

# **SELECTMEN MEETING MINUTES**

**APRIL 6, 2009**

**PRESENT:** Ted Poirier, Ed LeBlanc, Jim Trask, Angela Cushman, Jim Roberts

**ABSENT:**

**OTHERS PRESENT:** John Gay, Brian Pellerin

Selectmen Ted Poirier declared the meeting open at 19:05.

**EXECUTIVE SESSION:**

**ANNOUNCEMENTS:**

**APPOINTMENTS:**

**CORRESPONDENCE:**

FEMA Digital Flood Insurance  
Time Warner Cable

**OLD BUSINEES:**

1. Fire Department Committee. Next meeting is Thursday, April 9<sup>th</sup> at the Dayton Town Office.
2. PSAP Meeting. Dayton and Lyman Selectmen will be meeting with Biddeford Dispatch on Tuesday, April 7<sup>th</sup> at 6 pm to discuss the possibility of having PSAP and dispatch through Biddeford.
3. Mill Pond Bridge. Mike Souliere to follow up with DOT regarding an area washed out near the bridge.
4. Real Estate software. Michelle Boisjoly, Tax Assessor, is looking to implement a new appraisal program for 2009-2010. A spreadsheet was provided to all the Selectmen showing the changes that would result if the new program is implemented for next year.
5. Sanford Communication Center. R.J. Legere, Communications Director from Sanford communicated that some technical issues have come up and will get back to the Town later this week with the total cost of PSAP and Dispatch.
6. Banking – TD Banknorth & KeyBank. Angela Cushman, Treasurer, communicated that the account at TDBanknorth will be closed and proceeds will be deposited at Gorham Savings. The TDBanknorth account was set up to handle the Town's temporary financing for the new municipal building. Angela also requested approval to make a transfer from KeyBank to Gorham Savings.

Gorham Savings will now be the Town's banking institution. **Ed LeBlanc made a motion to allow the Treasurer to transfer all but \$480,000 from Keybank to Gorham Savings; 2<sup>nd</sup> by Jim Trask. Passed 3/0.**

**NEW BUSINESS:**

1. Photocopier contract. Angela Cushman communicated that servicing was completed on the photocopier and asked about entering into a servicing agreement with BEU. The contract would be approximately \$500 per year. **Jim Trask made a motion to enter into a contract for the servicing of the photocopier; 2<sup>nd</sup> by Ed LeBlanc. Passed 3/0.**
2. Certificate of insurance review. Angela asked about obtaining more information on the requirements of certificates of insurance. Angela to schedule a meeting with Marcus Ballou, MMA, to discuss requirements of Certificate of Insurance.
3. Audit report. MacDonald Page has issued the annual audit report to the Selectmen for June 30, 2008. Management letter comments were discussed by the Selectmen. Angela communicated that some changes have already been implemented to address the management letter comments.
4. Salt shed update. Pete Coughlin from MDOT called regarding the reimbursement for the building of the salt shed. The bill LD649 passed last week to reimburse priority 3 Towns. Dayton is number three on the list. The money from this bill becomes part of the DOT budget. The Town may or may not be reimbursed based on the decisions of the DOT budget. If the Town does not get reimbursed this year the process starts again next year.
5. Barbara Dennett land donation. Angela Cushman contacted MMA Legal to obtain direction on how to accept the donation. An article will need to be included in the annual town report.
6. Little League. Brian Pellerin communicated that 110 kids signed up for Little League this year. Field clean up is scheduled for this Saturday. The League would like to tackle one capital improvement project each year. One project that the League would like to address is getting running water in the snack shack. Brian inquired about extending the water supply from the town office to the snack shack. Jim Roberts, CEO, indicated that a septic system would need to be designed and installed. Brian also inquired about obtaining dump permits from the Town for Little League to dispose of some items. Selectmen agreed to issue a couple of permits to Brian for the Little League. Another topic of discussion was the maintenance of the field. Selectmen informed Brian that the Recreation Committee has budgeted the mowing of the field. Brian also asked about developing a contract between the Town and Little League about use of the field. Brian to draft a contract for the Selectmen to review. Brian communicated that the League has a high interest in working with the Town to develop the other fields.
7. Town owned vehicle. The Selectmen discussed the possibility of obtaining a vehicle for town use. More research will need to be done before a decision can be made by the Selectmen.

**PUBLIC FORUM:**

**SIGNED:**

1. 04/08/09 A/P Warrant
2. Training Requests
3. School revolving loan certificate of clerk
4. Selectmen minutes 03/16/09. 03/23/09, 03/30/09

**OUTSTANDING ITEMS:**

1. Multi-purpose room use policy
2. Snowplowing contract amendments

**ADJOURNMENT:**

Jim Trask made a motion to adjourn the meeting at 19:50.

\*Minutes may not be verbatim they may have been paraphrased for clarity.

\_\_\_\_\_ Ted Poirier, Chair

\_\_\_\_\_ Ed LeBlanc

\_\_\_\_\_ Jim Trask

amc