

# SELECTMEN MEETING MINUTES

February 22, 2016

**PRESENT:** Board of Selectmen: Scott Littlefield, Dan Gay; Treasurer/Selectmen Clerk Angela Cushman, CEO Jim Roberts, Road Commissioner Michael Souliere

**ABSENT:** Jarod Harriman

**OTHERS PRESENT:** Thomas McKenney, Rod Hooper, Denis Elie

## ADMINISTRATIVE:

*Selectman Scott Littlefield declared the meeting at 6:00 PM.  
Selectmen approved Selectmen minutes.  
Selectmen approved agenda.*

## EXECUTIVE SESSION:

### APPOINTMENTS:

**Alex Konczal, Assessor, expires June 30, 2017**

### OLD BUSINESS:

1. Fire Commission
  - a. Evaluation for Fire Chief. Selectmen will complete the evaluation form and return to the Fire Commission.
  - b. Fire Chief's Qtrly Report
  - c. Ambulance & EMS Fee schedule. The fees are the same as previously approved. The Board of Selectmen signed the new fee schedule.
  - d. Disposal of Excess Equipment – send email of no interest.
2. Buzzell Rd Culvert. The Town has received 2 quotes for engineering services to replace the culvert. BH2M was \$12,800 and Fay, Spofford & Thorndike was for Phase 1 \$5,000 and for Phase 2 \$10,000 to \$15,000. **Dan Gay made a motion to hire BH2M for engineering services for the Buzzell Road Culvert Replacement; 2<sup>nd</sup> Scott Littlefield. Passed 2/0.**
3. Assessor Position. Atlantic Valuation Service will start work on Thursday. Notification to town will be made on website.

### NEW BUSINESS:

1. Saco Salmon Restoration Alliance. A letter was received from Mark Woodruff who is a resident of Buxton and a volunteer with the Saco Salmon Restoration Alliance. Part of the organization's mission is to restore and maintain habitat for migratory fish species in the Saco River watershed. Mark was reaching out to the Selectmen so they are aware of what might happen down river. As more information becomes available the organization will contact the town again.
2. Little League. Ryan Sommers was not present.

**PUBLIC FORUM:**

No public forum.

**CORRESPONDENCE:**

1. SMPDC Newsletter
2. MaineDOT news.
3. School Committee Agenda

**SIGNED:**

1. 02/25/16 A/P Warrant
2. 02/25/16 P/Y Warrant
3. Selectmen minutes
4. Requests for training
5. Animal Shelter Agreement

**OUTSTANDING ITEMS:**

1. Fraud Prevention Policy - Selectmen reviewing
2. Committee Policy – Selectmen reviewing
3. Time Warner – Tony Vigue, consultant, scheduled for 03/21 meeting
4. Roads to be discontinued

**ADJOURNMENT:**

Dan Gay made a motion to adjourn the meeting at 6:52 PM; 2<sup>nd</sup> Scott Littlefield.  
Passed 2/0.

\*Minutes may not be verbatim they may have been paraphrased for clarity.

 Scott Littlefield, Chair  
 Daniel Gay  
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Jarod Harriman

amc