

Lyman Board of Selectmen Meeting

August 2, 2010

1. Lyman-Dayton Joint Fire Commission Board met on Tuesday, July 27, 2010, with the following actions:

- Board decided that although they have been sworn in as Fire Commissioners, they have no authority to act. The Board's authorities and responsibilities must be approved by the Lyman and Dayton Selectpersons in writing.
- Board noted that the Board's authorities and responsibilities are contained in the "INTERLOCAL AGREEMENT BETWEEN TOWNS OF LYMAN AND DAYTON FOR JOINT OPERATION AND MAINTENANCE OF FIRE AND EMERGENCY RESCUE SERVICES" which has been reviewed by the Lyman and Dayton Legal Counsels, but has not yet been signed by the Lyman and Dayton Selectpersons.
- Board noted that some of the Board's responsibilities should be conducted with the cooperation and involvement of the Joint Fire Chief (to be hired). Some examples include:
 - Review Fire Department policies, procedures and regulations; revise as necessary, and approve
 - Update job descriptions
 - Establish competitive pay rates
 - Review financials; determine transfer process
 - Discuss software and data management
 - Review and update mutual aid agreements
 - Adopt and print a Joint Fire Department Employee Handbook

2. Board noted that the Interlocal Agreement is between the towns of Lyman and Dayton, and does not require the signature of the Goodwin's Mills Fire-Rescue.

3. Board noted that the Lyman and Dayton voters have approved the concept of a Joint Fire-Rescue Department for the towns of Lyman and Dayton, and that signing the Interlocal Agreement is a necessary step in hiring a Joint Fire Chief, and continuing the process to make a Joint Fire-Rescue Department a reality.

4. The Board voted at the July 27, 2010 meeting to request that the Lyman and Dayton Selectpersons sign the Interlocal Agreement immediately. Please advise the Board of the Selectpersons' decision.