Passed 2/0.

Scott Littlefield made a motion to adjourn the meeting at 20:00.

\*Minutes may not be verbatim they may have been paraphrased for clarity.

\_\_\_\_\_ Ted Poirier, Chair

\_\_\_\_\_ Scott Littlefield

\_\_\_\_\_ Gerry Taylor

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